Division of Fee-For-Service Management
Provider Training Schedule, First Quarter 2026

Please refer to the schedule below for information regarding training details, including registration instructions, dates, times, and the links for registration. All sessions are via Zoom. Additional resources are available online and published on the Fee-For-Service Provider Training Web Page. As new presentations, videos, and training resources become available, they will be added. Schedule updates will be sent by DFSM Email Alerts.

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January 2026	
Tuesday **01/06/2026** **10:00-11:00am.**	**EDI Solutions Portal – Documentation Upload Guide** This training offers (FFS) providers on how to submit necessary documentation for claims review, additional documentation (i.e. the AHCCCS Daily Trip report or requested medical records), etc. using the EDI Solutions portal **ServiceNow** to upload documents.
Wednesday **01/07/2026** **1:00-2:00pm.**	**Traditional Healing Overview** **This overview is for IHS/638 Tribal providers only.**
Tuesday **01/13/2026** **10:00 – 11:00am.**	**Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)** This training provides guidance on how to submit a prior authorization request, attach necessary documents to the PA request.
Wednesday **01/14/2026** **10:00-11:00am.**	**Submitting a Correction / Replacement Claim** This training provides guidance on when a replacement claim is required and the documentation attachment process.
Tuesday **1/20/2026** **10:00-11:00am**	**AHCCCS NEMT Trip Report,** How to properly complete the AHCCCS NEMT Daily Trip Report.
Wednesday **1/21/2026** **10:00-11:00am.**	**EDI Solutions Portal – Documentation Upload Guide** This training offers (FFS) providers on how to submit necessary documentation for claims review, additional documentation (i.e. the AHCCCS Daily Trip report or requested medical records), etc. using the EDI Solutions portal **ServiceNow** to upload documents.

Tuesday **1/27/2026** **10:00-11:00a.m.**	**Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)** This training provides guidance on how to submit a prior authorization request, attach necessary documents to the PA request.
Wednesday **1/28/2026** **10:00-11:00am**	**Verifying Member Enrollment/Eligibility (AHCCCS Online Provider Portal)** The purpose of this training is how to confirm a member's enrollment and eligibility status by using the AHCCCS Online Provider Portal.