



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona



Division of Child Support Services (DCSS)

Family Connection
Fun Day!
&
Back to School Bash



SATURDAY AUGUST 2, 2014
9am-1pm

The Salvation Army
Kroc Center

1375 E. Broadway Road, Phoenix, AZ 85040

Organization / Agency Name: _____

Contact Person: _____

Contact Information

Phone:	Email Address:
Fax:	Website:
Mailing Address:	
Locational Address:	

Description of the services you will provide:

Participants need to bring a child friendly, family engaging activity for their table. Describe the activity you will provide: [Example: game, arts and craft activity, etc.]

We are seeking raffle prizes to reward families who stop by all of your resource tables. Is your organization willing to donate a raffle prize? YES NO

If yes, please describe the type of raffle prize you will donate:

Will you need electricity for your table? YES NO

Event Location: The Salvation Army Kroc Corps Community Center - 1375 E. Broadway Road, Phoenix, AZ 85040

Participant Expectations

- One (1) table and two (2) chairs will be provided for vendors
- Park within the designated vendor parking area
- Outdoor activities will be assigned to an outdoor area
- Setup is from 8:00 AM - 8:30 AM
- Breakdown is from 1:00 PM - 2:00 PM (All vendors and participants are required to clean up after their activity)
- Participants are required to remain setup throughout the duration of the event
- Participants / Vendors are required to provide a **Certificate of Liability Insurance** listing the event day at **Salvation Army, a California Corporation 1375 E. Broadway Road, Phoenix, AZ 85040** as “additional insured”

Restrictions

- Vendor provided activities must be anti-violent, child friendly and within censorship guidelines
- This is a family friendly event, alcohol is prohibited by law
- No smoking is permitted
- Vendor pets are not permitted, except ADA compliant service animals

Safety cautions

- Kroc Center staff are CPR certified and will be assisting as volunteers
- No fire arms, weapons of any type

On behalf of *(list company name)* _____, we fully support this event and agree to all participating requirements.

Representative signature: _____ Date: _____

Please return this Registration Form, your Company’s Logo, and Certificate of Liability Insurance by Monday July 7th, 2014

Send to Jillian Seamans
JSeamans@azdes.gov or fax to 480-926-5193

Thank you for your interest in participating at the Family Connection Fun Day event. DES DCSS reserves the right to decline a registration without reason or cause.