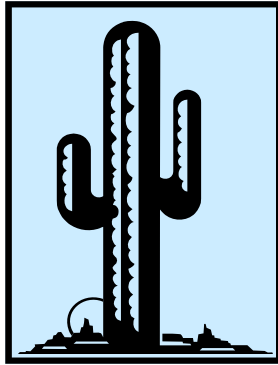


# Reinsurance Transplant Case Key Entry Instructions



# Reinsurance Transplant Case Key Entry Instructions

Key Entry Instructions: Use the following key-entry instructions to enter new Transplant Case applications into the Reinsurance Subsystem.

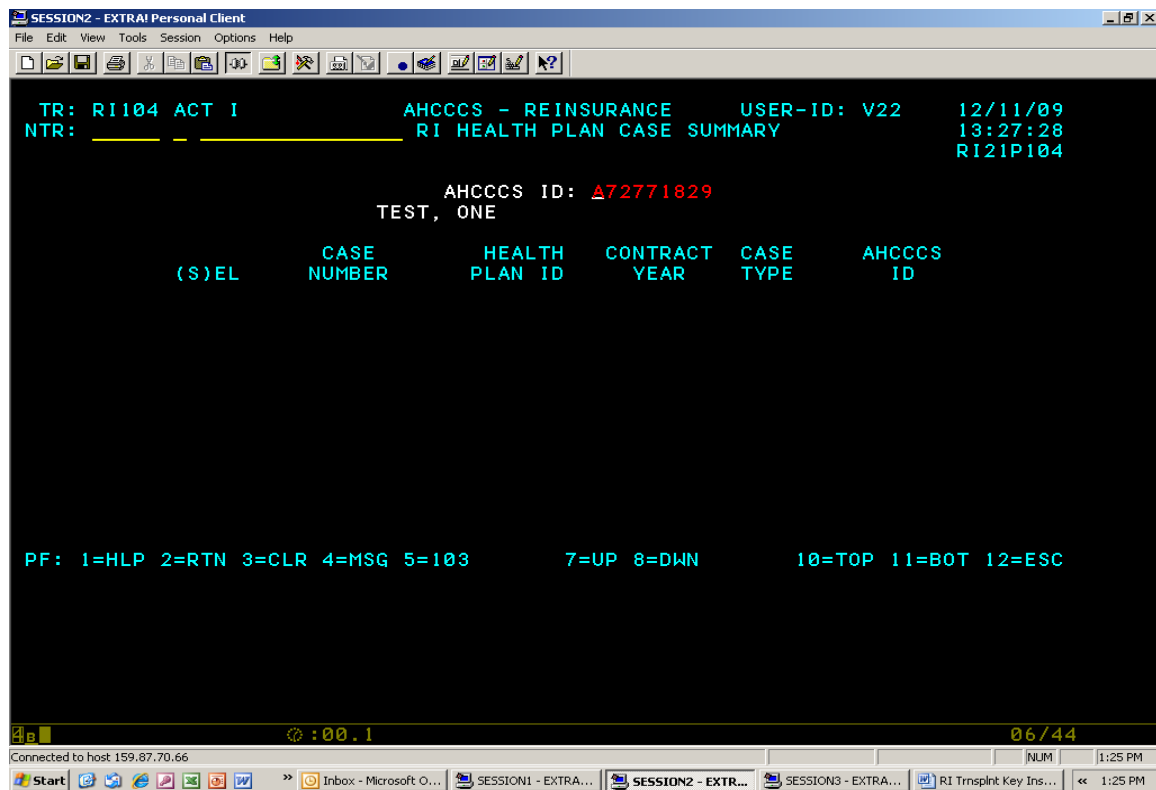
When codes are needed, place the cursor in the field where the code is required and press [PF1=HLP] to get the appropriate codes to choose from. Press [PF2=RTN] to return to the system screen.

Use the "TAB" key to move to different fields on the screen.

## RI104I RI Health Plan Case Summary

Complete a case search in the Reinsurance Subsystem to determine if the member has an existing Reinsurance transplant case. Type the member's AHCCCS ID in the AHCCCS ID field in RI104I (RI Health Plan Case Summary, Inquiry).

Press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.



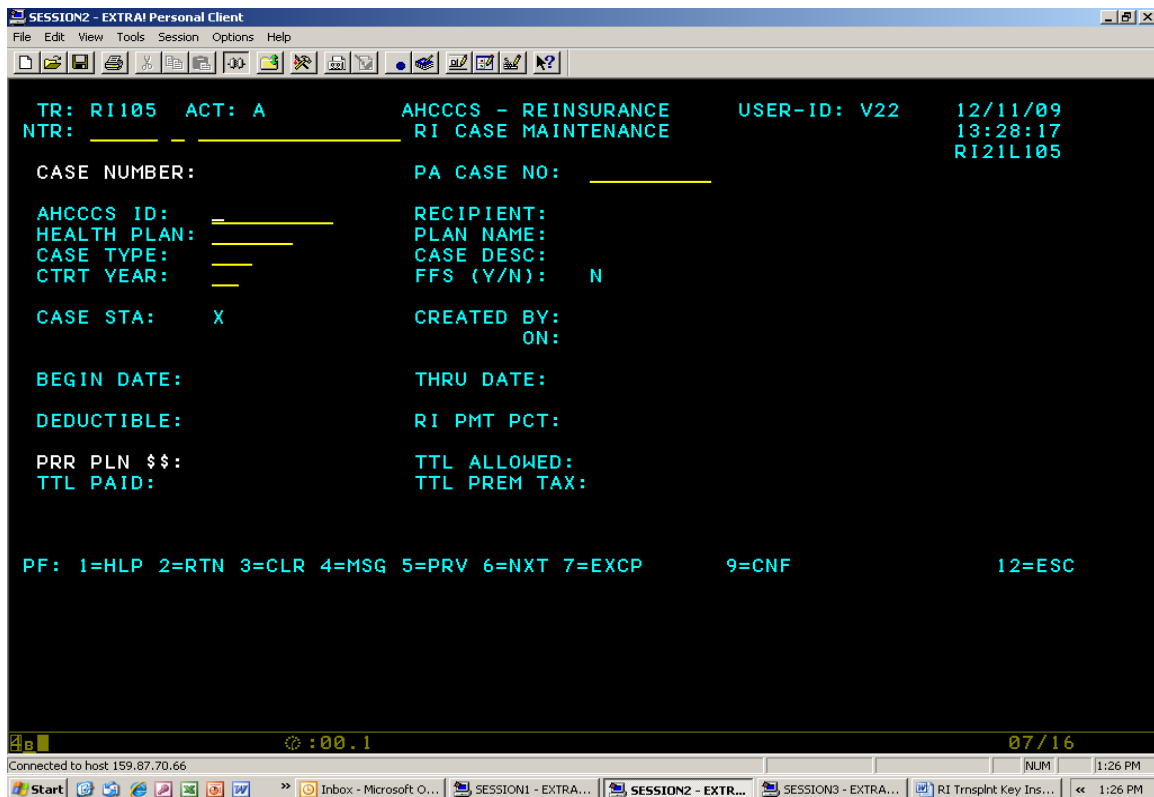
If there is no current transplant case already created, go to the instructions for the RI105A (RI Case Maintenance, Add) screen.

# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI105A RI Case Maintenance

Cases created for contracted Plans are not defined as FFS (Fee-for-Service) so that field is defaulted to "N" (No) and is locked from access.

Cases created by contracted Plan users can only be created in a special "X" status. This allows the case to be created but the formal Transplant Request Letter to AHCCCS Medical Management Unit must be submitted to proceed any further so that field is defaulted to "X" and is locked from access.

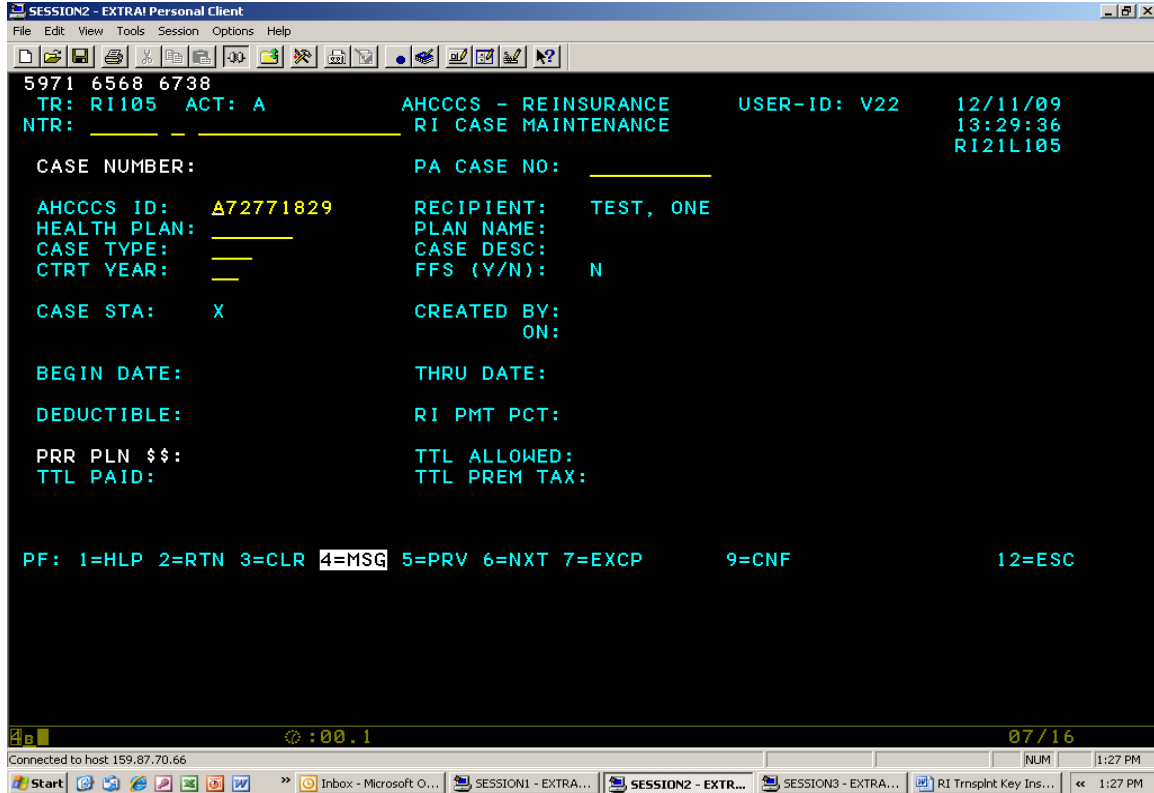


AHCCCS members receiving a transplant are identified with a Recipient Exception Code 25 record which is required for the Reinsurance Transplant Case and Stage creation.

# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI105A RI Case Maintenance, continued

Type the members AHCCCS ID in the AHCCCS ID field and press [Enter].  
Pressing [Enter] will edit the record and verify that values entered are valid.

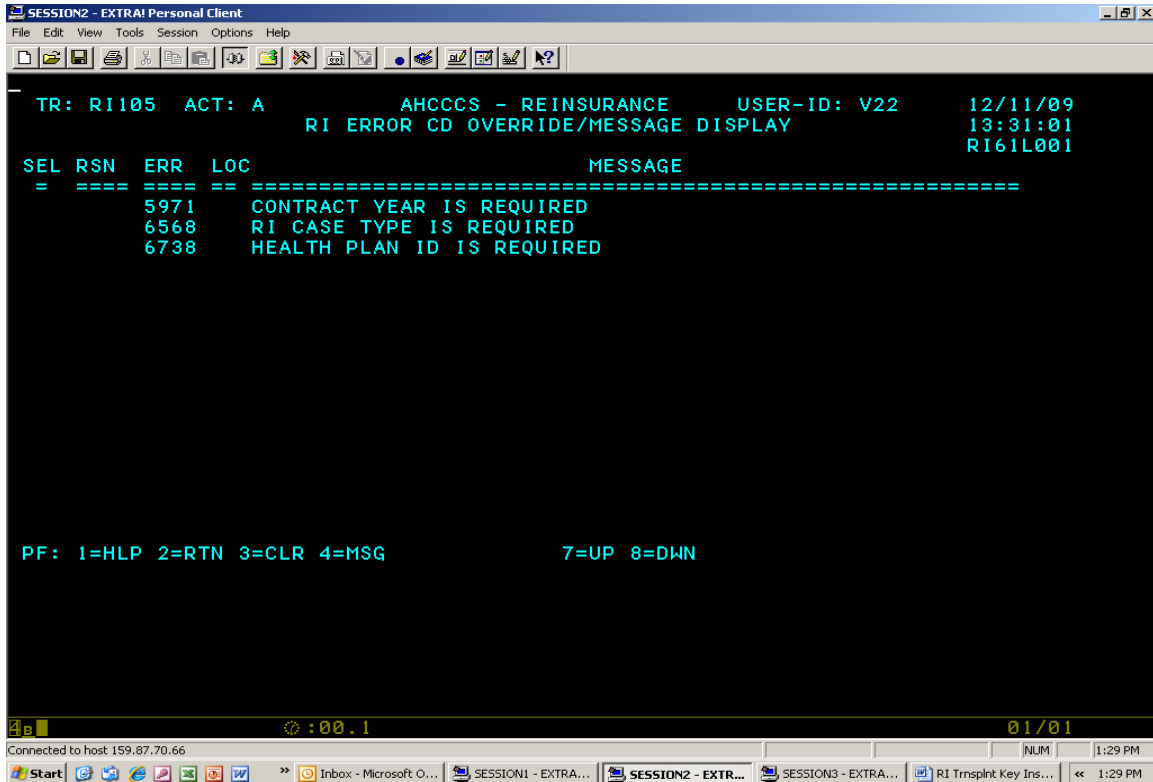


The system has been unable to retrieve the Recipient information and displays message codes detailing required fields. To see details of the messages, press [PF4=MSG] to activate the error code message Detail screen.

# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI105A RI Case Maintenance, continued

Error messages displayed identify the fields that are required entries for the addition of a transplant case.



Press [PF2=RTN] twice to return to RI105A (RI Case Maintenance, Add)

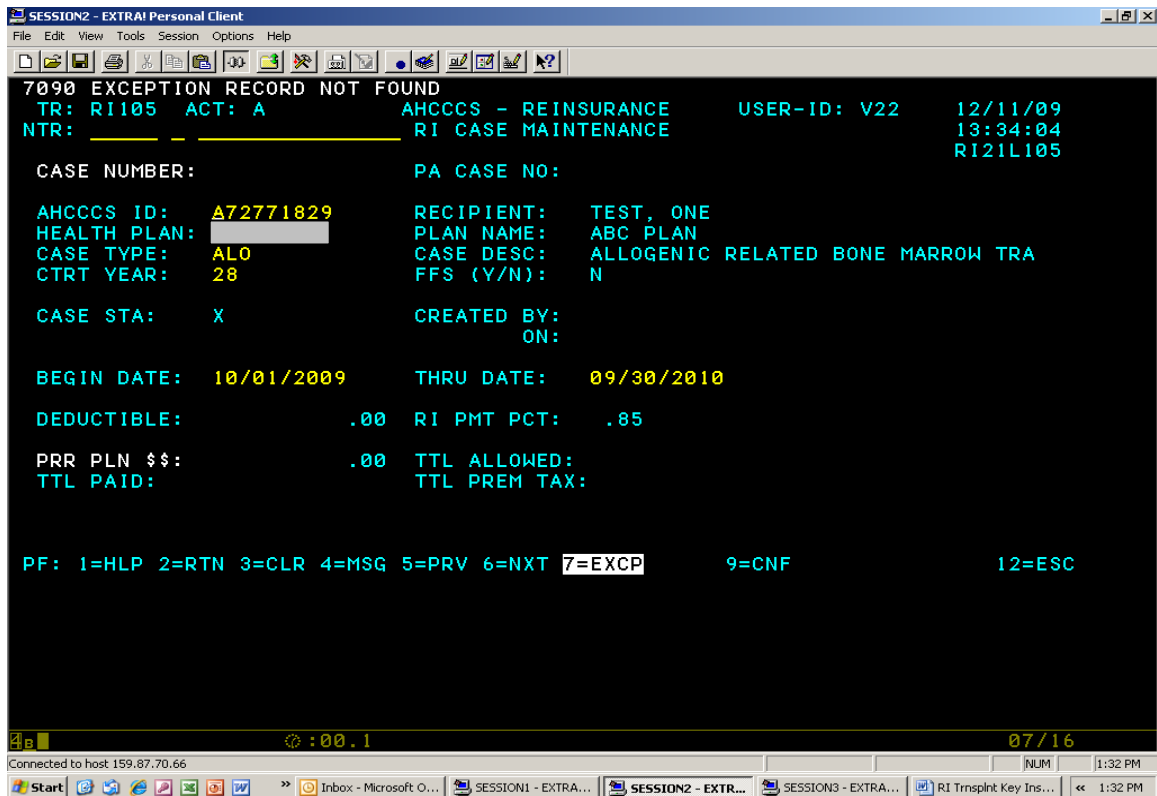
# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI105A RI Case Maintenance, continued

The fields that require entry are: CTRT YEAR (Contract Year), CASE TYPE, and HEALTH PLAN ID.

