



## Add a New Category of Service

Category of service is the description of the types of services rendered at a provider type level. Each provider type has certain categories of service available. Some are mandatory and others are optional. Mandatory categories of service are automatically assigned at a provider level and require licensure or certification. Optional categories of service can be added at a provider type level and may require licensure or certification. Optional categories can be added by submitting a ticket.

Submit a ticket by email to [APEPTrainingQuestions@azahcccs.gov](mailto:APEPTrainingQuestions@azahcccs.gov) with the subject "Add a Category of Service for Provider." Include proof of licensure or certification if required for the category of service being added. The body of the email must include:

- a. Provider's Name,
- b. Provider's AHCCCS ID,
- c. Provider's Tax ID,
- d. Provider's NPI, if applicable, and
- e. A copy of the license or certification to support the requested category of service, if applicable.

If you do not include *all* the information listed above the ticket will be closed. You will need to submit a new, complete ticket to request the category of service be added.

Listed below are the categories of service with licensure or certifications that may be required. Not all licensure or certifications listed will be required. Not all categories of service are available to all provider types. AHCCCS will provide more information about the categories of service available to each provider type at a later date.

Code	Description	Possible Licensure or Certification
01	Medicine	<ul style="list-style-type: none"><li>• ADHS License</li><li>• Board of Medical Examiners</li><li>• Board of Dental Examiners</li><li>• Board of Nursing</li><li>• Nurse Midwife Board Certification</li><li>• (AHCCCS) Provider Type Profile</li><li>• Board of Podiatry Examiners</li><li>• Board of Optometry</li><li>• AZ Board of Naturopathic Physicians</li><li>• Joint Board on Regulation Physician Assistants</li><li>• Board of Nursing -RN License</li><li>• Board of Nursing -Nurse Practitioner's Certificate</li></ul>

		<ul style="list-style-type: none"> <li>• Medicare Certification</li> <li>• Board of Osteopathic Examiners</li> <li>• American Dietetic Association</li> <li>• County Health License</li> <li>• Food &amp; Drug Administration</li> <li>• Perfusionist Certificate</li> <li>• AZ Board of Homeopathic Examiners</li> <li>• Professional Liability Insurance</li> <li>• AZ Board of Behavioral Health Examiners</li> <li>• Board of Psychologist Examiners</li> <li>• CNS Certification</li> </ul>
02	Surgery	<ul style="list-style-type: none"> <li>• Board of Dental Examiners</li> <li>• Board of Podiatry Examiners</li> <li>• Board of Nursing</li> <li>• Joint Board on Regulation Physician Assistants</li> <li>• Board of Osteopathic Examiners</li> <li>• AZ Department of Health</li> <li>• A Certificate &amp; Transmittal from ADHS</li> <li>• Medicare Certification</li> </ul>
03	Respiratory Therapy	Board of Respiratory Care Examiners
05	Occupational Therapy	State Board of Occupational Therapy Examiners or American Occupational Therapy Certification Board (AOTCB)
06	Physical Therapy	<ul style="list-style-type: none"> <li>• Board of Occupational Therapy Examiners</li> <li>• Board of Physical Therapy Examiners</li> </ul>
07	Speech/Hearing Therapy	<ul style="list-style-type: none"> <li>• American Speech, Language, &amp; Hearing Association Certificate</li> <li>• ADHS Occupational Licensing</li> <li>• Supervisor Letter &amp; copy of License</li> <li>• 350hrs of Supervised Clinical Practicum under supervision of a qualified master or doctoral Audiologist</li> </ul>
08	EPSDT	
09	Pharmacy	<ul style="list-style-type: none"> <li>• Board of Pharmacy</li> <li>• DEA License</li> </ul>
10	Inpatient Hospital (RM&BD and Ancillary)	<ul style="list-style-type: none"> <li>• ADHS License</li> <li>• JCAHO, COA, or CARF Accreditation</li> <li>• Seclusion &amp; Restraint Attestation</li> <li>• ADHS/BHS Level I Facility</li> <li>• ADHS Certificate &amp; Transmittal</li> <li>• Seclusion &amp; Restraint Attestation</li> </ul>
11	Dental	<ul style="list-style-type: none"> <li>• Board of Dental Examiners</li> <li>• Letter of Affiliation (Provider Type Profile)</li> </ul>

