

maricopa county
Human Rights Committee
 for the mentally ill



Date: August 17, 2016	Maricopa Human Rights Committee Draft Minutes
Committee Members Present: Dr. Jack Potts; Karen Smith; Joy Green; Scott Gormley; Holly Gieszl; Ryan Welch; Debra Jorgensen	
Non-Committee Members Present: Kathy Roberts; Peter Gray; Troy Chester; Miral Pierce-Byrd; Paul Galdys; Yisel Sanchez	
Other Attendees:	
Committee Members Absent: Dr. Craig Carter (Excused); Jessica Blaha; Marilyn Viarengo; Charles Sullivan(excused)	
Next Meeting: September 21, 2016	
Approved: _____, Chairperson	

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date	Complete Yes/No
Call to Order and Introductions	Meeting was called to order at 5:01 pm; Welcome to the public	N/A	N/A	N/A	Yes
Approval of Minutes	Karen Smith moved to approve; Jack Potts seconds; all approve with changes removing Karen's name in Follow-Up/Actions related to adding items to a future agenda and replacing with Craig Carter's name.	AHCCCS to edit as indicated and post finalized minutes	Yisel Sanchez	8/24/2016	No
		Draft meeting minutes within one week and distribute to all committee	Yisel Sanchez	8/24/2016	No
	There was also a discussion to solidify	Committee to review, edit,	Karen Smith	9/18/2016	No

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	<p>process to produce and post meeting minutes as well as agendas. AHCCCS will deliver initial draft to all committee members within one week of the meeting along with a draft agenda for the next session. The committee will then edit as desired and send to AHCCCS for posting prior to next meeting.</p> <ul style="list-style-type: none"> • March 2016 – missing session in which officers were appointed • October 2015 – approved in June, 2016 • June 15, 2016 – approved with edits to page 8 • Draft September 2016 in advance for committee review 	<p>finalize and deliver minutes to Yisel.</p> <ul style="list-style-type: none"> • Review the agenda and draft minutes • Send to HRC members for final revisions • Post approved minutes • Send draft agenda 	<p>Holly Gieszl Karen Smith Yisel Sanchez Yisel Sanchez</p>	<p>9/18/2016 9/15/2016 9/9/2016 8/24/2016</p>	<p>No No No No</p>
<p>Updates from MCHRC Chairperson</p>	<ul style="list-style-type: none"> • Resignation email from Craig Carter • Committee members noted that some members are not receiving agenda postings and other information. 	<p>Elect new HRC Chair Dr. Potts current VP of the committee volunteered to be interim committee chair person.</p> <p>Update phone number and email address for Dr. Jack Potts.</p>	<p>Committee Yisel Sanchez</p>	<p>9/9/2016</p>	<p>No No</p>

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MMIC HRC Report: Troy Chester	<ul style="list-style-type: none"> Expectations of provider jail visits and coordination activities – frequency of visits mandated for every 30 days. 	Holly will send out to all of the public defenders and the defense groups that work with incarcerated inmates.	Holly Gieszl	9/18/2016	No
AHCCCS Report: Paul Galdys	<ul style="list-style-type: none"> AHCCCS ACOM Policy 417 revised to required services delivered within 45 days of assessed need and ACOM Policy 449 (Jacob’s Law for foster care) services within 21 days. QOC – request desired documents through AHCCCS HRC liaison as needed. Speak to Ken Karrels regarding how QOC’s are being received in Southern AZ. 	<p>N/A</p> <ul style="list-style-type: none"> Work to automate to ease HRC access to reports (provide update) Email to Ken Karrels regarding how QOCs are received. 	<p>N/A</p> <p>Paul Galdys</p> <p>Scott Gormley</p>	<p>N/A</p> <p>9/21/2016</p> <p>9/18/2106</p>	<p>Yes</p> <p>No</p> <p>No</p>
IAD Report/Update:	<ul style="list-style-type: none"> No updates from Scott. 	N/A	N/A	N/A	N/A
Site Visit Update: Dr. Jack Potts & Joy Green	<p>Verlea House (AZ Mentor) - Residential Treatment Program</p> <ul style="list-style-type: none"> Program staff and clients noted issues with receiving paperwork from the enclave site, drivers, medication not received on time, not enough visits by case managers. Concern with lack of member involvement in activities 	Write and send letter to home / MMIC.	Dr. Jack Potts	9/18/2016	No

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	<ul style="list-style-type: none"> • Landscape in backyard is dirt only. • Impressed with some of the house activities. • House is relatively clean. <p>Willow DDD Group Home (Creative Interventions) – Not a behavioral health provider</p> <ul style="list-style-type: none"> • Broken chairs with no support; holes in the walls caused by a violent member in the home who has been charged with arson. • Concern with hostile environment and possible rights violation • Need to send formal letter to home and send to DD regarding the violent person. • Jack Potts proposed addendum to site visits be changed requiring members to do at least one site visit per year. Committee did not formalize requirement with Holly expressing concern with adding the requirement. 	<p>Formal request will be sent to home and update at next meeting.</p> <p>Place on September agenda</p>	<p>Joy Green</p> <p>Dr. Craig Carter</p>	<p>9/18/2016</p> <p>9/18/2016</p>	<p>No</p> <p>No</p>
		N/A	N/A	N/A	No
Ongoing Business	Jail Protocol Committee did not meet.	Place on September agenda.	Dr. Craig Carter	9/18/2016	No
New Business	Annual Report 2015. Karen requesting	Deliver copies of the annual	Yisel Sanchez	9/21/2016	No

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	Karen discussed potential joint NAMI Education Group and MMIC Adult forum participation	Attend future NAMI education meeting	Scott Gormley & Dr. Jack Potts	TBD	No
	HRC discussed and decided to not move forward with joint meeting at this time	N/A	N/A	N/A	Yes
	Summer Retreat – all HRC	Contact Southern HRC regarding interest	Scott Gormley	9/18/2016	No
		Place on September agenda	Dr. Craig Carter	9/18/2016	No
Future Agenda Items	<ul style="list-style-type: none"> • March 2015 meeting minutes • Jail Protocol • QOC • Proposed amended bylaws • Deputy Chief Lee • How to ensure member participation in activities. • Follow-up on formal request to Willow Group Home. • Summer Retreat. 	<ul style="list-style-type: none"> Holly to create minutes. Update Update Discussion Update Discussion Update Update 	<ul style="list-style-type: none"> Holly Gieszl Dr. Craig Carter Scott Gormley Dr. Jack Potts Dr. Craig Carter MCHRC Joy Green Scott Gormley 	<ul style="list-style-type: none"> September September September September September September September September 	<ul style="list-style-type: none"> No No No No No No No No
MEETING ADJOURNED	Motion to adjourn and go into Executive Session at 6:57 pm.	N/A	N/A	N/A	Yes
NEXT MEETING	September 21, 2016	<ul style="list-style-type: none"> • Deliver Agenda 	Committee chair	9/18/2016	No

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	5:00PM-7:00PM 212 E. Osborn Road, Phoenix 85012	<ul style="list-style-type: none"> • Post Agenda 	Yisel Sanchez	9/20/2016	No