

maricopa county
Human Rights Committee
 for the mentally ill



Date November 16, 2016	Maricopa Human Rights Committee Draft Minutes
Committee Members Present: Jack Potts; Holly Gieszl; Debra Jorgensen; Scott Gormley; Karen Smith; Charles Sullivan; Ryan Welch	
Non-Committee Members Present: Troy Chester; Paul Galdys; Yisel Sanchez;	
Other Attendees:	
Committee Members Absent: Joy Green (excused); Marilyn Viarengo (unexcused)	
Next Meeting: December 14, 2016	
Approved: Scott Gormley, Chairperson	

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
Call to Order and Introductions	Meeting called to order at 5:04 pm. Introductions made.	N/A	N/A	N/A
Approval of Minutes	Motion to approve the September 21, 2016 meeting minutes. Charles Sullivan seconds; all approve with amended changes.	Amend Follow-Up section of MMIC HRD report on Willow Group Home to "resolved".	Yisel Sanchez	November 23, 2016
Old Business	Holly scheduled to bring the March 16 th and June 22 nd meeting minutes for review but was not done in this session.	Place on December agenda. Present minutes in next meeting	Yisel Sanchez Holly Gieszl	November 23, 2016 December 14, 2016
Public Comments	NA	N/A	N/A	N/A

maricopa county
Human Rights Committee
 for the mentally ill



Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
Updates from MCHRC Chairperson	<ul style="list-style-type: none"> Looking for people in psychology, medicine, special education, social work, mental health, housing for the mentally ill, 2 parents with children who receive behavioral health services and at least 1 person who is currently or who has had behavioral health services provided to them through the system to become members of the HRC. Jail contact updates deferred to next meeting. 	<p>An update will be sent via email to everyone. If anyone knows of someone who is SMI, please encourage him or her to apply.</p> <p>Place on December agenda.</p>	<p>Yisel Sanchez</p> <p>Yisel Sanchez</p>	<p>ASAP</p> <p>November 23, 2016</p>
Other Business	<ul style="list-style-type: none"> Add discussion regarding police issues at behavioral health facilities to the agenda for next month. Karen Smith has resigned and will no longer be in the position of Secretary. Deb Jorgensen has volunteered to cover this month pending discussion on positions during the next meeting. 	<p>Add to December agenda.</p> <p>Add to December agenda.</p>	<p>Yisel Sanchez</p> <p>Yisel Sanchez</p>	<p>November 23, 2016</p> <p>November 23, 2016</p>
MMIC Prior Authorization Policy – 90 Day Notice to Residents	<p>24-Hour Placements/Prior Authorizations: Troy discussed the figures on the MMIC residential spreadsheet, which was provided to the Committee earlier. Discussion regarding 24-hour supervised care facilities and 90-day patient assessments impact based on prior authorization criteria put in place on 9/15/16.</p>	<p>Keep on the agenda.</p>	<p>Yisel Sanchez</p>	<p>December 14, 2016</p>

maricopa county
Human Rights Committee
 for the mentally ill



Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
	the HRC and when these reports will be available through the portal. <ul style="list-style-type: none"> • Discussion regarding Decision letters. Karen reports not receiving any recently and they need to be directed to the appropriate committee members going forward based on Karen's resignation. 	December meeting. Remove Craig from the distribution list. Direct decision letters to Scott Gormley.	Yisel Sanchez Yisel Sanchez	November 23, 2016 December 14, 2016
IAD Report/Update:	No report.	N/A	N/A	N/A
State-Wide HRC Meeting	<ul style="list-style-type: none"> • Working to verify preferred dates with other HRCs with a goal of February or March. Prefer to have meeting in Phoenix given the location of the four committees (2 in Phoenix, 1 in Tucson and 1 in Prescott). 	<ul style="list-style-type: none"> • Reach out to the other HRC's regarding a good date/time/location for everyone. 	Scott Gormley	December 14, 2016
Site Visit Update:	Site visit to a residential/community group home around 23 rd and Van Buren. <ul style="list-style-type: none"> • Interviewed two people on the list. • The outside grounds were very clean but the inside seemed a little dirty. • The rooming was a bit cramped – two people to a room. • Case managers came by frequently. • No major issues noted. • Dr. Jack Potts solicited interest of other committee members in joining future visits. 	N/A Continue visits and report during HRC meetings.	N/A Dr. Jack Potts	N/A December 14, 2016

maricopa county
Human Rights Committee
 for the mentally ill



Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
Ongoing Business	<p>Brochures:</p> <ul style="list-style-type: none"> Holly brought copies of the brochures for review to see if there is anything missing. Annual Report – Holly has started looking at AHCCCS' response and she would like someone to volunteer to help. 	<ul style="list-style-type: none"> Holly has reached out to Pima County and is trying to meld the brochures. The HRC will review and make any comments at next meeting. Keep on the agenda as an ongoing item. Holly to get out an outline for discussion at next meeting so it can go out in January. 	<p>Holly Gieszl</p> <p>Yisel Sanchez</p> <p>Holly Gieszl</p>	<p>December 14, 2016</p> <p>December 14, 2016</p> <p>December 14, 2016</p>
New Business	<ul style="list-style-type: none"> Chairperson election Dr. Potts will reach out to Marilyn Viarengo to assess her interest in continuing on the HRC given her lack of attendance. 	<p>Dr. Potts nominated Scott Gormley. Debra seconds; all members voted to approve.</p> <p>Outreach to Marilyn.</p> <p>Add discussion of continued HRC participation to the agenda for next month.</p>	<p>N/A</p> <p>Dr. Potts</p> <p>Yisel Sanchez</p>	<p>December 14, 2016</p> <p>December 14, 2016</p> <p>November 23, 2016</p>
Future Agenda Items	<ul style="list-style-type: none"> March 16th and June 22nd Meeting Minutes Annual Report and Brochures Statewide HRC Meeting Memberships – Officers and Secretary elections 	<p>Add to December agenda</p>	<p>Yisel Sanchez</p>	<p>November 23, 2016</p>

maricopa county
Human Rights Committee
 for the mentally ill



Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date
	<ul style="list-style-type: none"> • Bylaws • Jail Contact Update • IAD Report Update • Police issues at behavioral health facilities • 24-hour placements/prior authorizations • QOC web portal overview and need for support 			
MEETING ADJOURNED	Dr. Potts adjourned public meeting so the HRC could go into Executive Session. He agreed to deliver a summary of the discussion for inclusion in the minutes.	N/A	N/A	N/A
EXECUTIVE SESSION	Committee discussed current executive support in general; propose topic of Executive Support be added to State-wide HRC Meeting Agenda	?	?	?
NEXT MEETING	Date: December 14, 2016 5:00PM-7:00PM 212 E. Osborn Road, Phoenix 85012			