Key your AHCCCS Health Plan/Program Contractor ID, Transplant Case Type (press [PF1=HLP] or see RF776), and Contract Year (press [PF1=HLP] or see RF777).

Press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

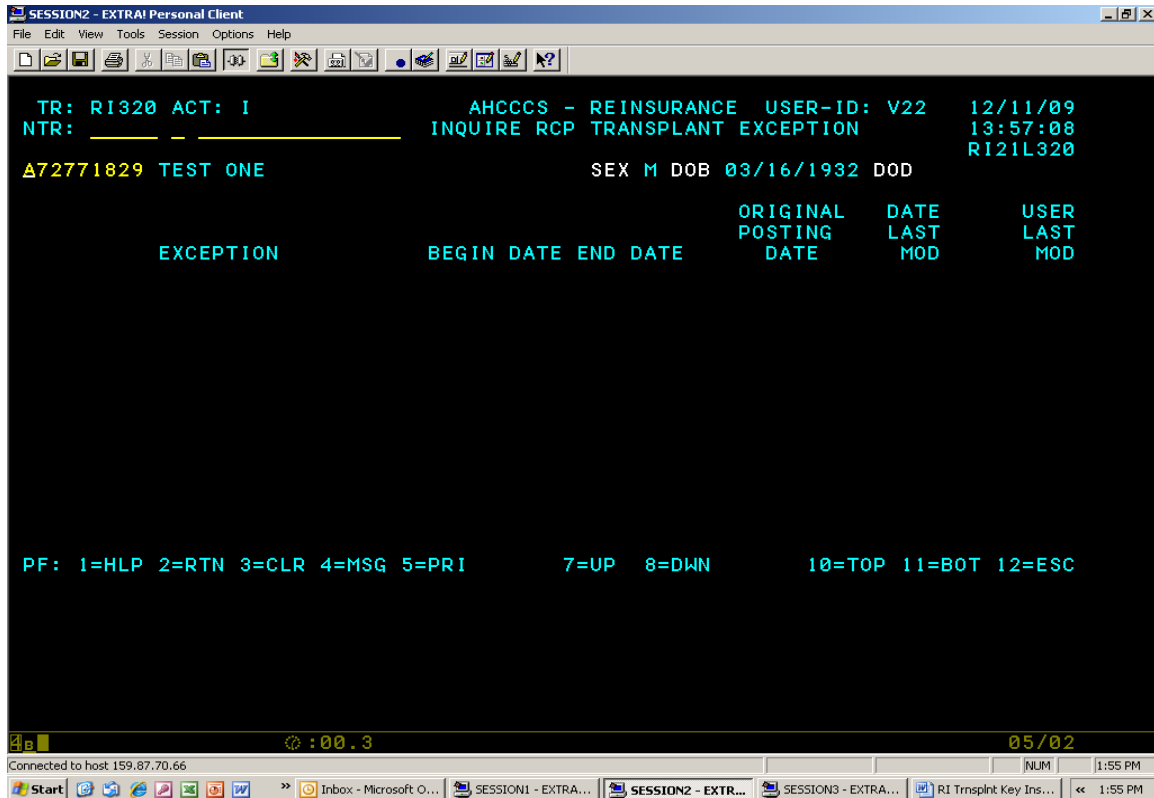


When the Recipient Exception Code 25 record is not found, error code “7090 Exception Record Not Found” will be displayed. Press [PF7=EXCP] to transfer to RI320I Recipient Transplant Exception, Inquiry.

# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI320I, A Recipient Transplant Exception

Review shows no Exception Code 25 record in the system for the recipient during the transplant case date range/timeframe.

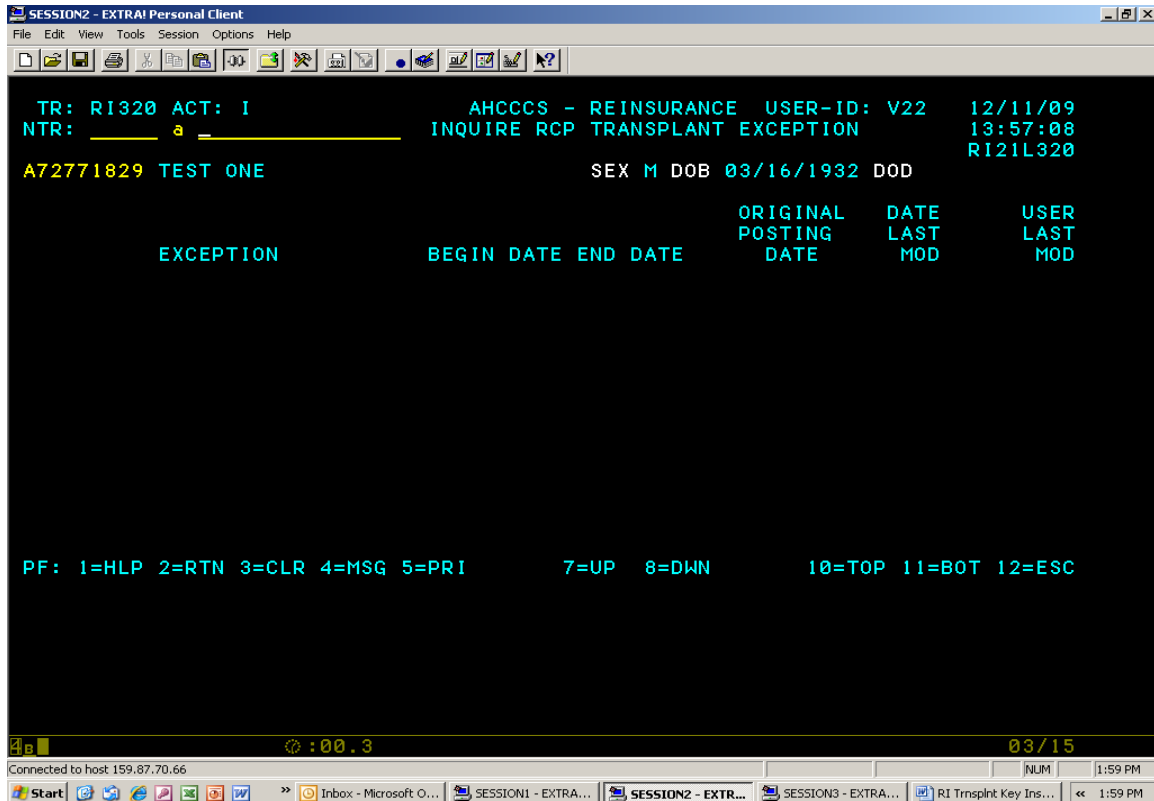


It will be necessary to add the Recipient Transplant Exception Code 25 record before the transplant case can be created. To do this, you will need to change to ADD mode.

# Reinsurance Transplant Case Key Entry Instructions, Continued

## RI320I, A Recipient Transplant Exception, continued

Transaction travel to the NTR fields and key "a" (add) in the ACTION field (middle underscore).



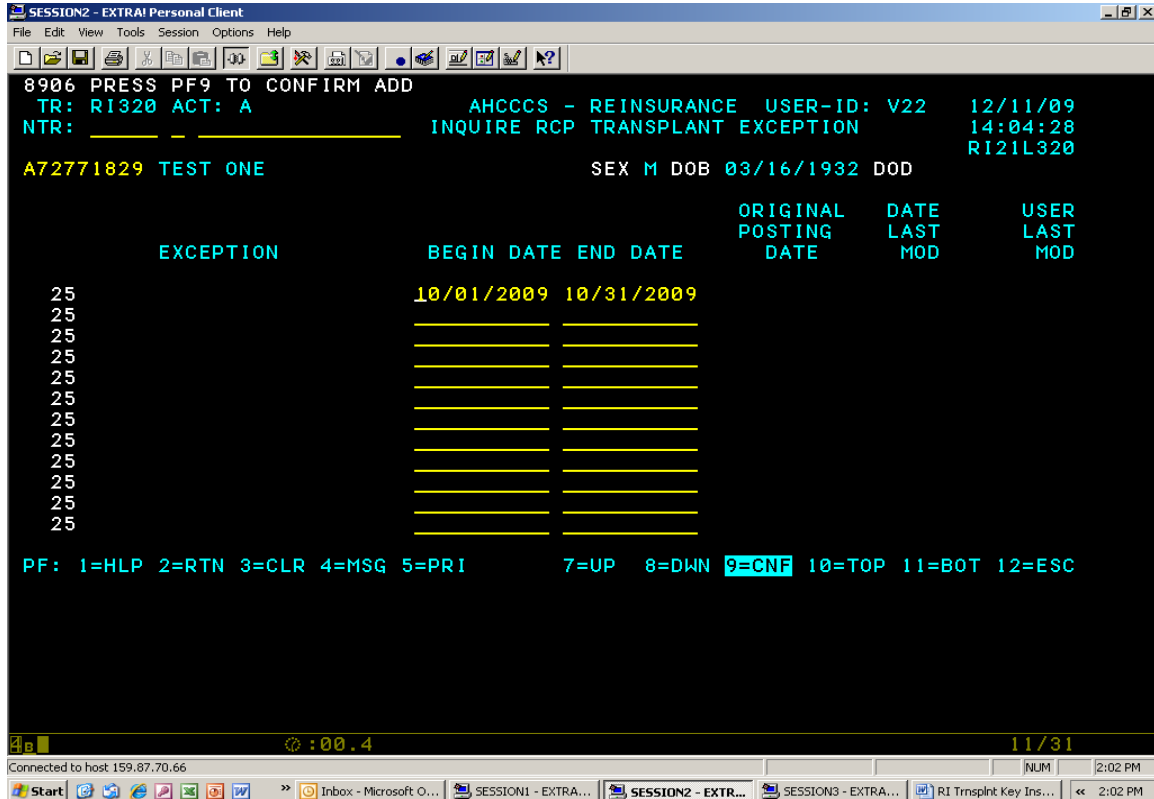
Press [Enter].

**NOTE:** The stage creation and the association of Encounters to the transplant stage is dependent upon the Recipient Exception Code 25 record. Before a stage can be created, there must be an Exception Code 25 record for the begin and end dates of the stage. Before an Encounter can associate to a stage, there must be an Exception Code 25 record for the dates of the Encounter prior to the submission of the 837 Encounter.

# Reinsurance Transplant Case Key Entry Instructions Continued

## RI320A Recipient Transplant Exception, continued

Key the required BEGIN DATE and required END DATE and press [Enter].  
Pressing [Enter] will edit the record and verify that values entered are valid.



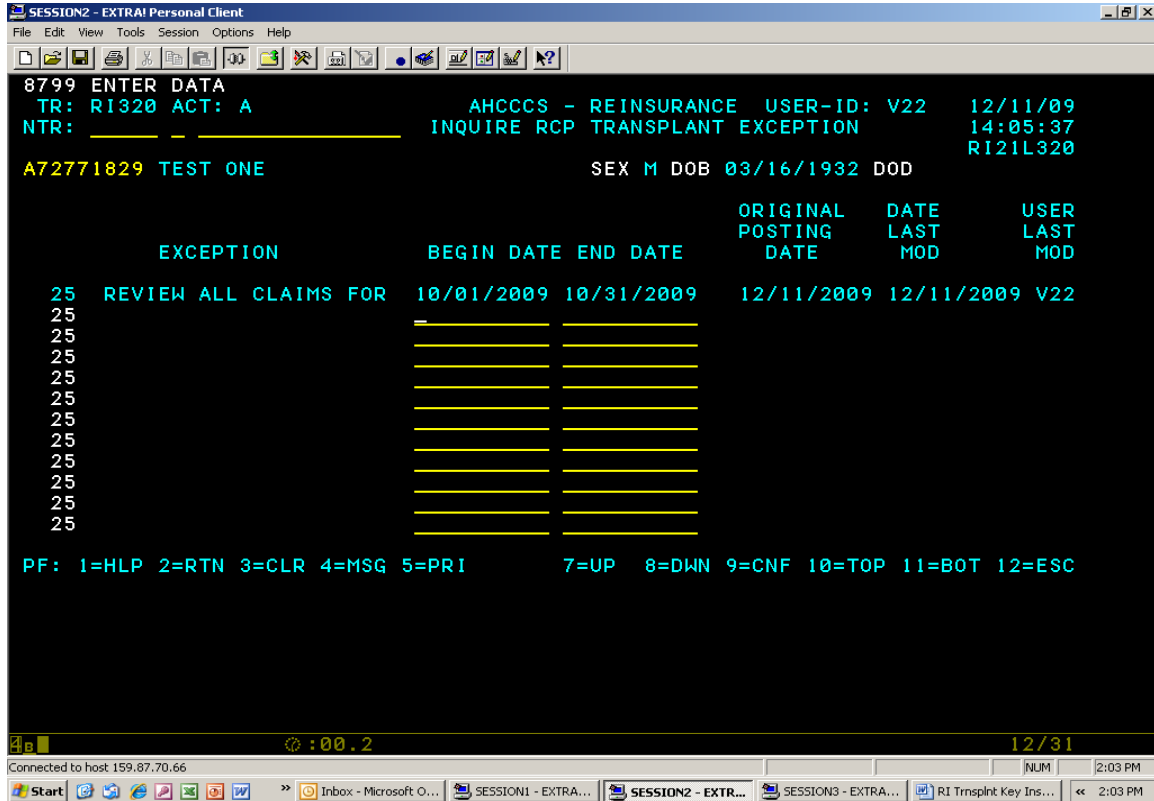
When the dates entered are valid, the record is ready to be added and the system displays message “8906 Press PF9 to Confirm Add”.

Press [PF9=CNF] to create the Recipient Exception Code 25 record.

# Reinsurance Transplant Case Key Entry Instructions Continued

## RI320A Recipient Transplant Exception, continued

The dates entered will be determined based on the data provided by the Transplant facility.



When the Exception Code record has been added, the screen protects it to show the add was successful, then goes into another ADD loop to allow entry of another record if necessary.

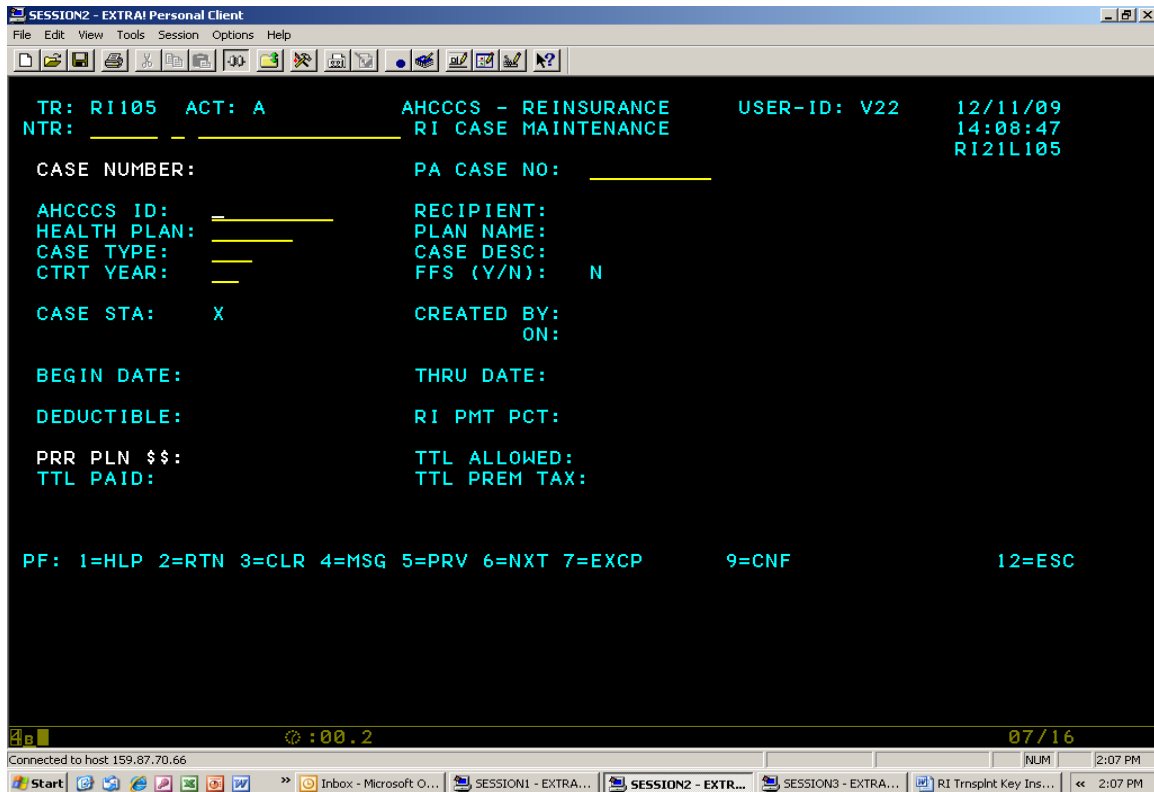
After adding the Recipient Transplant Exception Code record, press [PF5=PRI] to return to RI105A (RI Case Maintenance, Add) to create the Transplant case.

