



Arizona State Hospital Human Rights Committee Meeting

Thursday, August 18, 2016 6:00-9:00PM Meeting AzSH Auditorium	Arizona State Hospital 2500 E. Van Buren St. Phoenix, AZ 85008
Members Present: Jill Manahan; Ross Davids; Sharon Ashcroft; Michael White (via phone); Joe O’Cain (via phone); Kim Scherek (via phone)	
Other Attendees: Dr. Aaron Bowen; Margaret McLaughlin; Yisel Sanchez; Connie Belden; Jacqueline Bachelier; Joe Contreras; CRU Unit (via phone); Pinon Unit (via phone); Gavin, Amado, John Wallace at CRU, Susanna and Robert at Pinon	
Members Absent: Mary Lou Brncik; Jim Gillcoatt; Laurie Goldstein; Ashley Oddo	
Next Meeting: September 15, 2016	
Approved: _____ Sharon Ashcroft, Chairman	



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Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date	Complete Yes/No
Introductions	Roll call – have a quorum with call-ins.	N/A	N/A	N/A	N/A
Disclosure of Conflict of Interest	No disclosures voiced.	N/A	N/A	N/A	N/A
Review of July, 2016 meeting minutes	Jill motions to approve with edits to page 8; Ross seconds; all approve.	Sharon requested changes to Peer Support responsibility on page 8.	Yisel Sanchez	September, 2016	No
Dr. Bowen's Report	<u>Dorm Closures:</u> <ul style="list-style-type: none"> On list of items to address. Monumental task of going from 3 shifts to 2 12 hour shifts. 	On hold for now.	N/A	N/A	N/A
	<u>CRU and RFI:</u> <ul style="list-style-type: none"> RFI closed on July 29th and had 18 responses. Some included CRU and some did not. Will be posted and made public record but not for 2 years per Procurement (ADOA). 	Meeting with ADHS leadership and other entities with the Attorney General's Office on 8/19/16 to see what the next steps will be. Request another RFI or go ahead with a RFP?	Dr. Bowen	N/A	N/A



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	<p><u>Forensic room outlets:</u></p> <ul style="list-style-type: none"> • Moving forward with installing the second outlets in the Sago rooms. • Ryan spoke with vendor for the beds and AzSH should have the beds by September 1st <p><u>Civil – did patient get dentures?</u></p> <ul style="list-style-type: none"> • There was a mix up with scheduling appointment. This has been referred to Quality Department and they will be going out for that denture appointment. <p><u>Solar Shades & Energy:</u></p> <ul style="list-style-type: none"> • There are 4 solar companies contracted with the State so this needs to go through a formal Procurement process. • On 8/12/16, 3 of the 4 vendors expressed interest and showed up for the tour 	<p>The goal is the have the pilot up a running by September 1, 2016 in Sago.</p> <p>Opening a full investigation into how the miscommunication took place.</p> <p>Contractors were given 3-weeks to turn in their proposals with sharing agreements regarding construction of solar shade structures. Should be receiving those proposals</p>	<p>Ryan and Dr. Bowen</p> <p>?</p> <p>?</p>	<p>September 1, 2016</p> <p>N/A</p> <p>September 2, 2016 for proposals.</p>	<p>No</p> <p>No</p> <p>No</p>



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	<p>taking measurements in the parking area and Forensic patios.</p> <p><u>Library on Forensics:</u></p> <ul style="list-style-type: none"> • Can't place in the PSRB lobby because it is outside of the Forensic facility. • Spoke with rehab and they went out to speak with the patients asking for feedback regarding the current library process. • Only received responses from Sago who wanted more video games and movies. <p><u>Forensic Internet:</u></p> <ul style="list-style-type: none"> • Unit is completely wired and computers are ready to go. Just waiting on desk furniture which had to be special ordered. • CRU is not using the computers because they 	<p>within the next couple of weeks (9/2/16).</p> <p>Forensic staff can contact rehab and request videos to be delivered to them. Rehab did not have any objections to this. The down side to having a cart is not having enough space to hold all items. Still open to any suggestions.</p> <p>Specially ordered computer desks should be arriving within the next couple of weeks.</p> <p>Ryan tried to replicate the problem but wasn't able to.</p>	<p>N/A</p> <p>Ryan Hoffmeyer</p> <p>Ryan Hoffmeyer /</p>	<p>N/A</p> <p>Early to mid-September</p> <p>N/A</p>	<p>Yes</p> <p>No</p> <p>N/A</p>



