

AHCCCS, DIVISION OF HEALTH CARE MANAGEMENT
DATA ANALYSIS & RESEARCH, ENCOUNTER UNIT
Encounter File Processing Schedule
July 2021 - Sept 2021

FILE PROCESSING ACTIVITY	July 2021	July 2021	Aug 2021	Aug 2021	Sept 2021	Sept 2021
Deadline for Corrected Pended Encounter and New Day File Submission to AHCCCS by 6:00 PM Thursday	Thurs 07/08/21	Thurs 07/22/21	Thurs 08/05/21	Thurs 08/19/21	Thurs 09/02/21	Thurs 09/16/21
Work Days for AHCCCS	11	8	11	8	11	8
Encounter Pended and Adjudication Files Available to Health Plans by Friday at 5:00 PM	Mon 07/19/21	Fri 07/30/21	Mon 08/16/21	Fri 08/27/21	Mon 09/13/21	Fri 09/24/21
Reinsurance Case Association begins immediately following the completion of the first monthly encounter cycle	Yes	N/A	Yes	N/A	Yes	N/A

- Note:
- This schedule is subject to change.** If untimely submission of an encounter is caused by an AHCCCS schedule change, a sanction against timeliness error will not be applied.
 - On deadline days, encounter file(s) must arrive at AHCCCS by 6:00 p.m.
 - The plan availability dates are only estimates. Adjustments to these dates may be necessary based on the number of files submitted and processed.
 - Contractors are encouraged to submit files immediately following their claims adjudication process. Contractors may be required to submit files for one or both encounter adjudication cycles.
 - Health Plans are required to correct each pending encounter within 120 days.