

DATE: July 01, 2020
TO: Holders of the AHCCCS Medical Policy Manual
FROM: DHCM Contracts and Policy
SUBJECT: AHCCCS Medical Policy Manual (AMPM)

This memo describes revisions and/or additions to the AMPM.

Please direct questions regarding policy updates to the Contracts and Policy Unit at 602-417-4295 or 602-417-4055 or email at DHCMContractsandPolicy@azahcccs.gov.

Information Regarding COVID-19

In response to Medicaid-related questions from providers and contractors arising from the COVID-19 pandemic, AHCCCS has developed a list of Frequently Asked Questions (FAQs) Regarding Coronavirus Disease 2019 (COVID-19) which is updated regularly. It is important to note that there are instances where the information presented in the COVID-19 FAQs does not align with provisions set forth by the AMPM. In these instances the FAQs take precedence and are controlling.

UPDATES AND REVISIONS TO THE AHCCCS MEDICAL POLICY MANUAL (AMPM)

[AHCCCS Medical Policy Manual \(AMPM\)](#)

AMPM POLICY 320-Q, GENERAL AND INFORMED CONSENT

AMPM Policy 320-Q was restructured to reflect general and informed consent requirements as applicable to physical and behavioral health services and clarified consent for minors. New definitions were added to clarify the legal relationships between members and their representatives.

- **ATTACHMENT A, APPLICATION FOR VOLUNTARY EVALUATION**

Attachment A was revised to change the reference to the referring authority for voluntary evaluations to align with integration and changes in A.A.C. R9-21 and included additional signature and credential requirements for staff.

POST TRIBAL CONSULTATION NOTIFICATION/PUBLIC COMMENT CHANGES:

AMPM Policy 320-Q was revised to further clarify original changes after being posted for Tribal Consultation Notification/Public Comment on 04/16/20.

AMPM EXHIBIT 1620 - 14, ALTCS MEMBER CONTINGENCY BACK-UP PLAN

Exhibit 1620-14 was revised to remove the reference to Appendix K that was Reserved. In addition, the reference to allow the Guardian/Designated Representative to sign for the Initial and Quarterly Visits has been revised to member/Health Care Decision Maker.

AMPM EXHIBIT 1620 - 15, ASSISTED LIVING FACILITY RESIDENCY AGREEMENT

Exhibit 1620-14 was revised to remove the reference to Appendix K that was Reserved. In addition, the reference to allow the Guardian/Designated Representative to sign for the Initial and Quarterly Visits has been revised to member/Health Care Decision Maker.

AMPM EXHIBIT 1620 - 16, ASSISTED LIVING FACILITY FINANCIAL CHANGE AGREEMENT

Exhibit 1620-14 was revised to remove the reference to Appendix K that was Reserved.

APPROVED NOT YET EFFECTIVE**UPDATES AND REVISIONS TO THE AHCCCS MEDICAL POLICY MANUAL (AMPM)****[AHCCCS MEDICAL POLICY MANUAL \(AMPM\)](#)****AMPM POLICY 1020, MEDICAL MANAGEMENT SCOPE AND COMPONENTS**

AMPM Policy 1020 was revised to address integration of behavioral health services into the DCS/CMDP Program effective October 1, 2020 (RFP #BPM001873). Language related to the delegation of Care Management and Drug Utilization Review was also modified. *Implementation Date 10/01/20.*

- **ATTACHMENT A, PSYCHIATRIC SECURITY REVIEW BOARD GEI CONDITIONAL RELEASE MONTHLY REPORT**

No changes.

- **ATTACHMENT B, 24 HOUR POST MEDICAL CLEARANCE EMERGENCY DEPARTMENT REPORT**

Attachment B was revised to align with CMDP integration of behavioral health services and clarified to reporting requirements.

- **ATTACHMENT C, JUSTICE REACH-IN TEMPLATE**

Attachment C was revised to provide specificity of tracking reporting for members who attended a Reach-In appointment with a provider within 30 days of release.

○ **ATTACHMENT D, RESERVED**

Former Attachment D, “Special Health Care Needs Reporting Template” has been reserved.

○ **ATTACHMENT D, PHARMACY AND PRESCRIBER REPORT TEMPLATE**

Current Attachment D was the former Attachment E. No other changes were made to the Pharmacy and Prescriber Report Template.

○ **ATTACHMENT E, EMERGENCY DEPARTMENT DIVERSION REPORT**

Current Attachment E was the former Attachment F. Changes include adding Social Determinants of Health Resources to track resources being provided to members.

○ **ATTACHMENT F, MEDICAL MANAGEMENT (MM) PLAN CHECKLIST**

Current Attachment F was the former Attachment H. Changes including adding language pertaining to outreach, engagement and re-engagement requirement and Mental Health Parity requirement.

○ **ATTACHMENT G, RESERVED**

Former Attachment G, “High Needs High Cost (HNHC) Member List” has been reserved.

○ **ATTACHMENT G, MEDICAL MANAGEMENT (MM) WORK PLAN GUIDE AND TEMPLATE**

Current Attachment G was the former Attachment I. No other changes were made to the Medical Management (MM) Work Plan Guide and Template.

○ **ATTACHMENT H, ARIZONA STATE HOSPITAL (AZSH) ADMISSIONS-DISCHARGES DELIVERABLE TEMPLATE**

Current Attachment H was the former Attachment J. No other changes were made to the Arizona State Hospital (AzSH) Admissions-Discharges Deliverable

○ **ATTACHMENT I, RESERVED**

Former Attachment I has been moved to current Attachment G.

○ **ATTACHMENT J, RESERVED**

Former Attachment J has been moved to current Attachment H.

POST TRIBAL CONSULTATION NOTIFICATION/PUBLIC COMMENT CHANGES:

AMPM Policy 1020 and Attachment C were revised to further clarify original changes after being posted for Tribal Consultation Notification/Public Comment on 04/14/20.

AMPM EXHIBIT 1620 – 13, ALTCS MEMBER SERVICE PLAN

Exhibit 1620-13 is being Reserved and has been replaced with AMPM Exhibit 1620-10, AHCCCS Person Centered Service Plan. *Implementation Date 10/01/20.*

PREVIOUSLY APPROVED NOT YET EFFECTIVE

[AMPM Approved Not Yet Effective](#)

AMPM POLICY 310-B, BEHAVIORAL HEALTH SERVICE BENEFIT

See Revision Memo dated 03/02/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 541, COORDINATION OF CARE WITH OTHER GOVERNMENT AGENCIES

See Revision Memo dated 06/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 965, COMMUNITY SERVICE AGENCIES

See Revision Memo dated 03/02/19 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1200, RESERVED

See Revision Memo dated 02/12/20 for summary of changes.
Implementation Date 10/01/20.