

**Janice K. Brewer, Governor**  
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*Our first care is your health care*  
ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

**DATE:** January 22, 2014  
**TO:** Holders of AHCCCS Contractor Operations Manual  
Sandi Borys, Contracts & Policy Specialist  
**FROM:** Division of Health Care Management, AHCCCS  
**SUBJECT:** AHCCCS Contractor Operations Manual (ACOM) – January 2014 Update

This memo describes revisions and/or additions to the [ACOM](#) for the month of January:

### ***PUBLISHED POLICY REVISIONS***

#### **CHAPTER 100, POLICY 108 – AHCCCS SECURITY RULE COMPLIANCE**

Policy was updated to include timeframe/time period that should be included while auditing. The definition of Health Insurance Portability and Accountability Act (HIPAA) has been adjusted to match the Contract definition.

#### **CHAPTER 300, POLICY 304 – PREMIUM TAX REPORTING**

The termination of Health Care Group has been updated. General formatting was done to ensure consistency throughout the ACOM.

#### **CHAPTER 300, POLICY 305 – PERFORMANCE BOND & EQUITY PER MEMBER REQUIREMENTS**

Policy was updated to clarify the only excluded line of business is CMDP. In addition, added SOBRA Family Planning Extension Program to the list of definitions which includes the termination date of this program.

#### **CHAPTER 300, POLICY 315 – ACUTE PROGRAM PAYMENT REFORM INITIATIVE**

Policy updated to add language to address the circumstance in which a measure lacks credibility due to insufficient population to provide for a credible statistic or other reasons determined by AHCCCS. In addition, added SOBRA Family Planning Extension Program to the list of definitions which includes the termination date of this program.

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**CHAPTER 400, POLICY 433 – MEMBER IDENTIFICATION CARDS**

Policy was updated to reference the correct Children’s Rehabilitative Services (CRS) Contract number. In addition general formatting was completed to continue consistent formatting throughout the ACOM.

**CHAPTER 400, POLICY 437 – FINANCIAL RESPONSIBILITY FOR SERVICES AFTER THE COMPLETION OF COURT-ORDERED EVALUATION**

Policy was updated to clarify the Contractor’s responsibility for acceptance and processing of timely claims for medically necessary services for all TXIX enrolled members receiving Court-Ordered Evaluation.

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***APPROVED POLICIES NOT YET EFFECTIVE***

To view the policies that are approved but not yet effective, please access the following link:  
[Approved Policies Not Yet Effective.](#)

*None at this time.*

*Please direct questions regarding policy updates to Sandi Borys at 602-417-4055 or by e-mail at: sandi.borys@azahcccs.gov.*