

DATE: May 28, 2014
TO: Holders of AHCCCS Contractor Operations Manual
FROM: Sandi Borys, Contracts & Policy Specialist
Division of Health Care Management, AHCCCS
SUBJECT: AHCCCS Contractor Operations Manual (ACOM),
May 2014 Update

This memo describes revisions and/or additions to the [ACOM](#), Guides and Manuals for the month of May. *Please direct questions regarding policy updates to Sandi Borys at 602-417-4055 or by e-mail at: sandi.borys@azahcccs.gov.*

CHAPTER 100, POLICY 104, BUSINESS CONTINUITY AND RECOVERY PLAN

This Policy was opened to further clarify and refine the language and expectations for Contractors regarding the Business Continuity and Recovery Plan. Language was also added to provide better clarification for the Arizona Division of Health Services/Division of Behavioral Health Services (ADHS/DBHS) and the Arizona Department of Economic Security/Division of Developmental Disabilities (DES/DDD) Contractors.

ATTACHMENT A, BUSINESS CONTINUITY AND RECOVERY PLAN CHECKLIST

This is a new Attachment for Policy 104 outlining the requirements of the Business Continuity and Recovery Plan comprehensive summary. Contractors are to complete and submit this Checklist with submission of the summary.

CHAPTER 300, POLICY 317, MERGER, ACQUISITION, REORGANIZATION, JOINT VENTURE AND CHANGE OF OWNERSHIP REQUESTS

This is a new Policy that has been developed by DHCM Finance to address the requirements surrounding Contractor Mergers, Acquisitions, Reorganization, Joint Ventures and Change of Ownership. Timelines for submitting specific documentation has been outlined within this Policy.

APPROVED POLICIES NOT YET EFFECTIVE

CHAPTER 300, POLICY 315 CYE 15, ACUTE PROGRAM PAYMENT REFORM INITIATIVE

The Acute Program Payment Reform Initiative will be amended to incorporate the changes for CYE 15. The changes will be implemented on October 01, 2014. The Draft Policy and Attachments are available to provide Contractors the opportunity to review and provide feedback.

CHAPTER 300, POLICY 318 CYE 15, ALTCS/EPD PROGRAM PAYMENT REFORM INITIATIVE

The ALTCS/EPD Program Payment Reform Initiative is a new Policy to be implemented, October 01, 2014. The Draft Policy and Attachments are available to provide Contractors the opportunity to review and provide feedback.

CHAPTER 300, POLICY 319 CYE 15, CRS PROGRAM PAYMENT REFORM INITIATIVE

The CRS Program Payment Reform Initiative is a new Policy to be implemented, October 01, 2014. The Draft Policy and Attachments are available to provide Contractors the opportunity to review and provide feedback.

To view the policies that are approved but not yet effective, please access the following link:

[Approved Policies Not Yet Effective](#)