

maricopa county  
**Human Rights Committee**  
 for the mentally ill



<b>Date: November 15<sup>th</sup> 2017</b>	Maricopa Human Rights Committee Draft Minutes
<b>Committee Members Present:</b> Scott Gormley, Chair; Joy Green; Holly Gieszl, Esquire; Jim Dunn, Lisa St. George, Josh Mozell, Jim Ward;	
<b>Non-Committee Members Present:</b> Yisel Sanchez; AHCCCS; Dana Hearn, AHCCCS; Troy Chester, MMIC, Miral Pierce-Byrd, MMIC	
<b>Other Attendees:</b> Anna Branson, Arizona Center for Disability Law; Lynette Tolliver, Debra Copeland, Laurie Hutchins, , Marianne DeYoung, Anika Robinson	
<b>Committee Members Absent:</b> Jack Potts, M.D. (excused); Deb Jorgensen (excused)	
<b>Next Meeting:</b> December 20 <sup>th</sup> , 2017	
<b>Approved:</b> _____, Chairperson	

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
<b>Call to Order and Introductions</b>	Chair, Scott Gormley calls meeting to order at 5:03. Roll call, quorum present.			
<b>Approval of Minutes for October 18, and Sub-committee October 23 2017</b>	October 18 minutes approved. October 23 <sup>rd</sup> sub-committee meeting minutes tabled until December.	Josh makes motion to accept meeting minutes, Jim D seconds. All vote in favor.	HRC	11/15/2017
<b>MMIC Update</b>	No updates	Scott asked that an update on previous issues- law enforcement be provided in	Scott Troy	12/20/2017

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		December. Scott will send an email with more details to Troy.		
<b>Annual Report</b>	<ul style="list-style-type: none"> <li>• Committee discussion on annual report and focus on getting it out early enough for Senator Barto</li> <li>• Report usually goes from Jan thru Dec and end up coming in March or April</li> <li>• Committee discussion regarding possibility of getting report out in December</li> <li>• Does anyone think impossible by the end of December if we devote the time?</li> <li>• Jim suggested share draft via email to help expedite the approval at next meeting.</li> <li>• Committee discussion to collaborate over next three weeks and agree on report to publish</li> <li>• Scott has done quarterly summaries</li> <li>• Holly notes not as much detail this year partly because membership issue due to one quarter</li> <li>• Discussion to articulate what they see as priorities for next year</li> <li>• Committee agrees that there should be more collaboration with AHCCCS</li> <li>• Committee all in agreement that the 2016 report was good in terms of substance</li> </ul>	<ul style="list-style-type: none"> <li>• Approve annual report at December meeting</li> <li>• Committee will divide report into sections as follows, Jim D- IAD's, Joy G.- Site Visits, Lisa St. G.- write draft</li> </ul>	Committee  Jim D. Joy G. Lisa St. G.	12/20/2017  12/15/2017

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	<ul style="list-style-type: none"> <li>• Committee shares the importance that the entire committee feels comfortable owning the document</li> <li>• Holly suggests not to water down the report and, committee needs to be comfortable with the content</li> <li>• Committee reiterated that they have three weeks to pull together and discuss how to approach</li> <li>• Jim suggests that the committee start with bullet points and pass around for feedback</li> <li>• Holly notes that there has not been work on this year's report outside of a page of introductory she has completed</li> <li>• Holly notes useful to discuss site visits and those are covered in the minutes</li> <li>• Joy notes she has site visits on a spreadsheet</li> <li>• Committee suggest Jim prepare IADs, AHCCCS info</li> <li>• Josh suggests assigning a person to each section</li> <li>• Scott shared he intends to have report completed by 12-15-17</li> <li>• Lisa volunteered to write if she can do it from old documents</li> </ul>			