# Reinsurance Transplant Case Key Entry Instructions

## Continued

### RI105A RI Case Maintenance

Pressing [PF5=PRI] from RI320 transfers back to the RI105 ADD screen. The RI105 ADD screen will be cleared of any data previously entered if the entry of the new case was not completed and confirmed.



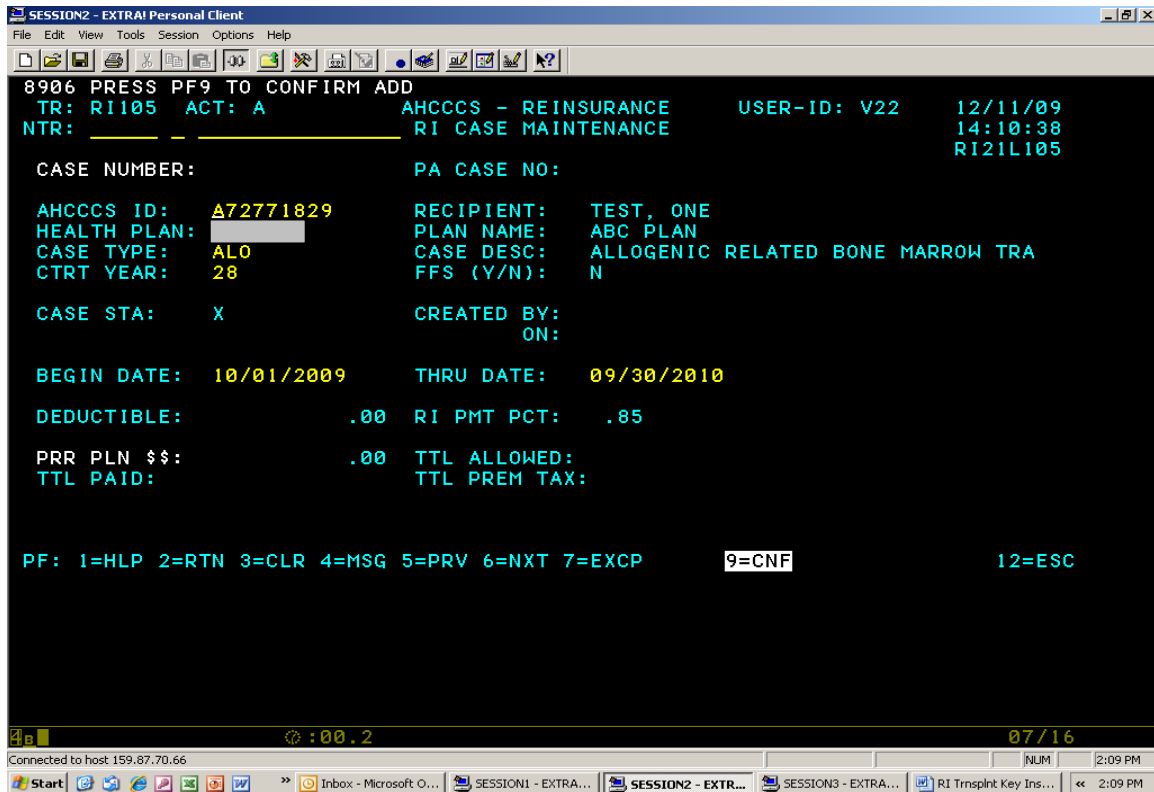
Anytime the RI105 screen is left in ADD mode, any data on the screen will be cleared if not confirmed by the [PF9=CNF] key. This is done intentionally as we do not want to have partially completed data entered.

# Reinsurance Transplant Case Key Entry Instructions

## Continued

### RI105A RI Case Maintenance, continued

Here is the RI105 ADD screen after the required Recipient Exception Code has been added in RI320 and the required AHCCCS ID, HEALTH PLAN ID, CASE TYPE and CONTRACT YEAR have been added:



**NOTE:** AHCCCS Policy does not allow RI cases to span contract years. This rule was implemented in support of the CMS Two Year Claiming Rule. If a Transplant does cross over contract years, a new Transplant case is opened for the Recipient in the new contract year.

After keying the case data, press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

When all data entered is valid, the case is ready to be added and the system displays message “8906 Press [PF9=CNF] to Add”.

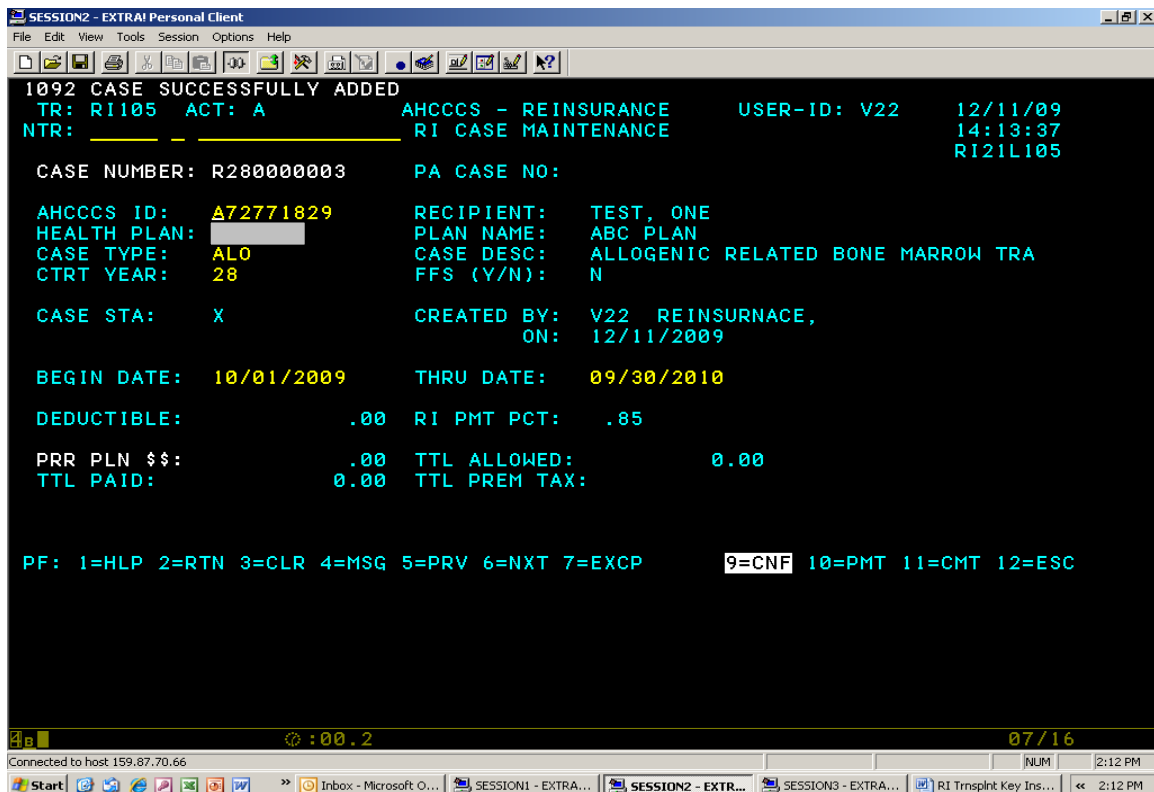
Press [PF9=CNF] to confirm the creation of the transplant case.

# Reinsurance Transplant Case Key Entry Instructions

## Continued

### RI105A RI Case Maintenance, continued

When the transplant case add is confirmed via the [PF9=CNF] key, message "I092 Case Successfully Added" is displayed. Here is the RI105 Screen after the Transplant case has been created:



The member has been assigned Reinsurance Case Number R280000003 to the transplant case to uniquely identify it and its components.

**NOTE:** After the case is created, only the BEGIN and END DATES are updateable. All other fields are key fields that define the RI Case or the AHCCCS Payment Liability and are not updateable.

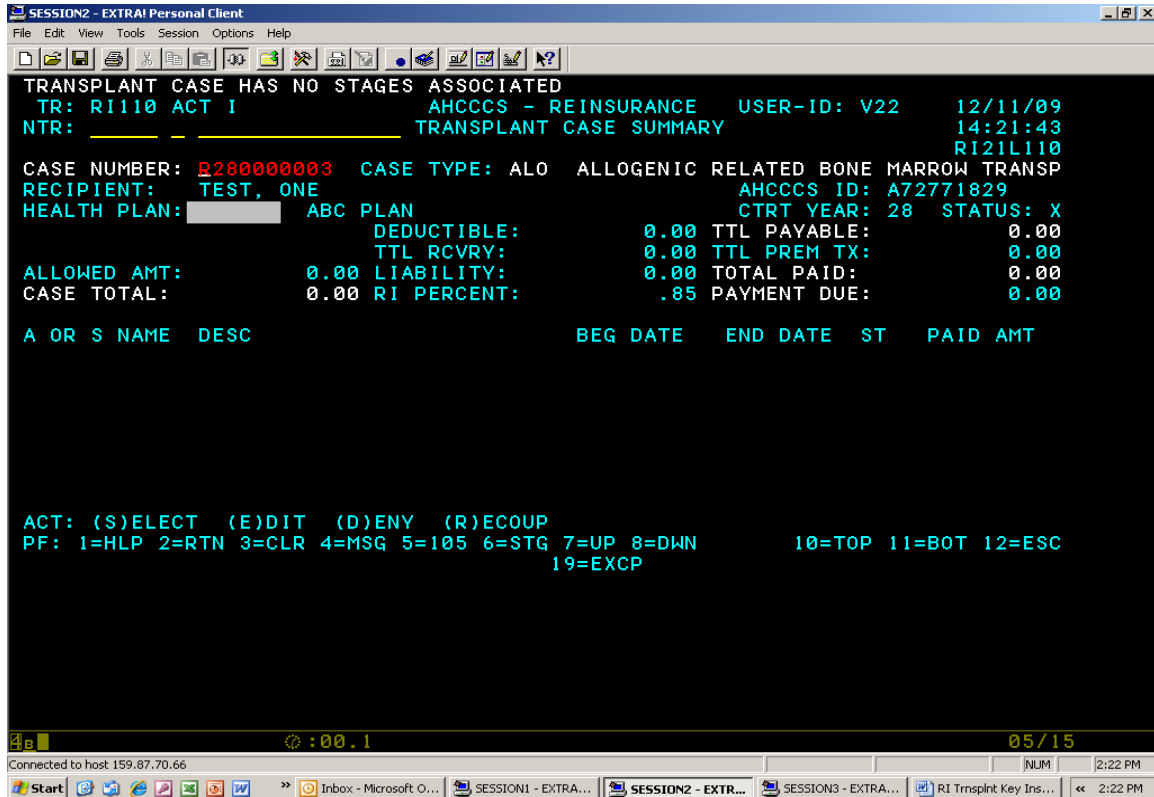
Pressing [PF6=NXT] will transfer to the RI110I RI Transplant Case Summary, Inquiry screen.

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary

Here is the RI110 Transplant Case Summary screen. Because no stages have been created yet, error message “Transplant Case has no Stages Associated” is displayed.



Pressing [PF6=STG] will transfer to RI113I Stage Maintenance, Inquiry screen. This is where the transplant stages are added to the transplant case.

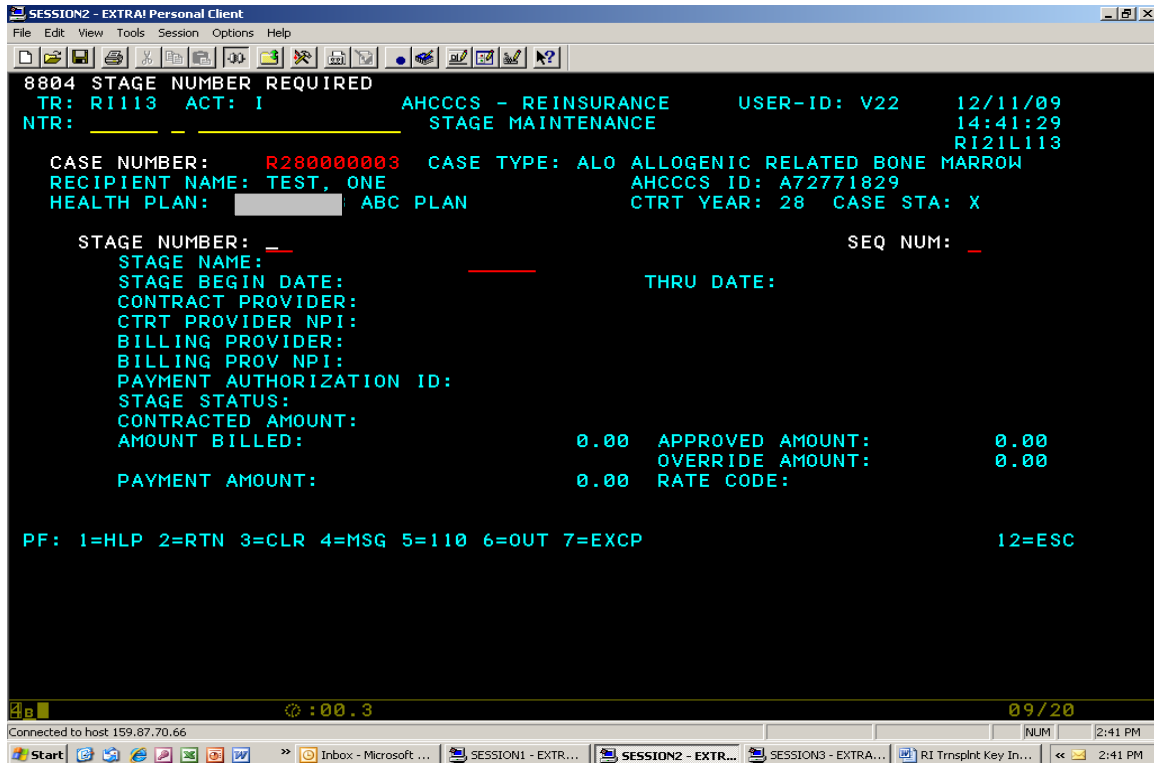
**NOTE:** Stages cannot be added to the Transplant Case until the Case Status is approved by AHCCCS Medical Management Unit and changed to “A” (Active).

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary, continued

Pressing [PF6=STG] from the RI110 Transplant Case Summary screen transfers to the RI113I (Inquiry) Stage Maintenance Screen. This is where the transplant stages are added to the transplant case.



**NOTE:** Stages cannot be added to the Transplant Case until the Case Status is approved by AHCCCS Medical Management Unit and changed to “A” (Active).

When the transplant case has been approved or denied by the AHCCCS Medical Management Unit, comments will be generated by the system and displayed in RI1106 screen and it is then ready to have the transplant stages added.

