



**AHCCCS MEDICAL POLICY MANUAL**  
**POLICY 1240, ATTACHMENT A – AHCCCS-ALTCS FFS**  
**HOME MODIFICATION REQUEST – JUSTIFICATION FORM**

<b>SECTION A. TO BE COMPLETED BY REQUESTOR. ATTACH ALL REQUIRED DOCUMENTATION.</b>		
<b>Fax completed form to:</b> AHCCCS/DFSM/Tribal ALTCS Fax: (602) 254-2426  <b>Documents Attached:</b> <input type="checkbox"/> Service Assessment <input type="checkbox"/> Uniform Assessment Tool (UAT) <input type="checkbox"/> Map of Physical Address for Rural Areas	<b>TRIBAL ALTCS PROGRAM</b>	
	<b>CASE MANAGER NAME</b>	
	<b>TRIBAL ALTCS PROGRAM ADDRESS</b>	
	<b>PHONE/FAX NUMBER</b>	
Signatures acknowledge that both Tribal ALTCS Case Manager and Supervisor have reviewed and submitted the necessary documentation to proceed with home modification request.  Note: If all necessary documents are not included in the request the request/packet cannot be processed.	<b>SIGNATURE</b>	
	<b>CASE MANAGER</b>	
	<b>SUPERVISOR</b>	

1. **MEMBER'S NAME** \_\_\_\_\_  
**DOB** \_\_\_\_\_  
**AHCCCS ID #** \_\_\_\_\_

2. *(Where the home modification will occur)*  
**MEMBER'S RESIDENTIAL ADDRESS** \_\_\_\_\_  
**CITY & ZIP CODE** \_\_\_\_\_  
**PHONE #** \_\_\_\_\_  
**ALTERNATIVE PHONE #** \_\_\_\_\_

3. *(If different from the above residential address)*  
**MEMBER'S MAILING ADDRESS** \_\_\_\_\_  
**CITY & ZIP CODE** \_\_\_\_\_  
**PHONE #** \_\_\_\_\_  
**ALTERNATIVE PHONE #** \_\_\_\_\_

(Attach a map for all rural areas.)



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4. *(Primary Care Provider's Information)*

**PCP NAME** \_\_\_\_\_  
**PHONE #** \_\_\_\_\_  
**FAX #** \_\_\_\_\_  
**DIAGNOSIS & CODE (RELATED TO NEED)** \_\_\_\_\_

5. *(Member Resides in – check one)*

- OWN HOME**
- RENT**
- OTHER: (specify)**

6. **CURRENT ACTIVITIES OF DAILY LIVING STATUS**       Independent       Mod Assist       Dependent  
**BLADDER/BOWEL STATUS**       Continent       Mod Incontinent       Total Incontinent  
**MENTAL STATUS**       Alert       Confused

7. **CURRENT MOBILITY STATUS**       Independent       Walker/Cane       Wheelchair

8. Describe modification(s) being requested (use separate sheet of paper if needed):

MODIFICATION REQUESTED	JUSTIFICATION	APPROVED	DENIED
<input type="checkbox"/> Ramp with Handrails and Landing			
<input type="checkbox"/> Walk-in Shower and Hand-Held Shower Head			
<input type="checkbox"/> Roll-in Shower and Hand-Held Shower Head			
Grab Bars – <input type="checkbox"/> Shower or <input type="checkbox"/> Toilet			
Widen Doors- <input type="checkbox"/> Bathroom <input type="checkbox"/> Bedroom <input type="checkbox"/> Front			
Lever Handles- <input type="checkbox"/> Bathroom <input type="checkbox"/> Bedroom <input type="checkbox"/> Front Door			
<input type="checkbox"/> High Rise Toilet or <input type="checkbox"/> Roll Under Sink			
Special Request- Please Explain			

PHYSICIAN'S SIGNATURE

DATE



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<b>SECTION B. TO BE COMPLETED BY AHCCCS/DFSM/Tribal ALTCS</b>			
<b>RESIDENTIAL OR COMMERCIAL CONTRACTOR/PROVIDER NAME</b>	<b>LICENSE #</b>	<b>PROVIDER ID</b>	<b>COST</b>
			\$
<b>COMMENTS:</b>   			
<input type="checkbox"/> <b>APPROVED</b>			
	<b>SIGNATURE</b>	<b>(NAME AND TITLE)</b>	<b>DATE</b>
<input type="checkbox"/> <b>DENIED</b>			
	<b>SIGNATURE</b>	<b>(AHCCCS MEDICAL DIRECTOR OR DESIGNEE)</b>	<b>DATE</b>