

AHCCCS, ISD Data Analytics and Operations  
 Data Management and Oversight  
 Encounter File Processing Schedule  
 April 2026-June 2026

| FILE PROCESSING ACTIVITY  | April<br>2026     | April<br>2026     | May<br>2026       | May<br>2026       | June<br>2026      | June<br>2026      |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Deadline for Corrected Pended Encounter and New Day File Submission to AHCCCS by 6:00 PM Thursday             | Thurs<br>04/02/26 | Thurs<br>04/16/26 | Thurs<br>05/07/26 | Thurs<br>05/21/26 | Thurs<br>06/04/26 | Thurs<br>06/18/26 |
| Work Days for AHCCCS  | 11                | 8                 | 11                | 8                 | 11                | 8                 |
| Encounter Pended and Adjudication Files Available to Health Plans by Friday at 5:00 PM                        | Mon<br>04/13/26   | Fri<br>04/24/26   | Mon<br>05/18/26   | Fri<br>05/29/26   | Mon<br>06/15/26   | Fri<br>06/26/26   |
| Reinsurance Case Association begins immediately following the completion of the first monthly encounter cycle | Yes               | N/A               | Yes               | N/A               | Yes               | N/A               |

- Note:
1. **This schedule is subject to change.** If untimely submission of an encounter is caused by an AHCCCS schedule change, a sanction against timeliness error will not be applied.
  2. On deadline days, encounter file(s) must arrive at AHCCCS by 6:00 p.m.
  3. The plan availability dates are only estimates. Adjustments to these dates may be necessary based on the number of files submitted and processed.
  4. Contractors are encouraged to submit files immediately following their claims adjudication process. Contractors may be required to submit files for one or both encounter adjudication cycles.
  5. Health Plans are required to correct each pending encounter within 120 days.