# Reinsurance Transplant Case Key Entry Instructions

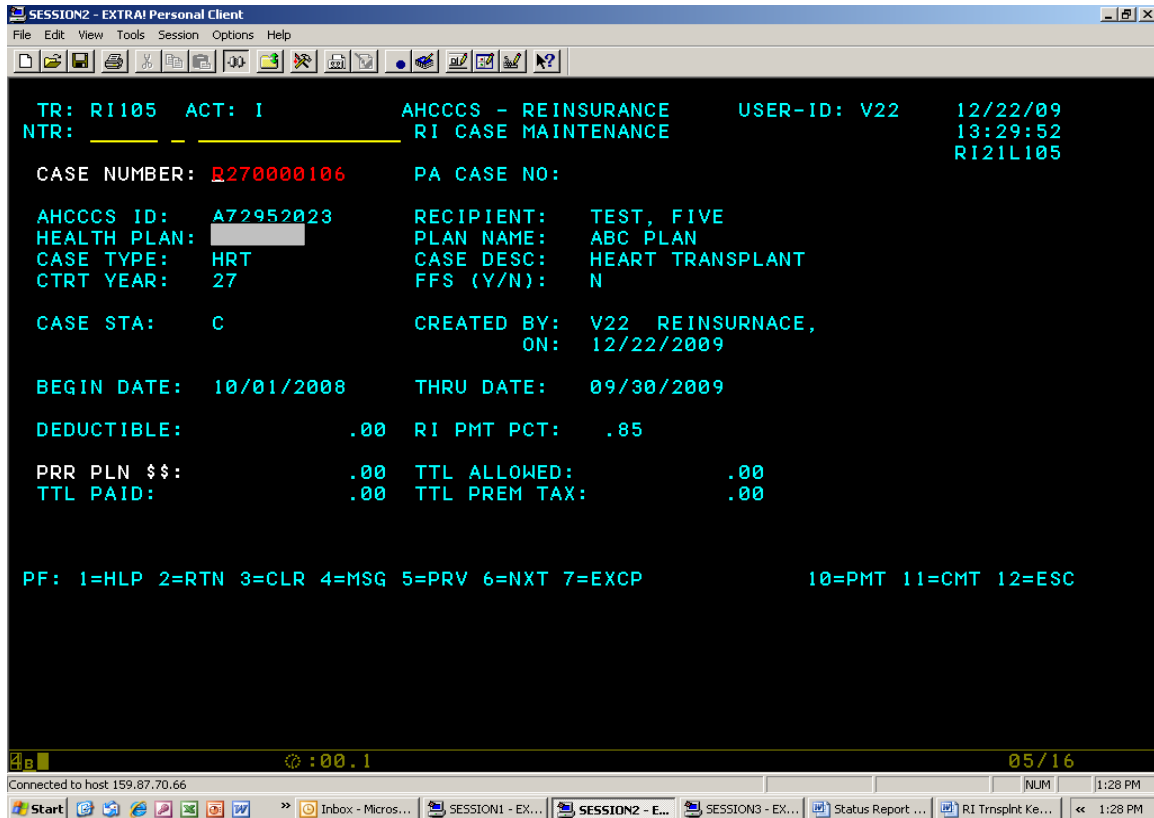
Continued

**RI110I**  
**RI Transplant Case Summary, continued**

**RI105I**  
**RI Case Maintenance, continued**

**RI106I**  
**RI Case Comment**

This transplant case has been denied by the AHCCCS Medical Management Unit, the case status has been changed to "C" (Closed) and comments have been generated and displayed in RI106I (RI Case Comment Screen, Inquiry).



# Reinsurance Transplant Case Key Entry Instructions

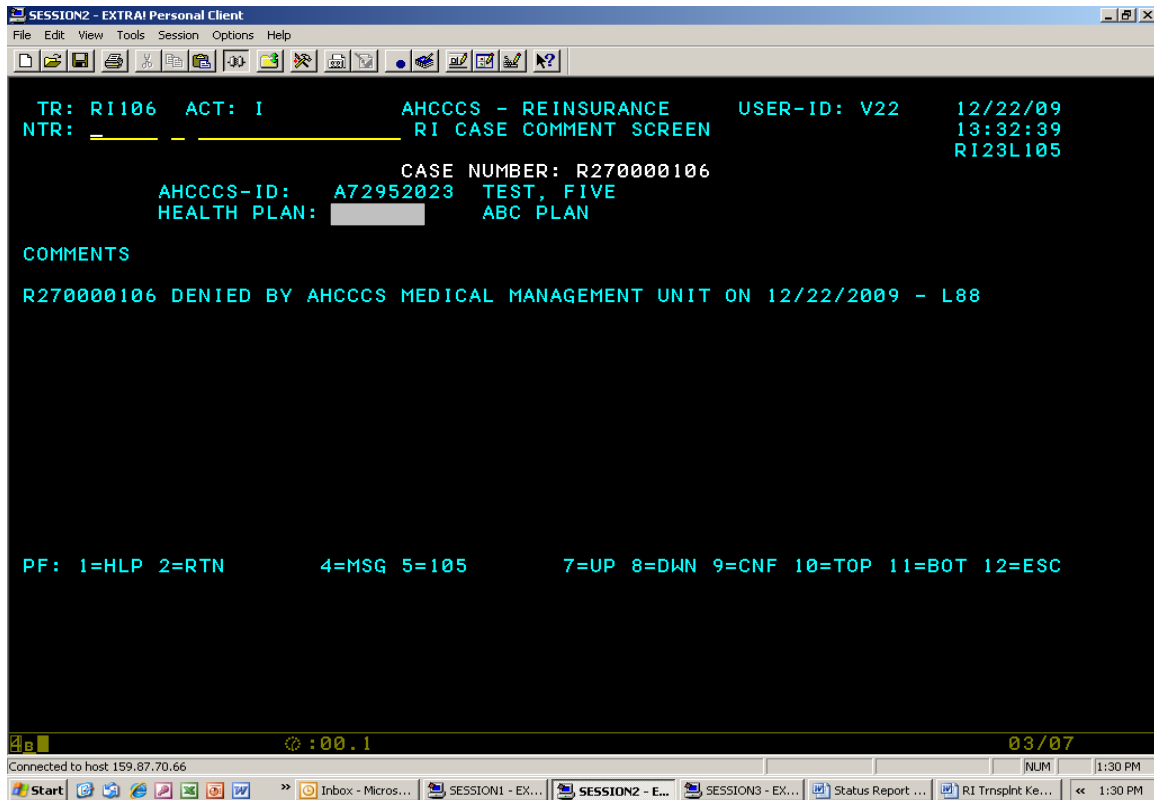
Continued

**RI110I**  
**RI Transplant Case Summary, continued**

**RI105I**  
**RI Case Maintenance, continued**

**RI106I**  
**RI Case Comment Screen**

**NOTE:** Stages cannot be added to a Transplant Case that is closed or denied. Stages cannot be added to the Transplant Case until the Case Status is approved by AHCCCS Medical Management Unit and changed to "A" (Active).



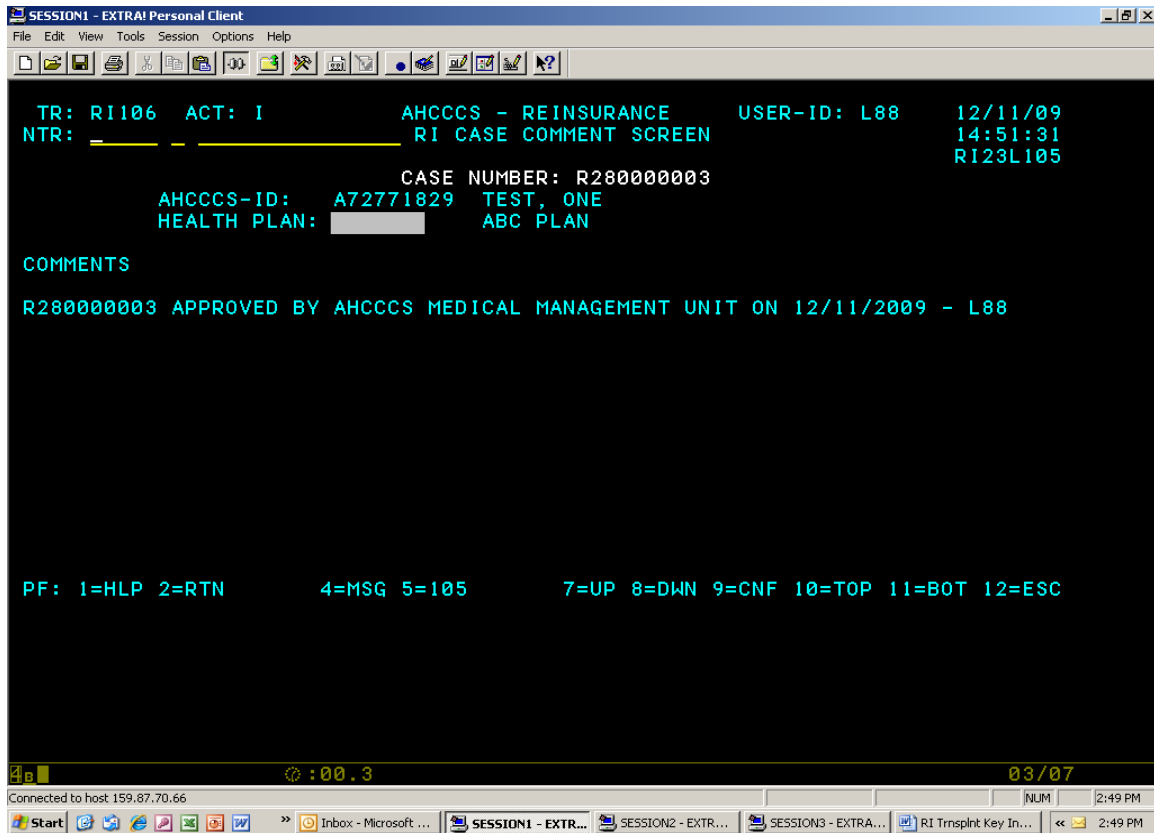
# Reinsurance Transplant Case Key Entry Instructions

Continued

**RI110I**  
**RI Transplant Case Summary, continued**

**RI106I**  
**RI Case Comment Screen, continued**

This transplant case has been approved by the AHCCCS Medical Management Unit, the case status has been changed to "A" (Active) and comments have been generated and displayed in RI106I (RI Case Comment Screen, Inquiry). It is now ready to have the transplant stages added.

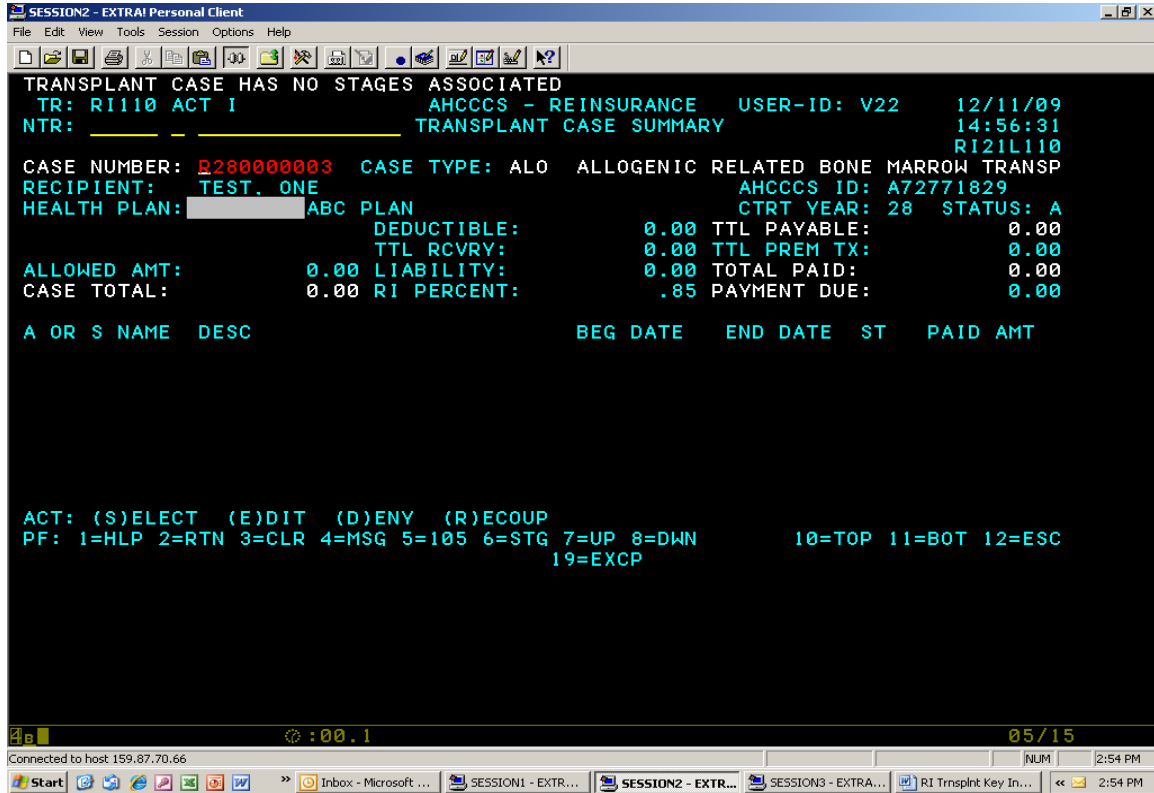


# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary, continued

The AHCCCS Medical Management Unit has approved the case and it is now ready for the transplant stages to be added.



Press [PF6=STG] to transfer to RI113I (Stage Maintenance, Inquiry). To add a transplant stage, you will need to change to ADD mode.

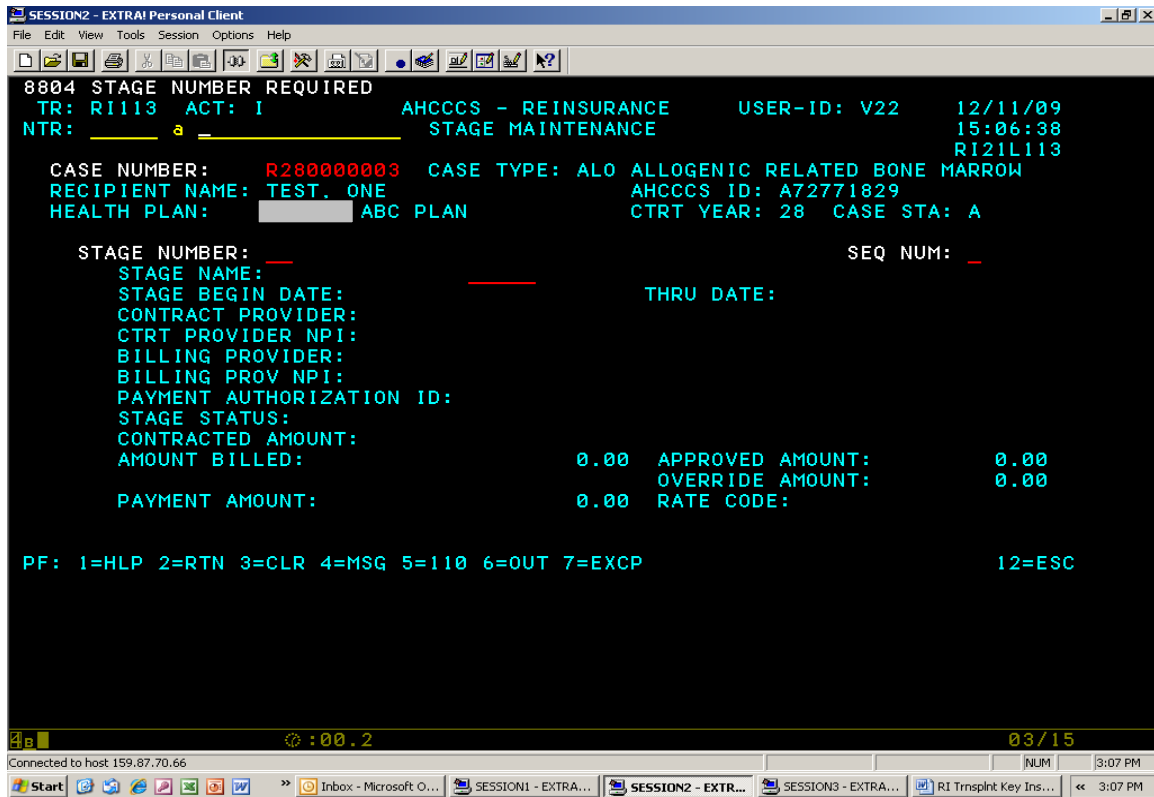
# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance

To add a stage to the transplant case, you will need to change to ADD mode.

Transaction travel to the NTR fields and key "a" (add) in the ACTION field (middle underscore).



Press [Enter]

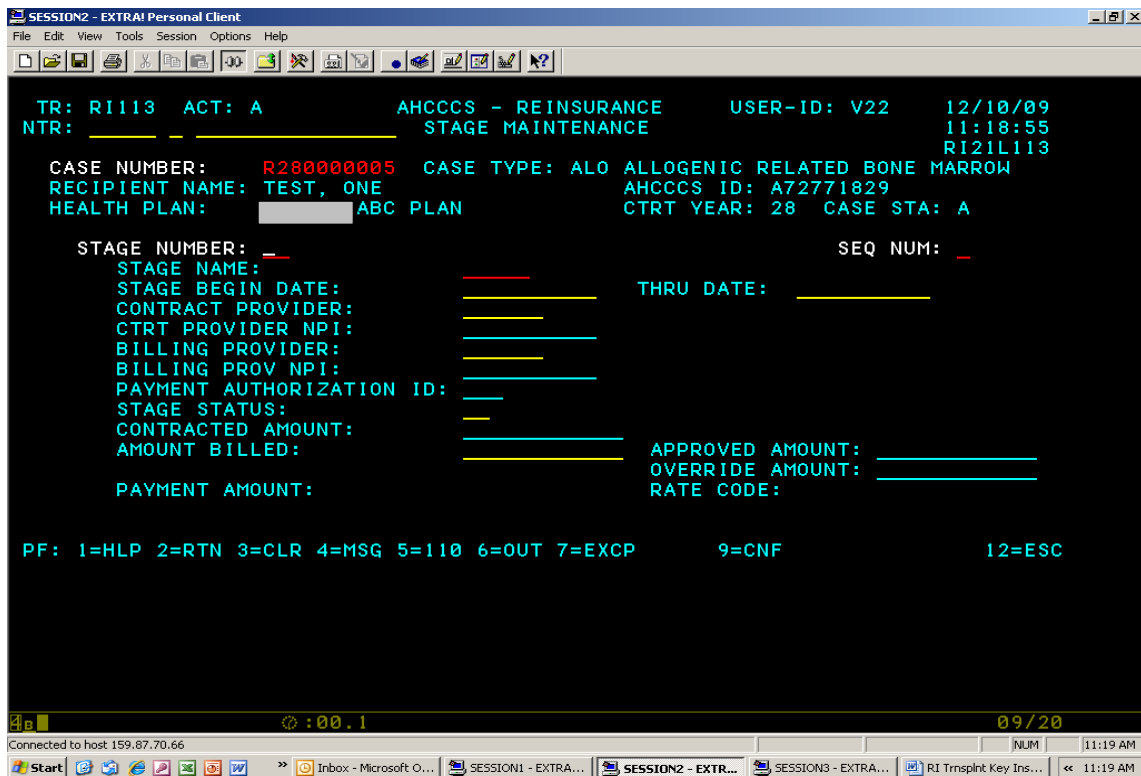
# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance, continued

Begin entry of the Stage data in RI113A (Stage Maintenance, Add)

When codes are needed for STAGE NAME, place the cursor in the field next to STAGE NUMBER and press [PF1=HLP] or see RF778 to get the appropriate code for STAGE NAME.



