TRBHA BH-Prior Authorization
TRBHA Hospitalization Authorization and Concurrent Review Process

STEP 1
Determine eligibility of member, if member of AHCCCS BH TRBHA, proceed with the following steps:

STEP 2
Notify TRBHA of admission.

STEP 3
Fax initial authorization paperwork directly to AHCCCS. Paperwork to include: Completed cover letter, CON, initial psych eval, all available documentation of need, and hospital treatment plan.

STEP 4
AHCCCS will review paperwork for medical necessity and fax the initial 72 hour authorization notice to the Facility and TRBHA.

STEP 5
For all Recertification requests, the Hospital Provider should fax the RON, Physician’s Progress note for the prior authorization dates of service, and hospital treatment plan to AHCCCS.

STEP 6
AHCCCS will complete a concurrent review on the received documentation and will fax additional authorization days to the Facility and TRBHAS.

STEP 7
Repeat steps 5 and 6 as needed for additional days of service.

STEP 8
Fax notice of discharge and Discharge Summary to AHCCCS.
Prior Auth Forms

- https://www.azahcccs.gov/PlansProviders/RatesAndBilling/FFS/priorauthorizationforms.html