DATE: August 1st, 2012

TO: Holders of AHCCCS Contractor Operations Manual

FROM: Julie Ambur, Contracts and Policy Administrative Services Officer
Division of Health Care Management, AHCCCS

SUBJECT: AHCCCS Contractor Operations Manual (ACOM) - July 2012 Update

This memo describes revisions and/or additions to the ACOM for the month of July:

- **Online ACOM Manual**
  The online format of the ACOM Policy Manual will be changing to provide improved navigation and ease of use. Users will retain their ability to Search and Print the full Chapters and the full manual as needed, as well as navigate to other Contractor Resources such as the AMPM and Guides and Manuals.

- **Policy 302A - Prior Period Coverage Reconciliation: ALTCS Contractors**
  The CYE12 Reconciliation changed the risk band from 10% to 5% and the administrative load changed from 7.5% to 6%.

- **Policy 106 - AHCCCS Contractor Deliverable Templates Policy**
  This draft policy’s status was previously noted as ‘Under Development’; it has since been reviewed and updated to ‘Reserved.’ Contract deliverables will continue to be listed in each contract.

Please direct questions regarding policy updates to Julie Ambur at 602-417-4295 or by e-mail at julie.ambur@azahcccs.gov.