The fields that require entry are: STAGE NUMBER, SEQ NUM (Sequence Number), STAGE NAME and STAGE STATUS.

# Reinsurance Transplant Case Key Entry Instructions

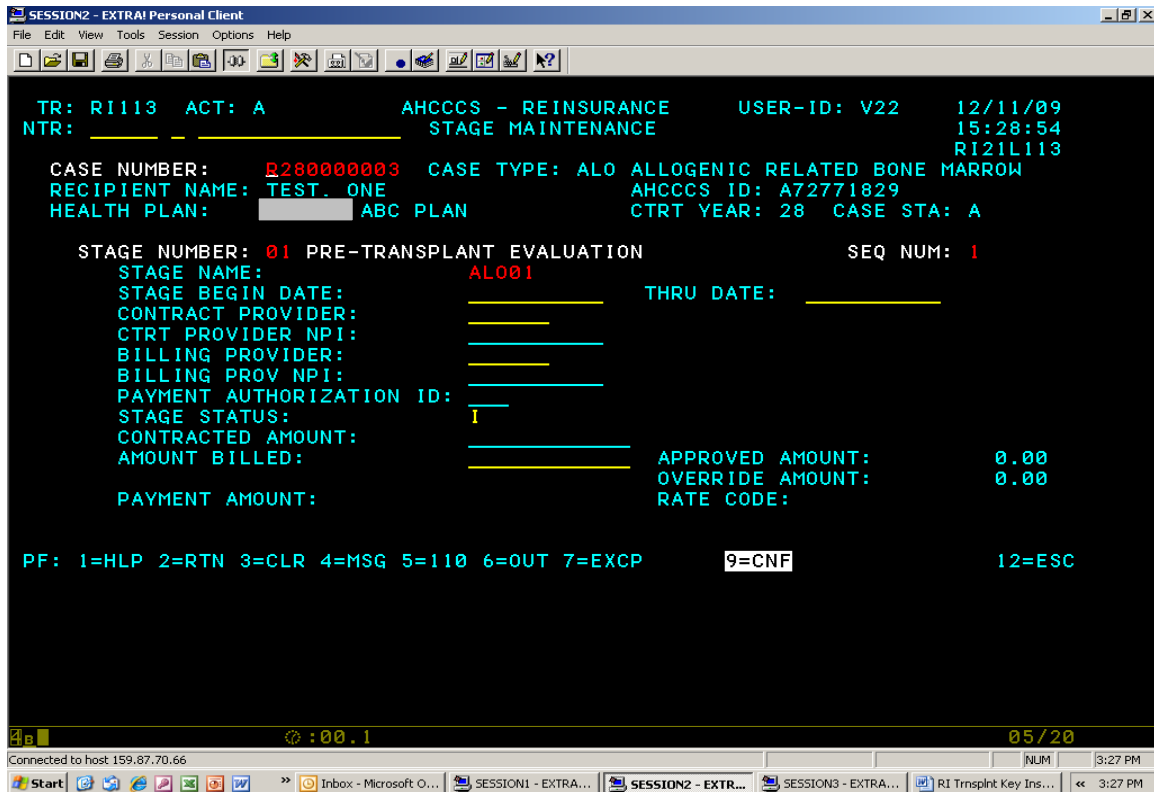
Continued

## RI113A RI Transplant Stage Maintenance, continued

For the pre-transplant evaluation stage of the ALO case type:

Key 01 for STAGE NUMBER, key 1 for SEQ NUM, key ALO01 for STAGE NAME, key A (Active) or I (Inactive) for STAGE STATUS and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

**NOTE:** If the STAGE BEGIN DATE and STAGE THRU DATE are unknown at the time of the stage add, the STAGE STATUS should be entered as I (Inactive).



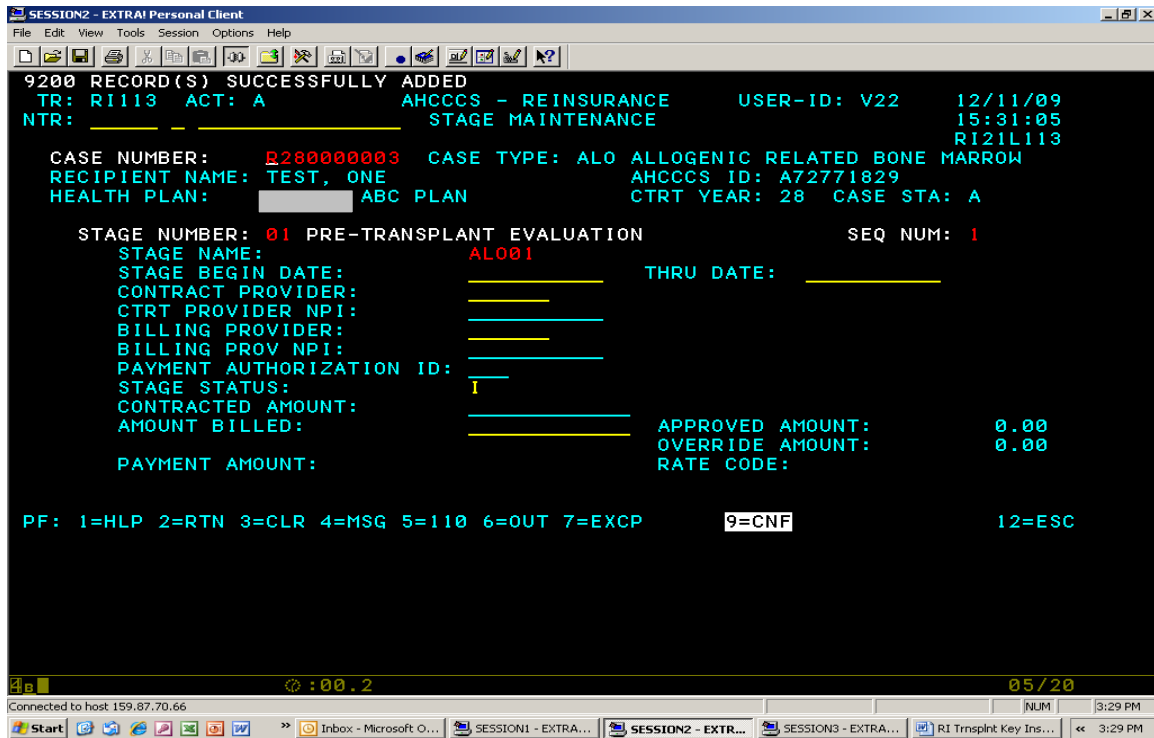
Press [PF9=CNF] to create the Transplant Stage

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance, continued

When the stage has been successfully added, the system displays message "9202 Record(s) Successfully Added".



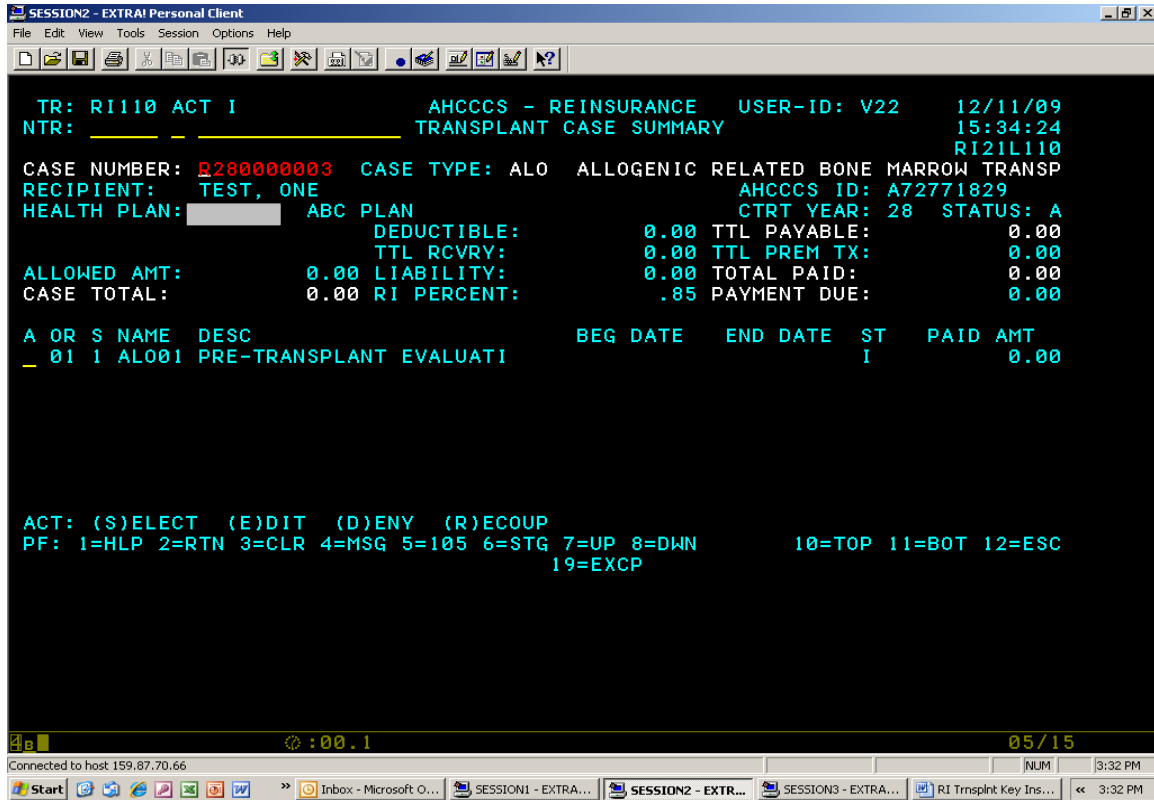
Press [PF5=110] to return to the RI110I (Transplant Case Summary, Inquiry) screen

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance, continued

Here is the Transplant Case Summary Screen after a stage has been added



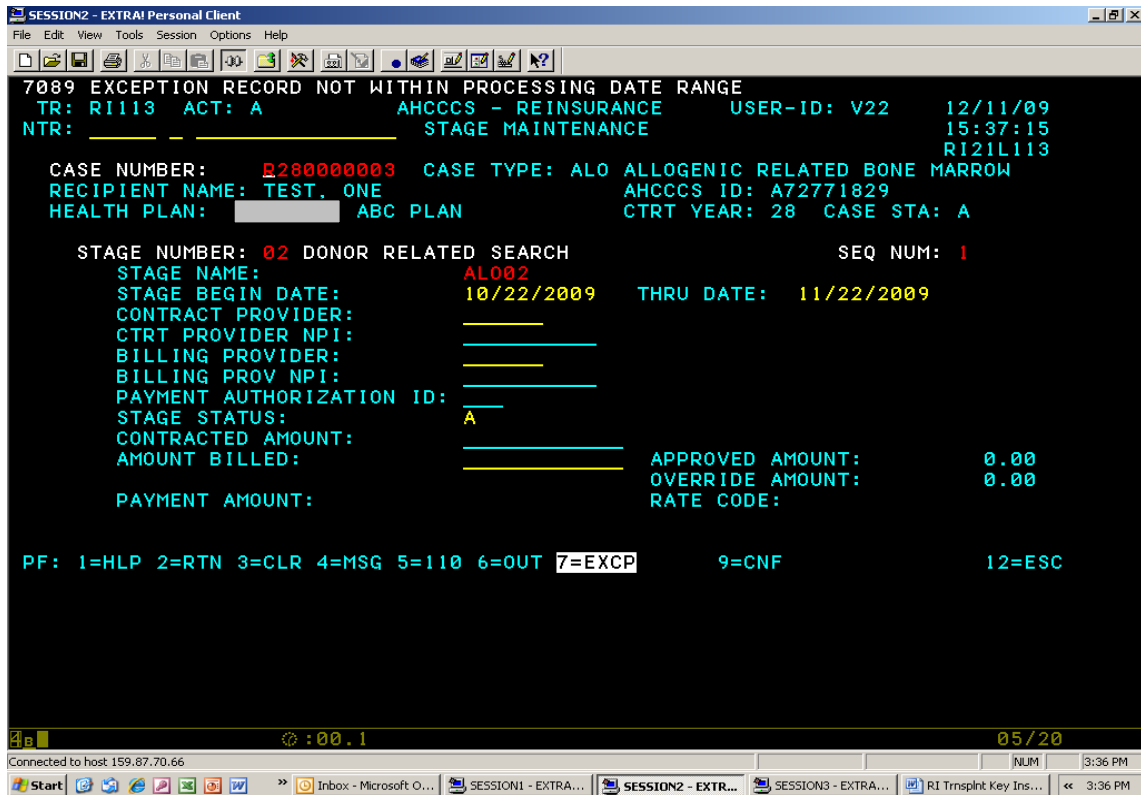
Press [PF6=STG] to transfer to RI113A (Stage Maintenance, Add) to add another stage

# Reinsurance Transplant Case Key Entry Instructions Continued

## RI113A RI Transplant Stage Maintenance, continued

For the donor related search stage of the ALO case type:

Key 02 for STAGE NUMBER, key 1 for SEQ NUM, key ALO02 for STAGE NAME, key STAGE BEGIN DATE and STAGE END DATE, key A (Active) for STAGE STATUS and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.



There must be a Recipient Exception code 25 record in RI320 for the stage dates. If there is no Recipient Exception code 25 record in RI320 for the stage dates, error message "7089 Exception Record Not Within Processing Date Range" will display and the stage add process cannot be completed.

Pressing [PF7=EXCP] will transfer to the RI320I Recipient Transplant Exception (inquiry) screen for review and update of the Exception Code 25 record.

# Reinsurance Transplant Case Key Entry Instructions

Continued

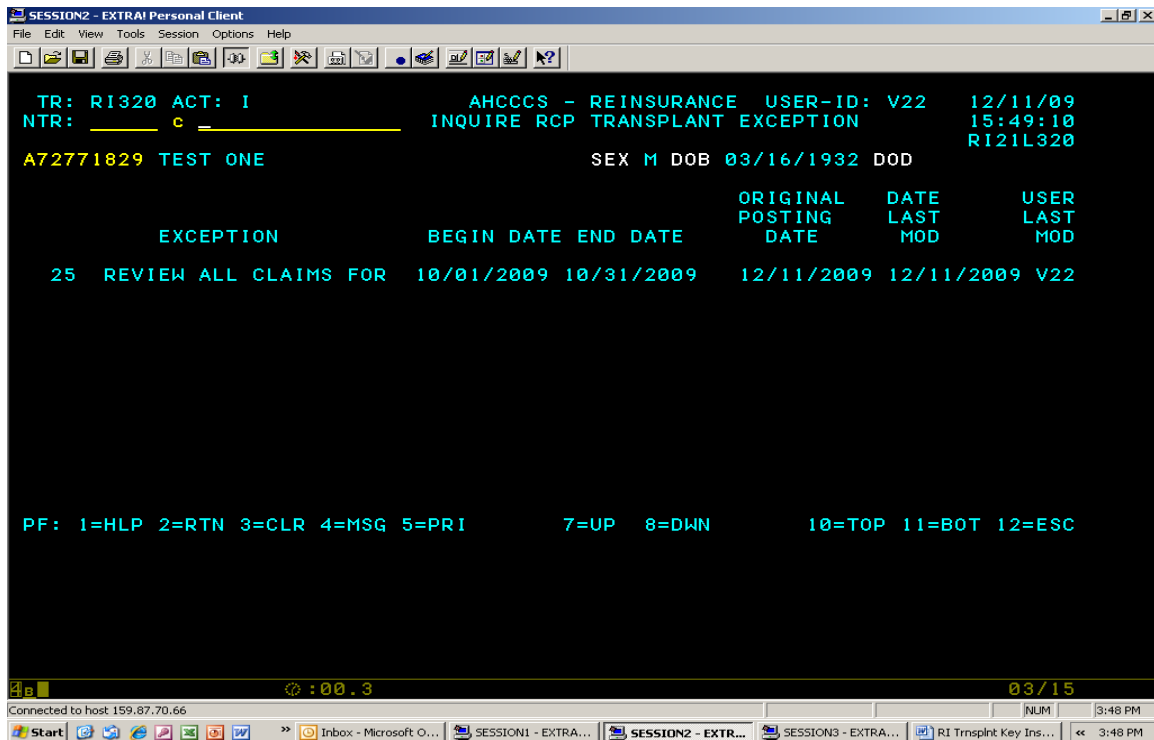
## RI113A RI Transplant Stage Maintenance, continued

**NOTE:** The stage creation and the association of Encounters to the transplant stage is dependent upon the Recipient Exception Code 25 record. Before a stage can be created, there must be an Exception Code 25 record for the begin and end dates of the stage. Before an Encounter can associate to a stage, there must be an Exception Code 25 record for the dates of the Encounter prior to the submission of the 837 Encounter.

