

**DATE:** March 12, 2020  
**To:** Holders of the AHCCCS Contractor Operations Manual  
**FROM:** DHCM Contracts and Policy  
**SUBJECT:** AHCCCS Contractor Operations Manual (ACOM)

This memo describes revisions and/or additions to the ACOM

*Please direct questions regarding policy updates to the Contracts and Policy Unit at 602-417-4295 or 602-417-4055 or email at [DHCMContractsandPolicy@azahcccs.gov](mailto:DHCMContractsandPolicy@azahcccs.gov).*

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**UPDATES AND REVISIONS TO THE AHCCCS CONTRACTOR OPERATIONS MANUAL (ACOM)**

**AHCCCS CONTRACTOR OPERATIONS MANUAL (ACOM)**

**ACOM Policy 449, BEHAVIORAL HEALTH SERVICES FOR CHILDREN IN DEPARTMENT OF CHILD SAFETY CUSTODY AND ADOPTED CHILDREN**

Policy revised to clarify applicability to ACC, ALTCS/EPD, and DDD Contractors with regard to adopted children in accordance with A.R.S. §8-512.01 and to DDD and RBHA Contractors with regard to children residing with out-of-home caregivers or children in out-of-home dependency with DCS in accordance with A.R.S. §8-512.01.

- **ATTACHMENT A, CHILDREN IN OUT-OF-HOME PLACEMENT AND IN THE LEGAL CUSTODY OF DCS AND ADOPTED CHILDREN SERVICES REPORTING ACCESS TO SERVICES**

Attachment A deliverable title was revised to ‘**DCS and Adopted Children Services Reporting: Access to Services**,’ to better align with revisions made throughout the Policy.

- **ATTACHMENT B, CHILDREN IN OUT-OF-HOME PLACEMENT AND IN THE LEGAL CUSTODY OF DCS AND ADOPTED CHILDREN SERVICES REPORTING-CALLS AND EMAILS**

Attachment B deliverable title was revised to ‘**DCS and Adopted Children Services Reporting: Calls and Emails and Rapid Response Reconciliation**’. ‘Rapid Response Reconciliation’ was added as a new tab to the existing deliverable for additional tracking/reporting of services provided to the member. Suggested Placement Types was a third tab added to this deliverable for reference when completing the Rapid Response Reconciliation reporting information.

**POST TRIBAL CONSULTATION NOTIFICATION/PUBLIC COMMENT CHANGES:**

ACOM Policy 449 was revised to further clarify original changes after being posted for Tribal Consultation Notification/Public Comment on 01-16-20.

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**PREVIOUSLY ADDED TO APPROVED NOT YET EFFECTIVE**

**ACOM POLICY 429, DIRECT CARE WORKER AND TESTING PROGRAM**

See Revision Memo dated 10/01/19 for summary of changes.