

**Southern Arizona  
Human Rights Committee**

<b>Date:</b> August 24, 2016	Pima County Human Rights Committee - 400 W. Congress Street, First Floor, Tucson, AZ
<b>Committee Members Present:</b> Ken Karrels, Chairman; Susan Hyder, Vice Chair; Amy Sherwood, Vice Chair; Joe Mucenski (via phone); Barbara Carling; Steven Cloutier	
<b>Non-committee Members Present:</b> Paul Galdys, AHCCCS; Yisel Sanchez, AHCCCS; Melissa Brown, Cenpatico; Tom Haskell, Cenpatico; Haley Horton, Cenpatico	
<b>Other Attendees:</b> Cindy Cole, Cornerstone Behavioral Health; Diane Taylor, Cenpatico; Kathy Roberts, Arizona Center for Disability Law	
<b>Committee Members Absent:</b> Connie Stevenson; Judy Kowalick; Eleanor Schorr; Susan Moreno; Dave Ruitenberg; Jason Winsky	
<b>Next Meeting:</b> September 28, 2016	
<b>Approved:</b>	

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up
<b>Call to Order</b>	Ken Karrels called meeting to order.	N/A	N/A
<b>Introductions</b>	Went around the table and telephone with introductions.	N/A	N/A
<b>Review Minutes – July 27, 2016</b>	Barbara motions to approve with edit on page 2; Steven seconds.	Joe wants clarification of note on page 2 stating he was to provide CPSA info to Yisel. It was actually info Ken gave to Melissa.	Yisel
<b>New Forms/QOC – Yisel</b>	Yisel stated that Joe had locked himself out and Steven was unable to get in. Requested screen shots of the error messages received so she can present those to IT.	Yisel to reset for Joe so he can get in and check to make sure it is not down.	Yisel
<b>Tickler File – Yisel</b>	Yisel brought the most current file with the incorporated changes from the last meeting.	N/A	N/A

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	<p>Discussion regarding web portal information. It typically takes 45 days after submission of incident report to get updated information.</p> <p>Need to look at the process of how reports are submitted.</p>	<p>Can someone notify HRC members of updates in the portal or create a flag? Place on September agenda for follow up. Yisel will email a copy of the follow-up items to Joe.</p>	<p>Yisel</p> <p>Yisel</p>
<b>Site Visits – Connie/Barb</b>	<p>No site visits this month.</p> <p>Susan mentioned that she encountered a homeless man who had lived in one of Sally Lee’s homes, in which all five have been shut down. Ms. Lee gave all her residents just two days’ notice to vacate.</p> <p>Central Board and Care Update:</p> <ul style="list-style-type: none"> <li>• COPE did a follow-up regarding the door.</li> </ul> <p>Can Yisel get a list of the Board &amp; Care information placed on the web? This would include all of the visits already completed and the results.</p> <p>Incorporate the site review reports into the minutes and redact names before</p>	<p>Ken invited Joe to do a site visit if he had time. Barbara said she would provide the list of Board &amp; Care Homes to Susan. Cenpatico was unaware of the closures so no outreach was provided.</p> <p>The door fixed and painted; and other things around the home. Tom will follow-up to make sure the repairs were done. Cenpatico provided a report titled Boarding Home Census Report and will now be doing this since their Housing Department is now involved. Each person doing a site visit will make his or her report.</p>	<p>Joe</p> <p>Barbara</p> <p>Tom</p> <p>Tom</p> <p>HRC personnel out on site visit.</p>

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	placing on the website.		
<b>Children's Issues</b>	No updates	N/A	N/A
<b>Cenpatico Updates</b>	<ul style="list-style-type: none"> <li>Seclusion &amp; Restraint Summarization Report</li> </ul>	Waiting on release of quarterly report. Tom will follow up and provide to Yisel.	Tom
<b>Boarding Home Census Report</b>	Already covered during site visit discussions.	Updates to be provided.	Tom
<b>STV Request - Joe</b>	<ul style="list-style-type: none"> <li>San Tan Valley is not in Cenpatico service area. It is serviced by MMIC.</li> <li>Horizon ended their contract with MMIC – gave 90 notice. MMIC has been conducting forums to notify members.</li> </ul>	<p>Continue to share information amongst the HRC members throughout the state.</p> <p>Follow-up at next months' meeting.</p>	HRC  ?
<b>Southern Region/Geographic Area - Ken/Amy</b>	<ul style="list-style-type: none"> <li>Great interest in Sierra Vista</li> <li>Would like to do outreach for Nogales and Safford areas</li> <li>Set a goal of having 1- 2 people from Cochise, Graham and Santa Cruz counties to attend either in person or telephonically.</li> <li>Joe was concerned about the HRC being overwhelmed with inclusion of additional areas.</li> <li>Need to follow-up in September.</li> </ul>	<p>Amy would like for her and Yisel to attend one of SV's Coalition meetings in the future.</p> <p>Consider moving the meetings around to get a better understanding of issues facing members.</p> <p>Paul provided understanding of statutes, room to expand number of committee members from 11 to 15.</p> <p>Place on next agenda.</p>	<p>Amy and Yisel</p> <p>Amy and Yisel</p> <p>N/A</p> <p>Yisel</p>
<b>Report from the Public - Diane</b>	<ul style="list-style-type: none"> <li>Diane will send MFAC to Yisel.</li> <li>Focus on Family Support</li> </ul>	Her primary focus is rebuilding families with understanding, to	Yisel

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<b>Taylor, OIFA at Cenpatico</b>	<p>Training</p> <ul style="list-style-type: none"> <li>• Implemented Youth Advisory Council for 14 – 18 year olds</li> </ul>	<p>include housing and navigate the system to find needed services. Help youth to transition back into society and the community before they turn 18 and learn to live productive lives.</p>	N/A
<b>Items on Next Agenda</b>	<ul style="list-style-type: none"> <li>• What is the process of how reports are submitted in the web portal?</li> <li>• Horizon Health &amp; Wellness</li> <li>• Southern Region – set up another HRC?</li> <li>• Feedback cards/Quality</li> <li>• Will annual statewide meetings start again?</li> </ul>	<p>Discussion &amp; updates</p> <p>Discussion &amp; updates</p> <p>Discussion</p> <p>Discussion</p> <p>Discussion</p>	<p>Yisel</p> <p>?</p> <p>?</p> <p>Ken</p> <p>Scott/Ken</p>
<b>Non-Agenda Discussions</b>	<ul style="list-style-type: none"> <li>• Ken Karrels brought up the idea of feedback cards at every location.</li> <li>• Cenpatico survey goes out regularly.</li> <li>• TPD – non-violent resolution.</li> <li>• Scott Gormley asked about state-wide meetings.</li> <li>• Check contact information on</li> </ul>	<p>Quality assurance information on what is happening in the system. Put on September agenda.</p> <p>Sgt. Winsky thanked everyone for the letter to the Chief.</p> <p>Are statewide meetings going to start up again? Last one was June 2014 in Casa Grande. Place on September agenda.</p> <p>Yisel will send out electronically</p>	<p>Yisel</p> <p>Yisel</p>

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	sign in sheet to ensure accuracy.	for everyone for review.	
<b>Next Meeting</b>	September 28, 2016		
<b>Adjournment</b>	Meeting was not formally adjourned.		