If there is a break in the transplant stage dates, an additional Exception Code 25 record can be added through the RI320 Add process. See Page 6.

If the start of a transplant stage begins or overlaps the end date of a previous stage, the End Date of Exception Code 25 record can be extended through the RI320 Change Process.

Transaction travel to the NTR fields and key “c” in the ACTION field (middle underscore).



Press [Enter].

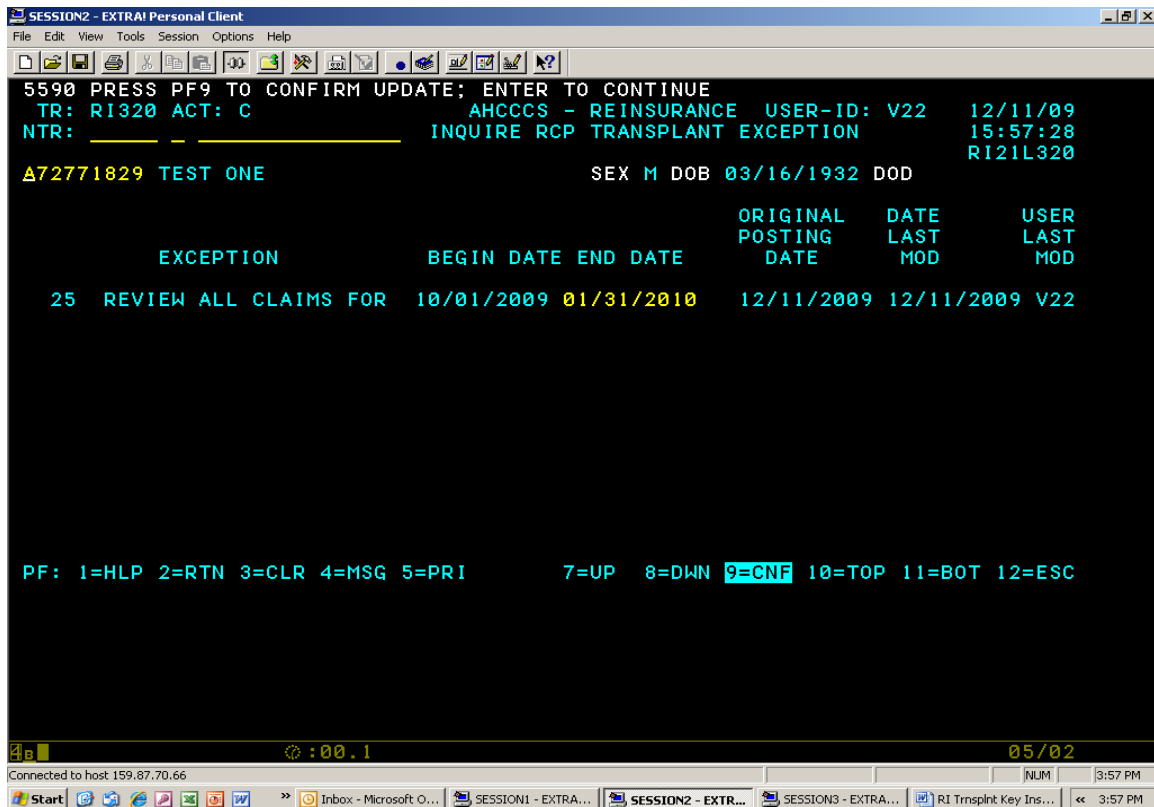
# Reinsurance Transplant Case Key Entry Instructions

Continued

**RI113A**  
**RI Transplant Stage Maintenance, continued**

**RI320I, A, C**  
**Recipient Transplant Exception, continued**

In RI320C (Change), the END DATE field will open for key entry. If there is no break in the transplant stage dates, key the new END DATE and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.



Press [PF9=CNF] to create the new Transplant Exception Code record

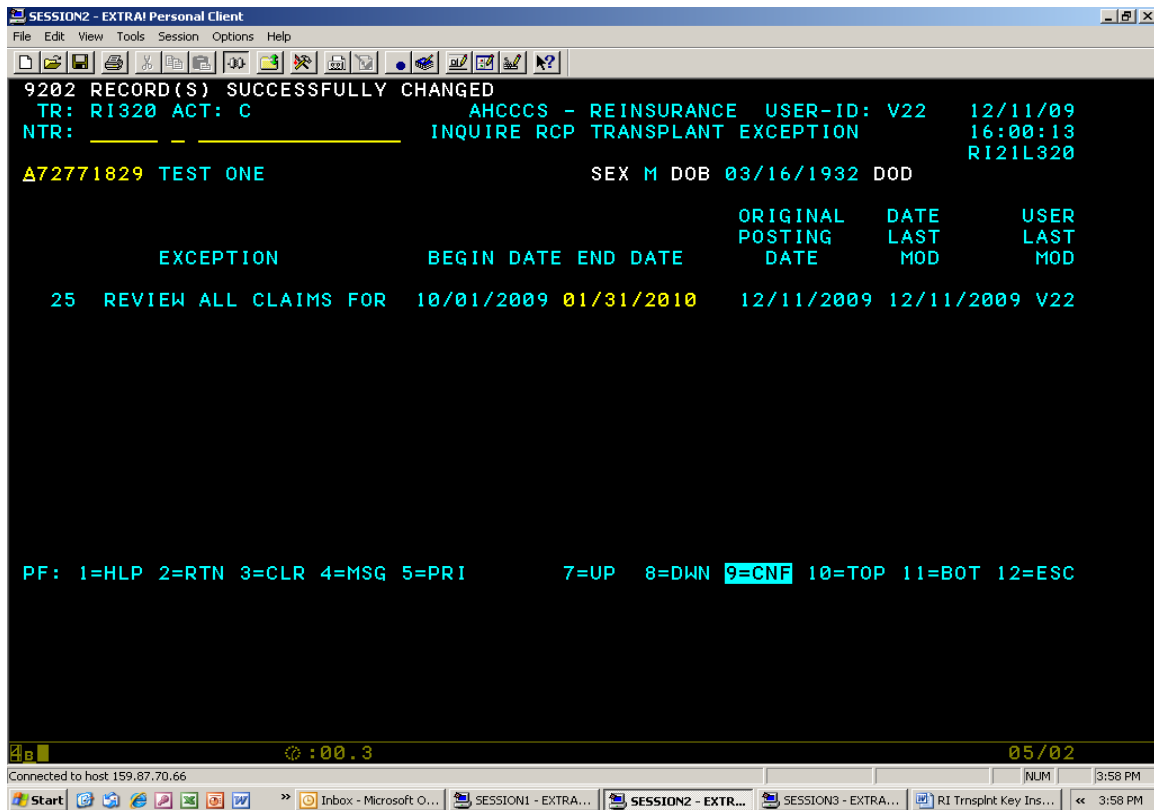
# Reinsurance Transplant Case Key Entry Instructions

Continued

**RI320I, A, C**  
**Recipient Transplant Exception, continued**

**RI113A**  
**RI Transplant Stage Maintenance, continued**

The END DATE of the Exception Code 25 record has been extended. Here is the RI320 Screen after the update is confirmed:



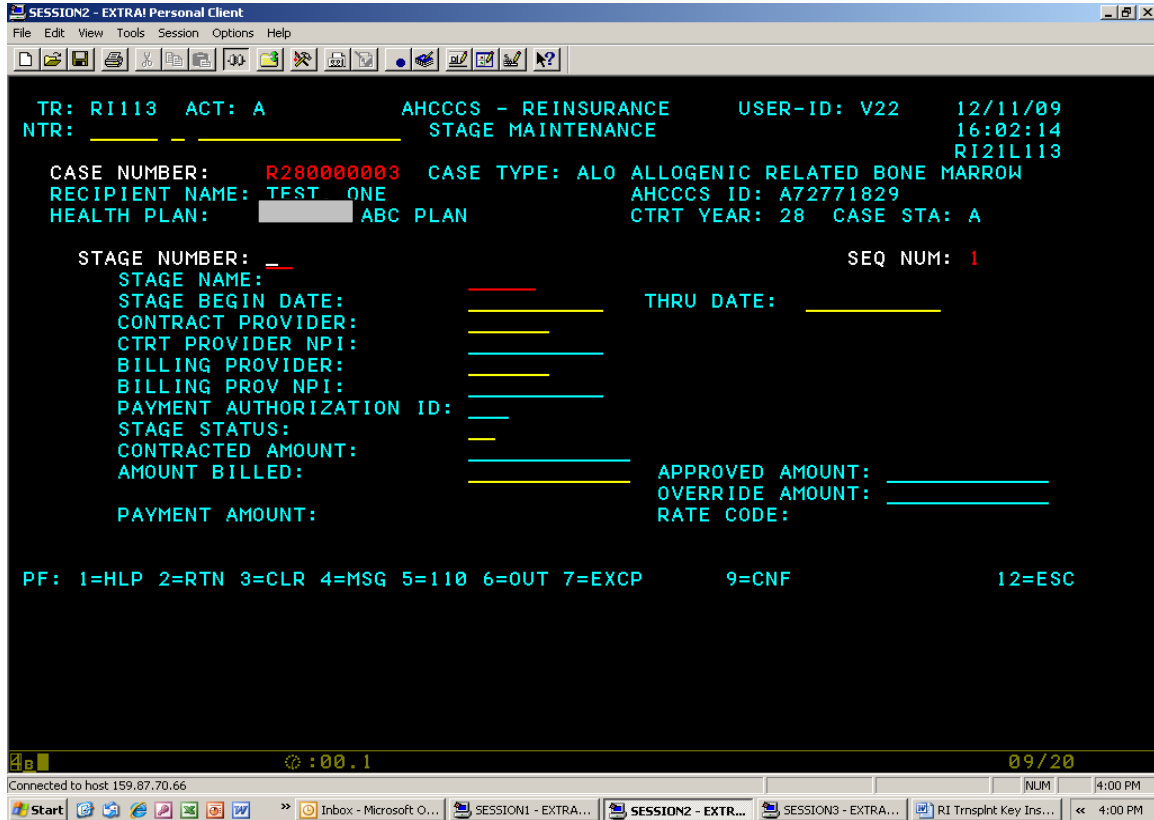
Press [PF5-PRI] to transfer back to RI113A (Stage Maintenance, Add) to add the transplant stage

# Reinsurance Transplant Case Key Entry Instructions

## Continued

### RI113A RI Transplant Stage Maintenance, continued

Any data previously entered in RI113A (Add) that was not confirmed prior to transferring to another screen will be cleared upon the return to RI113A.



Anytime the RI113 Stage Maintenance screen is left in ADD mode, any data on the screen will be cleared if it was not confirmed by the [PF9=CNF] key. This is done intentionally as we do not want to have partially completed data entered.

# Reinsurance Transplant Case Key Entry Instructions

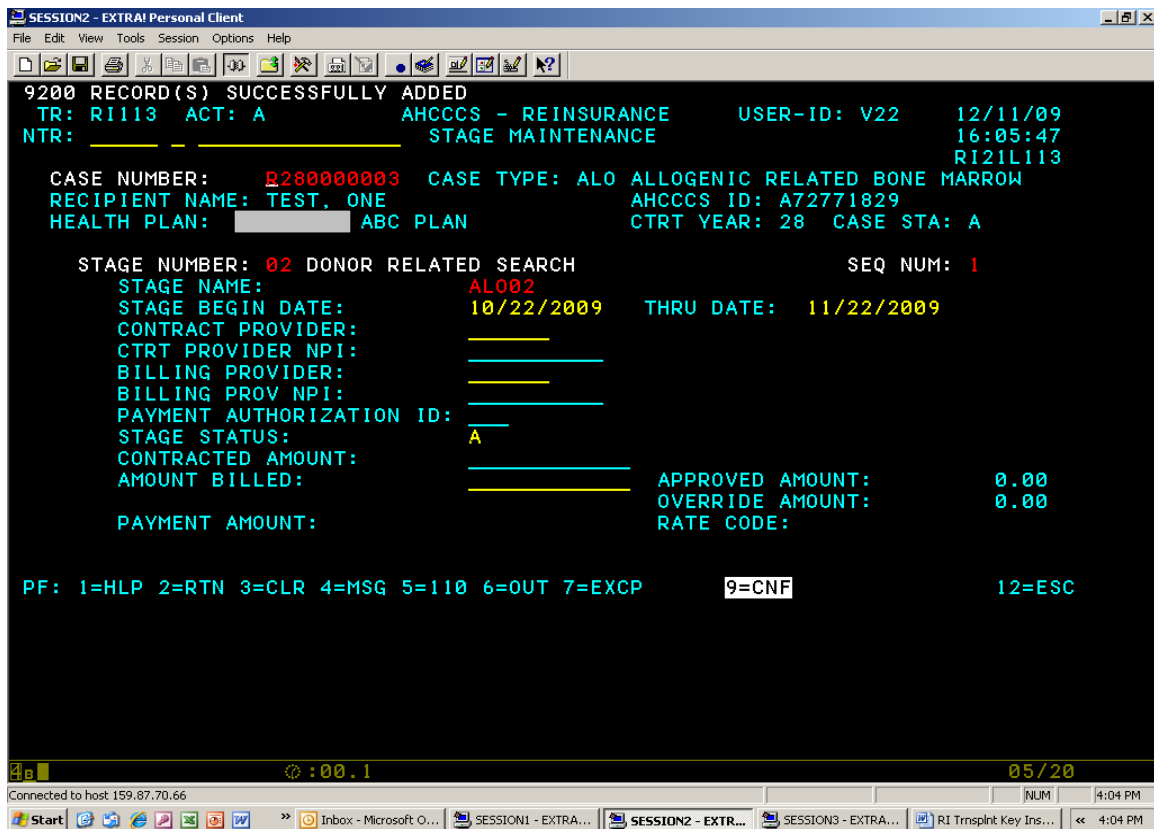
Continued

## RI113A RI Transplant Stage Maintenance, continued

After updating the Exception Code 25 record, key data for the addition of the next stage and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

If there are no error messages displayed, press [PF9=CNF] to confirm the stage add.

**NOTE:** At no time during the add process is the Health Plan user able to access the Contracted Amount, Approved Amount, Override Amount or Payment Authorization ID as these fields are only available to AHCCCS.



