This memo describes revisions and/or additions to the ACOM for the month of May:

**Published Policy Revisions**

- **Chapter 400, Policy 413 – Gap-In-Services**
  Attachments A-1, B-1, B-2, and C have been provided in excel format.

- **Chapter 400, Policy 431 – Copayment**
  The language regarding copayment exemptions has been moved to Section C of the Policy.

  Language has been revised under Section C, Members and Services Exempted from Copayment to state:
  People who are acute care members and who are placed in nursing homes or residential facilities such as an Assisted Living Home when such placement is made as an alternative to hospitalization.

  Reference to Attachment A, of the Policy was moved to Section C, #2.

  The AHCCCS Encounter Manual, ACOM Policy 201, and Attachment A have been added to the References. ACOM Policy 201 has also been added to Section G of the Policy.

  Formatting of Attachment A, AHCCCS Notification to Set Members Copay Flag to Exempt, has been updated.

  Additional revisions were for general formatting and not substantive.

- **Chapter 400, Policy 414 – Notices of Action for Service Authorizations**
  The address and phone number have been updated for Arizona Center for Disability Law in Attachment B, Legal Services Programs.

**Approved Policies Not Yet Effective**

Please access the following link to view these policies: Approved Policies Not Yet Effective

- **Chapter 400, 433 Member Identification Cards**
  The definition for Integrated RBHA has been added to this policy. Under Section B., Responsibility for Producing Member Identification Cards the following has been added for clarification: The Arizona Department of Health Services (ADHS) delegates these responsibilities to the Integrated RBHA. DDD delegates responsibility for acute care services and the responsibility of producing ID Cards through

*Policy updates are continued on the following page.*
subcontracts with its Program Subcontractors. Under Section C., Program Requirements the following sentence was revised to specify ADHS: For members served by the Integrated RBHA, ADHS reviews the format for compliance with this policy.

Attachment 1: Program Subcontractors was revised to identify the Maricopa Integrated RBHA as the Integrated RBHA to coincide with contract naming convention. The first program requirement under the Integrated RBHA now specifies, Format must be reviewed and approved by ADHS. Attachment 1 has been added to the Policy references list.