		<ul style="list-style-type: none"> <li>• CPR Card Certification</li> </ul>
12	Pathology & Laboratory	CLIA License
13	Radiology	<ul style="list-style-type: none"> <li>• Radiation Regulatory Agency</li> <li>• Food &amp; Drug Administration</li> </ul>
14	Emergency Transportation	<ul style="list-style-type: none"> <li>• ADHS Certificate of Registration</li> <li>• ADHS Certificate of Necessity (CON)</li> <li>• Vehicle Insurance</li> </ul>
15	DME and Appliance	Board of Optometry
16	Out-Patient Facility Fees	<ul style="list-style-type: none"> <li>• ADHS License</li> <li>• AZ Department of Health Certificate &amp; Transmittal</li> <li>• Commission for Accreditation of Free-Standing Birthing</li> </ul>
17	ICF	ADHS License
18	SNF	ADHS License
19	ICF/MR	ADHS License
20	Hospice Inpatient Care	<ul style="list-style-type: none"> <li>• ADHS License</li> <li>• Medicare Certification</li> </ul>
21	Hospice Home Care	<ul style="list-style-type: none"> <li>• ADHS License</li> <li>• Medicare Certification</li> </ul>
22	Home Delivered Meals	ADHS or County Health License
23	Homemaker Service	CPR & First Aid Certificate
24	Adult Day Health Service	ADHS License
26	Respite Care Service	<ul style="list-style-type: none"> <li>• ADHS/BHS license</li> <li>• Collaboration Health Care Institution Agreement</li> </ul>
27	IHS Outpatient Services	AHCCCS Attestation
28	Attendant Care	CPR & First Aid Certification
29	Home Health Aid Service	Medicare Certification
30	Home Health Nurse Service	<ul style="list-style-type: none"> <li>• Board of Nursing (RN)</li> <li>• ADHS License</li> <li>• Certificate &amp; Transmittal</li> <li>• Medicare Certification</li> </ul>
31	Non-Emergency Transportation	Vehicle Insurance
32	Habilitation	<ul style="list-style-type: none"> <li>• DES/OLCR Certificate</li> <li>• AZ DES/Division of Developmental Disabilities</li> </ul>
34	Non-Medical Transportation	<ul style="list-style-type: none"> <li>• Proof of vehicle insurance and registration</li> <li>• ADOT vehicle for hire permit</li> </ul>
35	Adult Foster Care	<ul style="list-style-type: none"> <li>• AZ Department of health license</li> <li>• Pima County Health Certification</li> <li>• Foundation for Senior Living certification</li> </ul>

		<ul style="list-style-type: none"> <li>Yavapai County Long Term Care Certification</li> </ul>
36	Assisted Living	<ul style="list-style-type: none"> <li>ADHS License</li> </ul>
37	Chiropractic Services	Board of Chiropractic Examiners
38	Crisis Shelter	<ul style="list-style-type: none"> <li>ADHS/BHS Level I Facility</li> <li>ADHS Certificate &amp; Transmittal</li> <li>JCAHO, COA or CARF Accreditation</li> </ul>
39	Personal Care Services	AZ DES/Division of Developmental Disabilities
40	Medical Supplies	
42	DD Programs (DD Day Care Program)	<ul style="list-style-type: none"> <li>DES/OLCR Certificate</li> <li>AZ DES/Division of Developmental Disabilities</li> </ul>
43	Specialized Services	<ul style="list-style-type: none"> <li>County Health License</li> <li>AHCCCS Notice of Contract</li> </ul>
44	Home & Community Based Services	ADHS License
45	Rehabilitation	<ul style="list-style-type: none"> <li>AZ DES/Division of Developmental Disabilities</li> </ul>
46	Environmental	AZ Registrar of Contractors
47	Mental Health Services	<ul style="list-style-type: none"> <li>ADHS License</li> <li>JCAHO Certification</li> <li>Commission on Osteopathic College Accreditation (COCA)</li> <li>American Board of Psychiatry</li> <li>Board of Psychologist Examiners</li> <li>Provider Type Profile Attestation</li> <li>Board of Nursing License</li> <li>American Board of Medical Specialties</li> <li>AZ DES/Division of Developmental Disabilities</li> <li>AZ Department of Health</li> <li>Medicare Certification</li> <li>AHCCCS Credential Approval Notice (AZ+AHP approval letter)</li> <li>Child Foster Homes = DES/DCS license</li> <li>Adult Foster Home = ADHS/BHS License</li> <li>Collaboration Health Care Institution Agreement</li> </ul>
48	Licensed Midwife	<ul style="list-style-type: none"> <li>ADHS License</li> </ul>