Pressing [PF5=110] will return to the RI110 Transplant Case Summary screen

# Reinsurance Transplant Case Key Entry Instructions

Continued

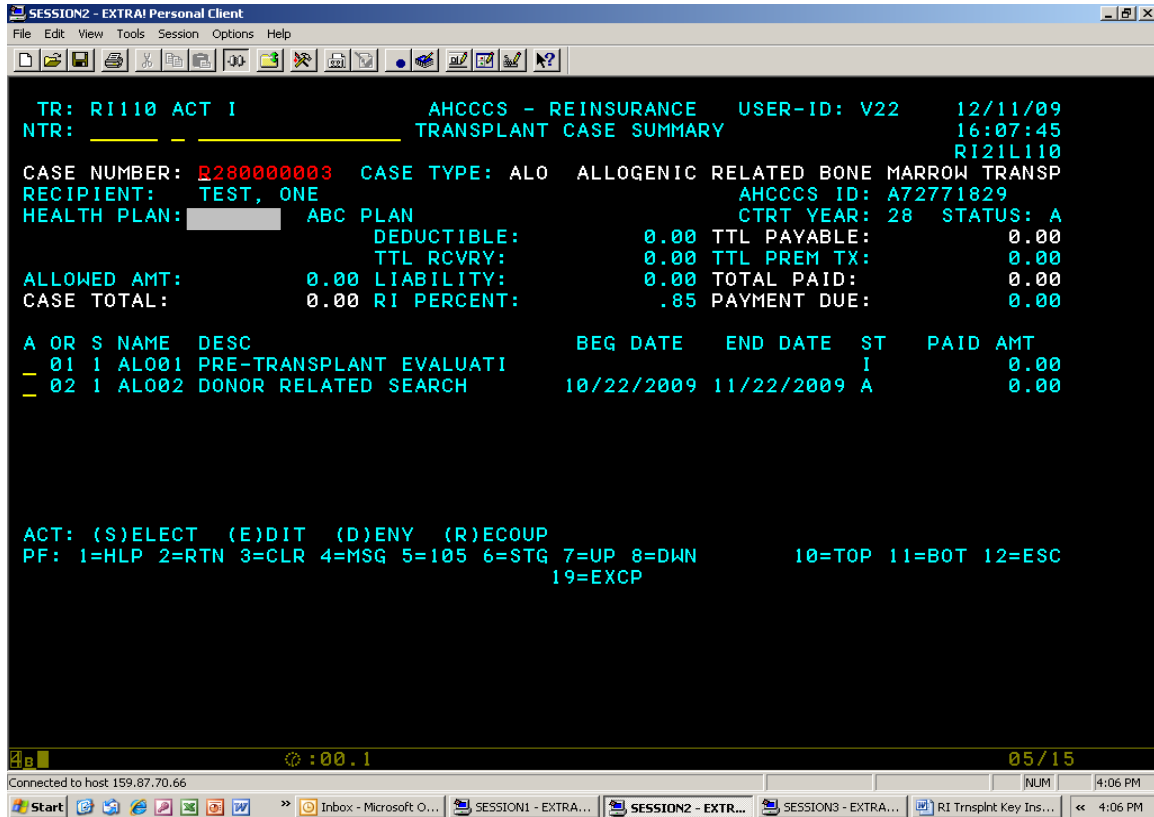
## RI113A RI Transplant Stage Maintenance, continued

## RI110I RI Transplant Case Summary

This is the RI110 Transplant Case Summary showing two stages have been added to the case:

Stage ALO01 is in Inactive status as the stage dates have not yet been entered

Stage ALO02 is in Active status



To add the Donor Related Harvest stage of the ALO case, press [PF6=STG]

# Reinsurance Transplant Case Key Entry Instructions

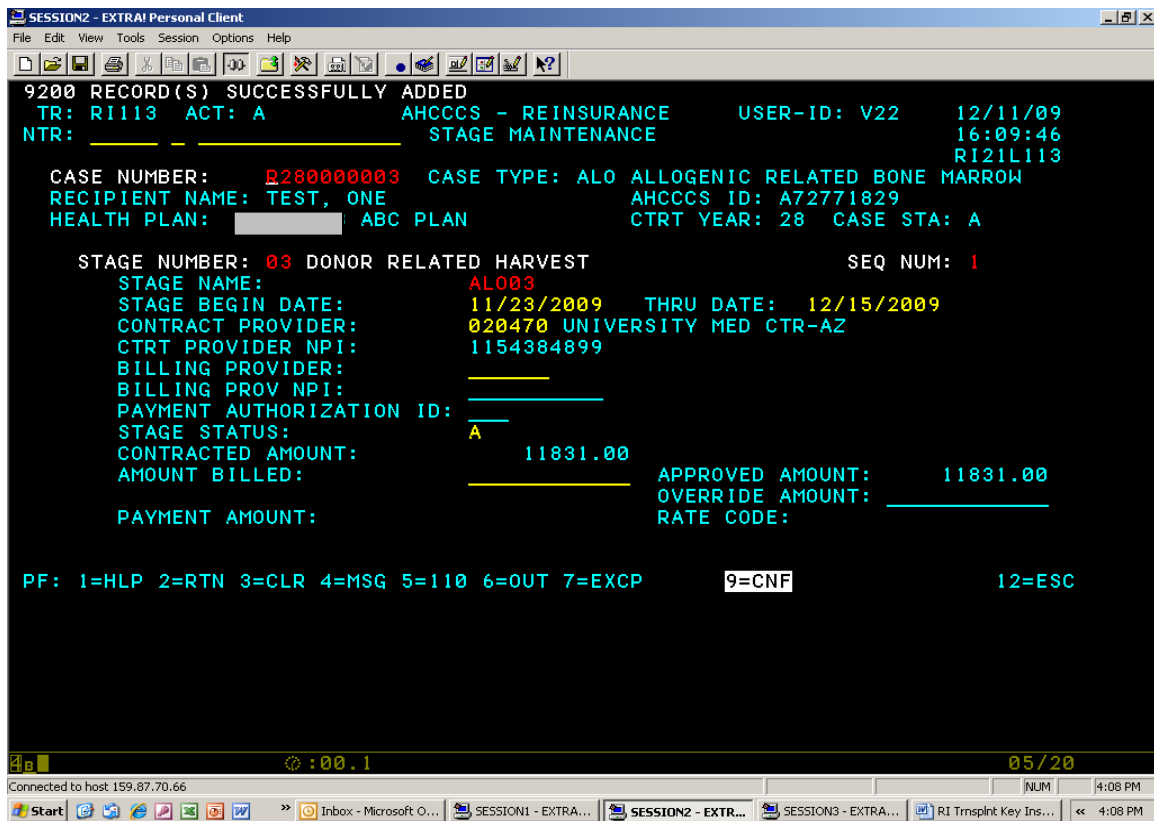
Continued

## RI113A RI Transplant Stage Maintenance, continued

Key data for the addition of the next stage and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

If there are no error messages displayed, press [PF9=CNF] to confirm the stage add.

**NOTE:** the CONTRACT PROVIDER field requires the AHCCCS Provider ID of the contracted transplant facility.



Pressing [PF5=110] will return to the RI110 Transplant Case Summary screen

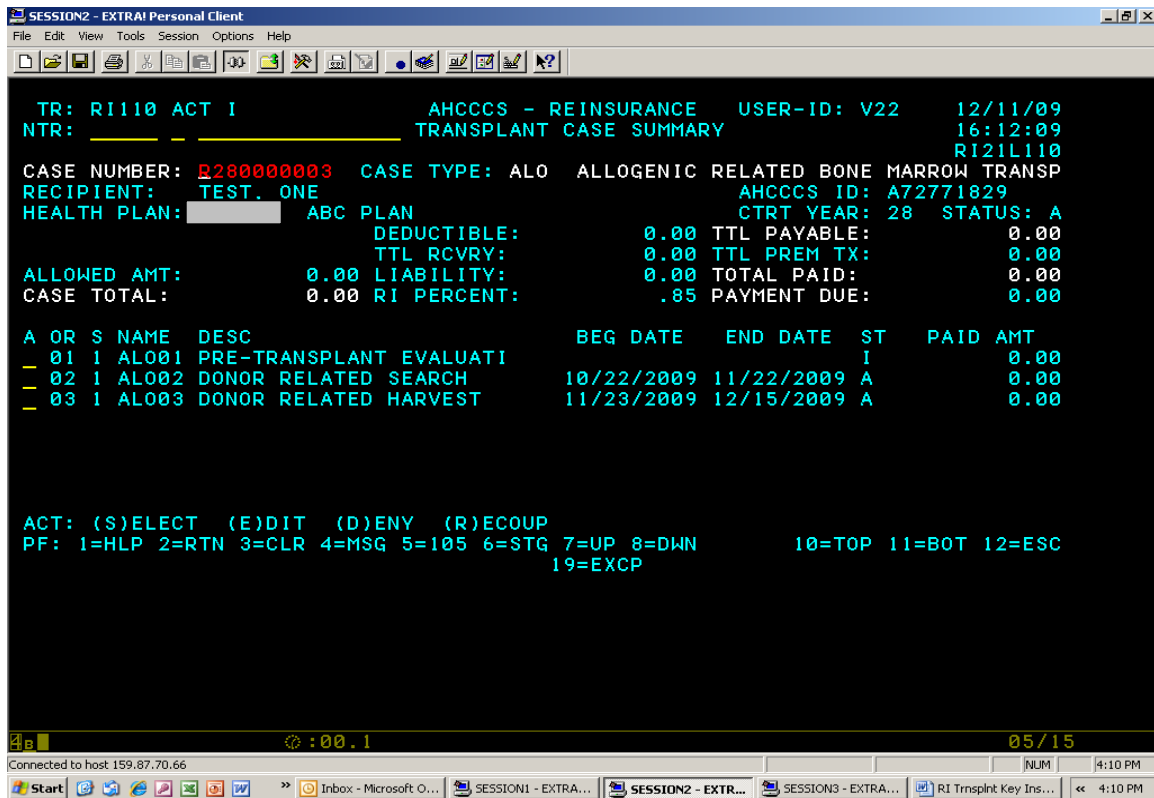
# Reinsurance Transplant Case Key Entry Instructions

Continued

**RI113A**  
**RI Transplant Stage Maintenance, continued**

**RI110I**  
**RI Transplant Case Summary**

This is the RI110 Transplant Case Summary showing the three stages that have been added to the case



To add the Prep and Transplant Stage of the ALO case, press [PF6=STG]

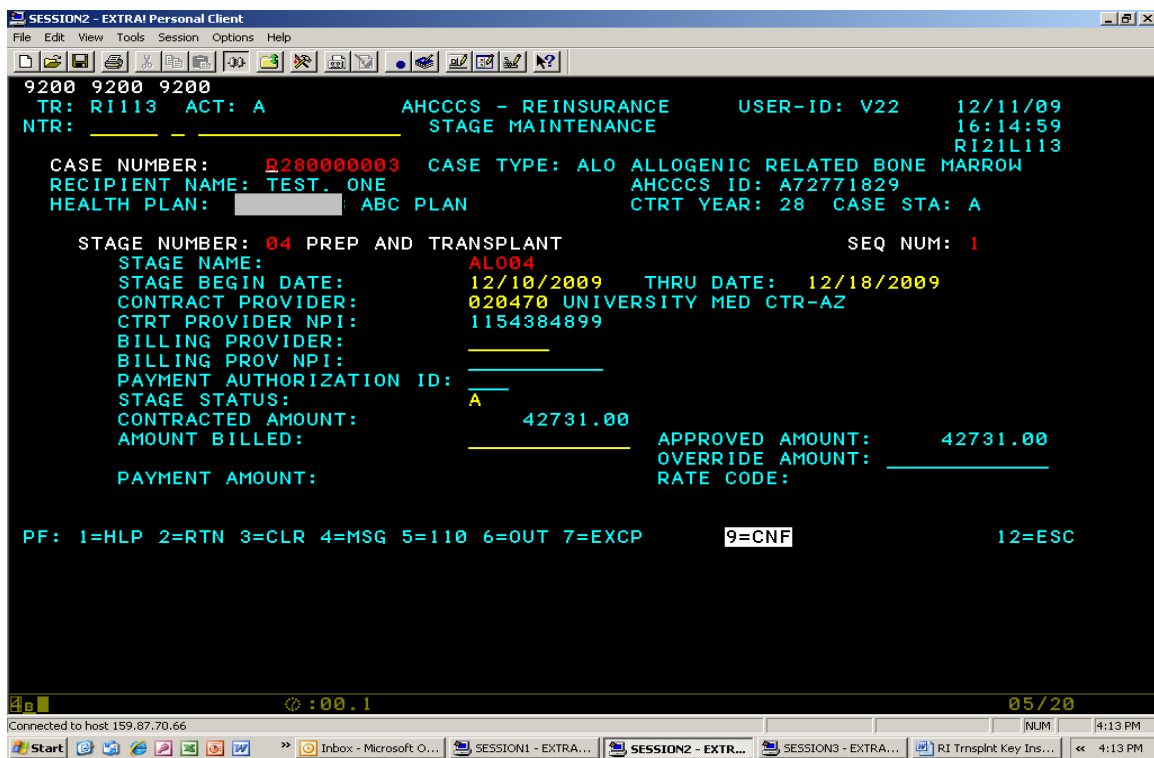
# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance, continued

Key data for the addition of the Prep and Transplant stage and press [Enter]. Pressing [Enter] will edit the record and verify that values entered are valid.

If there are no error messages displayed, press [PF9=CNF] to confirm the stage add.



After confirming the add record of any Prep and Transplant stage (with dates), the system will display the "9200 Record(s) Successfully Added" message three times.

Press [PF4=MSG]

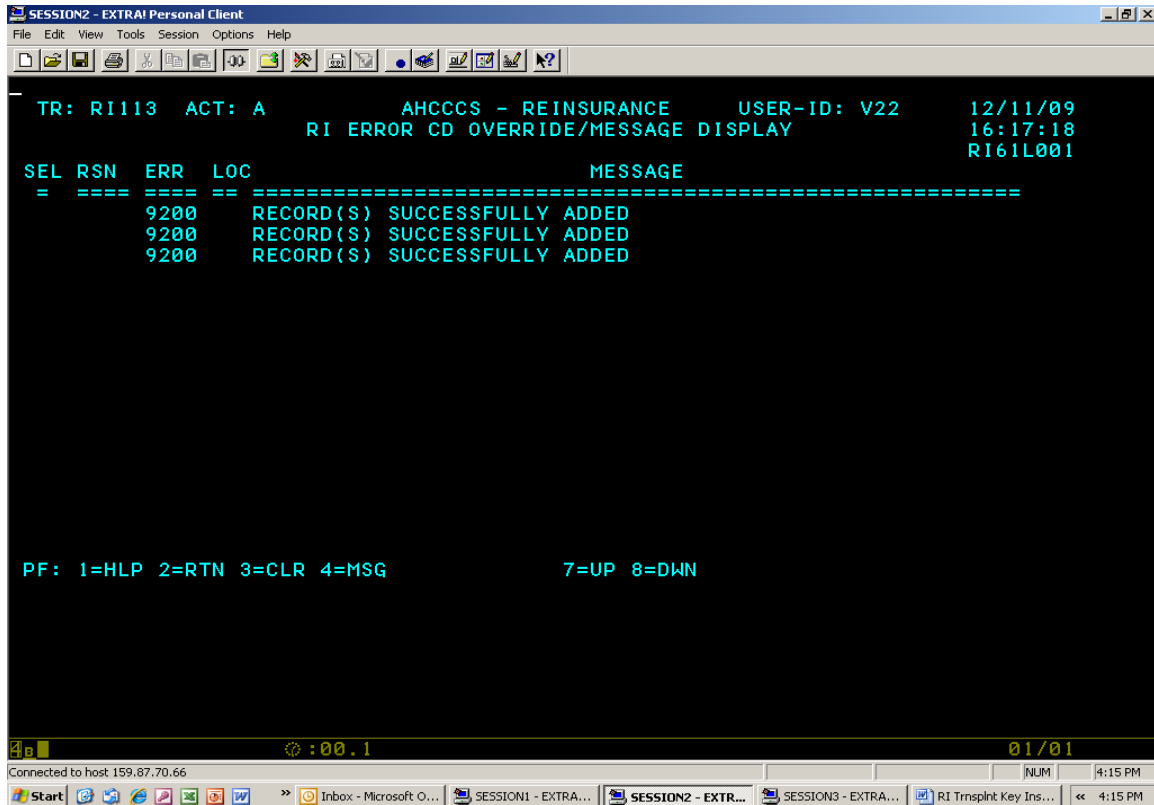
# Reinsurance Transplant Case Key Entry Instructions

## Continued

### RI113A RI Transplant Stage Maintenance, continued

Whenever a Prep and Transplant stage is added or updated and has valid dates, the system will automatically create the Follow Up Care 1-30 and 31-60 stages with dates.

NOTE: Should the dates of a Prep and Transplant stage be changed/updated, the system will re-determine and re-synch the dates of the Follow Up Care 1-30 and 31-60 stage dates to ensure they stay correct.