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	<p>don't have access codes. <u>Letter from Dr. Christ to HRC:</u></p> <ul style="list-style-type: none"> • Sharon didn't understand what this was about. <p>Discussion about perceived CRU volatile position re: RFI.</p>	<p>He was able to get in with the access codes provided.</p> <p>N/A</p>	<p>ADHS IT.</p> <p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>Grievance and Appeal Update – Margaret McLaughlin</p>	<p>Recent G&A policy revisions:</p> <ul style="list-style-type: none"> • Removed all DBHS' policies that were attached to State Hospitals' policies. • Policy separated to clearly make a distinction between the State Hospital complaints process; the SMI grievance as well as requests for investigations that is part of the SMI Rules; the administrative appeals process that relates to SMI grievances. Also the SMI appeals have been separated out as a different section and 	<p>Policy distributed in June.</p> <p>Policy is very reflective of the SMI rules which come from the Administrative Codes.</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>



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	<p>there is another section for “other appeals”.</p> <ul style="list-style-type: none"> • Inclusion of a complaints, grievance and appeals committee. The committee is structured off of the federal regulations and joint commission accreditation standards requirement, not from the SMI rules specifically, but the committee review complaints and grievances as well as SMI appeals. • Combined the complaint form and SMI grievance form into one. It is now called Complaints, Grievances and Appeals. This will make it easier for the patients. 	<p>Sharon asked who is on this committee. It is Margaret McLaughlin, manager over Complaints, Grievances and Appeals, hospital investigators, a rep from Performance Improvement, a rep from Quality Assurance and then ad hoc members. These consist of specific experts in a field or a unit staff member, on an as needed basis.</p> <p>This form is based on the expectations from CMS and SMI rules. Added language in which a letter will go out asking patient if they want to file a complaint or a grievance.</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>



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	<ul style="list-style-type: none"> Creation of the SMI Notice of Decision and Right to Appeal (State Hospital specific form). 		N/A	N/A	N/A
Peer Support Update - Sharon	<ul style="list-style-type: none"> No steps have been taken to put this into place. Leslie Goings is aware of this project and can it be included in the new semester? 	Suzanne Legander and Kathy Bashor need to reach out to Dr. Dingle about this.	Suzanne Legander or Kathy Bashor	?	No
Membership and status of Michael White	He wants to remain on the HRC. He just graduated and will no longer be going to school at night.	N/A	N/A	N/A	N/A
Public Comments	Leon at CRU:				
	<ul style="list-style-type: none"> Internet issues such as dealing with limited member access. Only a handful of patient's have access. CNN & BBC are the only sites they can access. No printer on the unit or cable TV. Can only get antenna channels. Waiting 	N/A	N/A	N/A	N/A



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	<p>for their digital cable box. Cynthia Hernandez at CRU:</p> <ul style="list-style-type: none"> • Wanted to know if patients were going to be moved from CRU. <p>Suzanna Holme at Pinion:</p> <ul style="list-style-type: none"> • Library - Had the understanding that they would be getting more books and movies. • 3 or 4 months ago her doctor requested that she go over to CRU but he was told they were only accepting people with levels of 3 or 4. Yet later, people who barely got their level 1's were going over. Her doctor told her that some of the letters and complaints she lodged are part of the reason she was not selected to go over to CRU. 	<p>Sharon told her that Dr. Bowen already stated that nothing has been decided.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>



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	<ul style="list-style-type: none"> • Are there changes in the rules regarding money? Patients were told that staff was not supposed to tell them about this. Want clarification. • Were told that if they got up late, after 9:00 am, they can't get ROU'd anymore. Is this true? • Are they still going to get sewing machines? • No levels until statutory hearing? Is this correct? • Not allowed to read, write or shower after the 10:30 pm curfew of TV and lights out. Can there be an exception for access to lighting/TV for those who have troubling falling asleep at night? <p>Rodney at Sago:</p> <ul style="list-style-type: none"> • Can there be someone 				



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	<p>appointed to advocate for the patients regarding food? Food Committee will change but only for a few weeks and then go back to the old ways of serving unhealthy food. Gavin: Nothing to share tonight.</p>				
New Business/Agenda Items	<ul style="list-style-type: none"> • Continue open dialogue about CRU • Library Issues • Internet • Peer Support 	<p>Jill Manahan asking for reassurances. Sharon to talk to Scott. Dr. Bowen to readdress. Where is this at?</p>	<p>HRC Sharon Dr. Bowen Sharon</p>	<p>September September September September</p>	<p>No No No No</p>
Meeting Adjourn	Adjourned to Executive Session.				