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<p><b>Committee Membership</b></p> <p><b>Subcommittee Meeting 10/23/2017</b></p> <p><b>Update- Bylaw and Operating Guidelines</b></p>	<ul style="list-style-type: none"> <li>• Scott discusses members awaiting decision on voting and nonvoting membership.</li> <li>• Lynette Tolliver present and shares she is still considering committee membership either way</li> <li>• Jim W. present stated he was ok with voting or nonvoting membership</li> <li>• Josh confirms that all membership moving forward will abide by statute, anyone working for a provider can serve on the committee as a nonvoting member</li>   <li>• Holly shares report of subcommittee meeting provided by Jack</li> <li>• Jack was unable to attend meeting</li> <li>• Subcommittee meeting included discussion on quorum, nonvoting and voting members</li> <li>• Committee discussion on quorum</li> <li>• Committee in agreement this discussion should take place in a subcommittee</li>   <li>• Committee will discuss in further detail in December meeting when Jack is present</li> </ul>	<ul style="list-style-type: none"> <li>• Josh will schedule a meeting and email time and place to members</li> <li>• Meeting will take place at Josh's office on 11/22/2017 at 10:00am</li> <li>• Josh will email agenda to Yisel for distribution and posting</li> </ul>	<p></p> <p>Josh</p> <p>Josh</p> <p>Josh</p>	<p></p> <p>11/20/2017</p> <p>11/20/201</p> <p>11/20/201</p>

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<b>IAD Reports</b>	<ul style="list-style-type: none"> <li>• Jim notes he did some on IADs that he can summarize</li> <li>• Average age range of reports reviewed are from 13-73</li> <li>• Jim reported nothing really stood out</li> <li>• Jim shares specifics on a couple reports, committee suggest more information be requested</li> <li>• Few reports similar as far as notification to emergency services</li> <li>• Discussion in protocol used to notify police and other means</li> <li>• Discussion on loosing beds and or being kicked out of a facility if gone form more than 24 hours</li> <li>• Dana provides brief clarification on both notifying emergency services and removal from facilities</li> <li>• Committee would like to know what the polices are for allowing people to leave treatment facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Jim will submit a request for additional information on 6-8 reports discussed, Jim will request additional information and share response with committee once information is received</li>   <li>• Holly requests access to the portal, Yisel will resend link</li> </ul>	<p>Jim</p> <p>Yisel</p>	<p>TBD</p> <p>12/20/2017</p>
<b>Site Visits</b>	<ul style="list-style-type: none"> <li>• No site visits this month.</li> </ul>	<ul style="list-style-type: none"> <li>• Yisel provided Joy with 100 copies of the HRC</li> </ul>	Yisel Sanchez	Completed 11/15/2017

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	<ul style="list-style-type: none"> <li>Site visit scheduled for December 9<sup>th</sup> 2017.</li> </ul>	brochures as per her request in October.		
<b>Member Concern</b>	<ul style="list-style-type: none"> <li>Holly shares a concern from a mother of a member</li> <li>Member released from facility and placed at La Frontera</li> <li>Committee discussion on detail of discharge and lack of assistance</li> <li>Member looking for housing, medication, and food</li> <li>Committee concerned with members needs being addressed immediately</li> </ul>	<ul style="list-style-type: none"> <li>MMIC offers grievance and appeals</li> <li>Miral confirms that medication issues are addressed immediately, as for housing there is a list.</li> <li>Miral will provide a list with numbers to provide people with these types of questions and or issues</li> </ul>	Miral/Troy	12/20/2017
<b>Public Comment</b>	NA			
<b>Future Agenda Items:</b>	<ul style="list-style-type: none"> <li>September meeting minutes</li> </ul>	Scott will send Troy an email with details on what December updates should include	Committee	

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	<ul style="list-style-type: none"> <li>• October 23<sup>rd</sup> meeting minutes</li> <li>• UPC, incarcerations, law enforcement calls</li> <li>• Senator Barto-Title 36, PAD application</li> <li>• December 20<sup>th</sup> meeting minutes</li> <li>• Annual Report</li> <li>• Training-</li> <li>• Subcommittee Update</li> </ul>			
<b>NEXT MEETING</b>	Date: December 20 <sup>th</sup> , 2017 5:00PM-7:00PM 212 E. Osborn Road, Phoenix 85012	Meeting adjourned at 6:44PM. Josh moves to adjourn, Holly seconds. All vote in favor.		