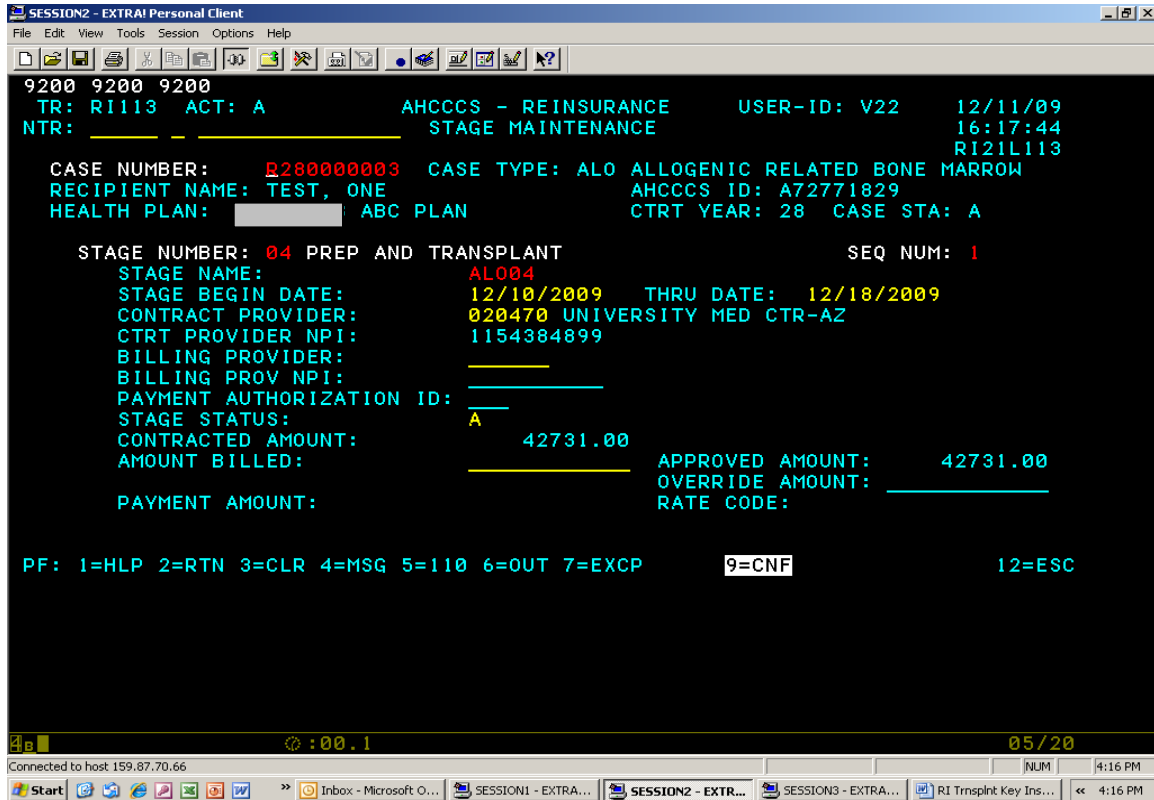


Pressing [PF2=RTN] twice will return to the RI113 Transplant Stage Maintenance screen.

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113A RI Transplant Stage Maintenance, continued



Pressing [PF5=110] will return to the RI110 Transplant Case Summary screen

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary

After creating the Prep and Transplant stage, note that the system auto created the Follow Up Care 1-30 and 31-60 stages with an Inactive status.

**NOTE:** The auto created Follow Up Care 1-30 and 31-60 stages may not have an Exception Code 25 record associated with them.

```

SESSION2 - EXTRA Personal Client
File Edit View Tools Session Options Help
TR: RI110 ACT I          AHCCCS - REINSURANCE  USER-ID: V22      12/11/09
NTR:                    TRANSPLANT CASE SUMMARY  16:20:41
                                RI21L110
CASE NUMBER: R280000003  CASE TYPE: ALO ALLOGENIC RELATED BONE MARROW TRANSP
RECIPIENT: TEST, ONE    AHCCCS ID: A72771829
HEALTH PLAN: ABC PLAN   CTRT YEAR: 28  STATUS: A
                                DEDUCTIBLE:      0.00  TTL PAYABLE:      0.00
                                TTL RCVR:        0.00  TTL PREM TX:      0.00
ALLOWED AMT: 0.00      LIABILITY:      0.00  TOTAL PAID:      0.00
CASE TOTAL: 0.00      RI PERCENT:    .85  PAYMENT DUE:     0.00

A OR S NAME  DESC                                BEG DATE  END DATE  ST  PAID AMT
- 01 1 ALO01  PRE-TRANSPLANT EVALUATI              10/22/2009 11/22/2009 I    0.00
- 02 1 ALO02  DONOR RELATED SEARCH                11/23/2009 12/15/2009 A    0.00
- 03 1 ALO03  DONOR RELATED HARVEST                12/10/2009 12/18/2009 A    0.00
- 04 1 ALO04  PREP AND TRANSPLANT                  12/19/2009 01/17/2010 I    0.00
- 05 1 ALO05  FOLLOW UP CARE 1-30                   01/18/2010 02/16/2010 I    0.00
- 06 1 ALO06  FOLLOW UP CARE 31-60

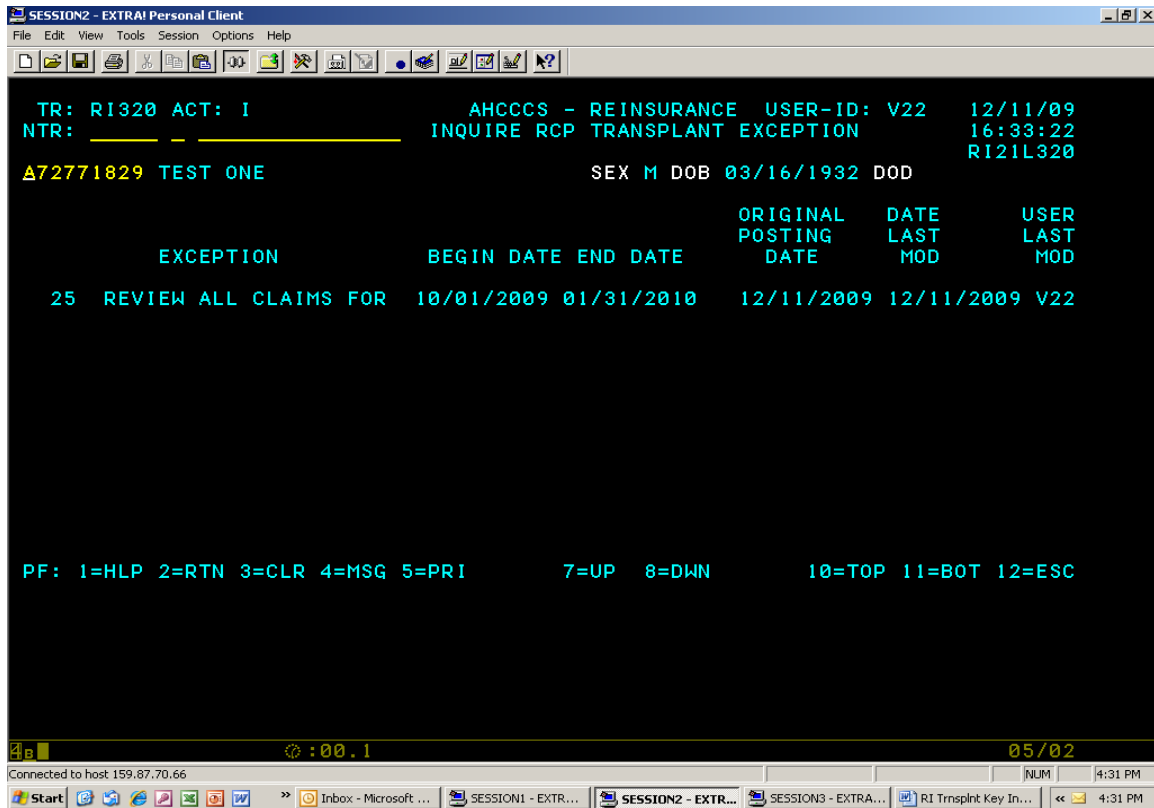
ACT: (S)ELECT (E)DIT (D)ENY (R)ECOUP
PF: 1=HLP 2=RTN 3=CLR 4=MSG 5=105 6=STG 7=UP 8=DWN 10=TOP 11=BOT 12=ESC
19=EXCP
05/15
Connected to host: 159.87.70.66
NUM 4:19 PM
Start | Inbox - Microsoft O... | SESSION1 - EXTRA... | SESSION2 - EXTR... | SESSION3 - EXTRA... | RI Trnsplnt Key Ins... | 4:19 PM
  
```

# Reinsurance Transplant Case Key Entry Instructions Continued

**RI110I**  
**RI Transplant Case Summary, continued**

**RI320I**  
**Recipient Transplant Exception**

Pressing [PF19=EXCP, this is [shift PF7=EXCP] will transfer to RI320I (Recipient Exception Code) for review and possible update to the Exception Code 25 record before the Follow Up Care 1-30 and 31-60 stages can be changed to Active status.



This shows the member's Exception Code 25 record needs to be updated to include the entire date span of stage ALO06 Follow Up Care 31-60

[PF5=PRI] to return to RI110I, (Transplant Case Summary, Inquiry)

# Reinsurance Transplant Case Key Entry Instructions

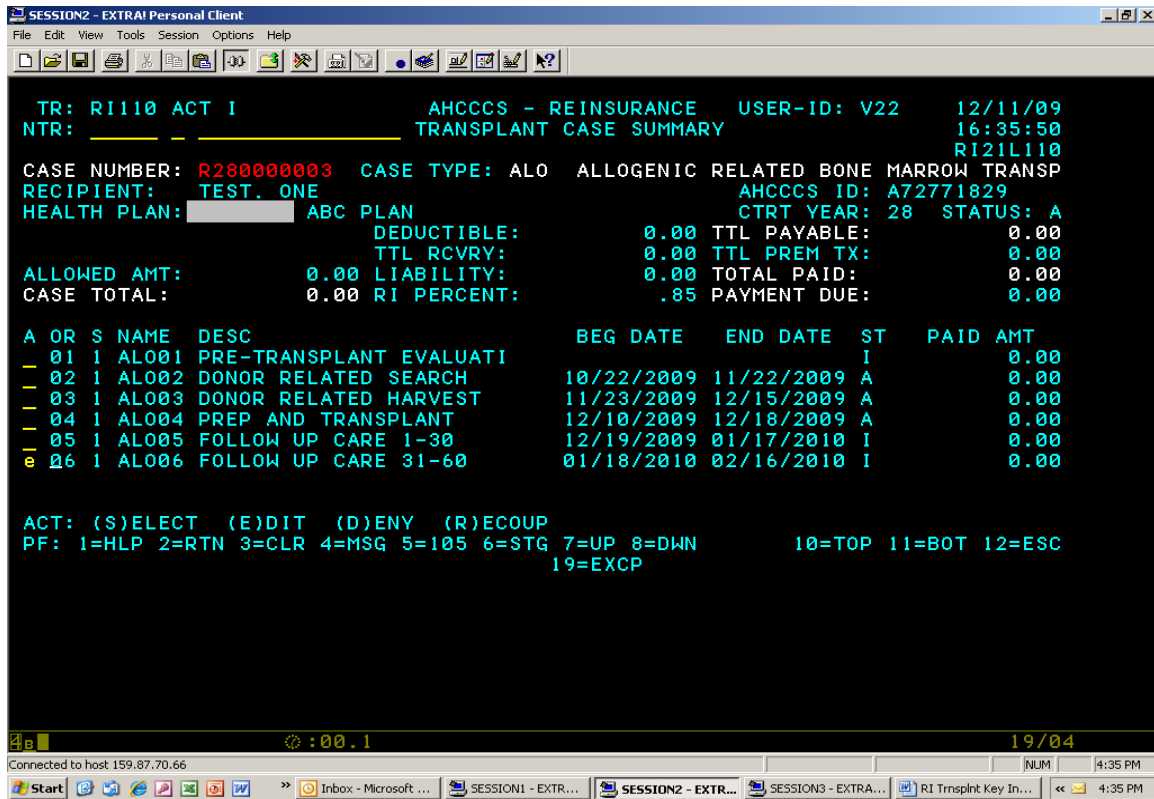
Continued

**RI110I**  
**RI Transplant Case Summary, continued**

**RI320I**  
**Recipient Transplant Exception**

To transfer to the RI113 Stage Maintenance screen from the RI110 Transplant Stage screen, key "e" (edit) in the "A" (action) column for stage ALO06.

Press [Enter].



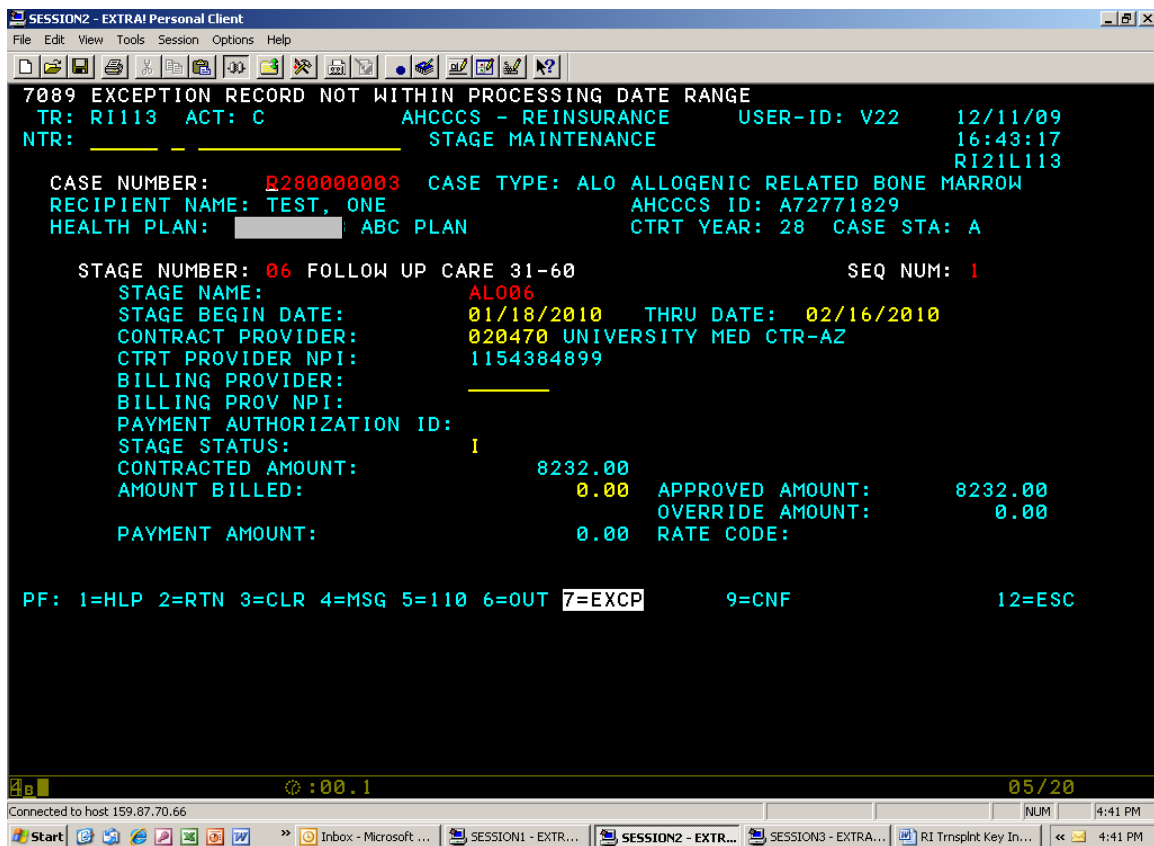
# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary, continued

## RI113C Stage Maintenance

Transaction travel to the NTR fields and key “c” (change) in the ACTION field (middle underscore) and press [Enter] twice.



System now displays error message “7089 Exception Record not Within Processing Date Range”.

Before this stage can be changed to Active (A) or Processed for Payment (PR) status, the member’s Recipient Exception Code 25 record will need to be updated.

Press [PF5=110] screen to transfer back to the RI110 Transplant Case Summary Key “S” in the ACT (“A”) field

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI113C Stage Maintenance

## RI110I RI Transplant Case Summary, continued

Key "S" in the ACT ("A") field for stage ALO03

Press [Enter].

```

SESSION2 - EXTRA! Personal Client
File Edit View Tools Session Options Help
[Icons]

TR: RI110 ACT I          AHCCCS - REINSURANCE  USER-ID: V22      12/15/09
NTR: _____        TRANSPLANT CASE SUMMARY  15:44:54
                                RI21L110
CASE NUMBER: R28000003  CASE TYPE: ALO  ALLOGENIC RELATED BONE MARROW TRANSP
RECIPIENT: TEST, ONE  AHCCCS ID: A72771829
HEALTH PLAN: _____ ABC PLAN  CTRT YEAR: 28  STATUS: A
DEDUCTIBLE: 0.00  TTL PAYABLE: 0.00
TTL RCVR: 0.00  TTL PREM TX: 0.00
ALLOWED AMT: 0.00  LIABILITY: 0.00  TOTAL PAID: 0.00
CASE TOTAL: 0.00  RI PERCENT: .85  PAYMENT DUE: 0.00

A OR S NAME  DESC          BEG DATE  END DATE  ST  PAID AMT
- 01 1 ALO01  PRE-TRANSPLANT EVALUATI  I  0.00
- 02 1 ALO02  DONOR RELATED SEARCH     10/22/2009 11/22/2009 A  0.00
S 03 1 ALO03  DONOR RELATED HARVEST    11/23/2009 12/15/2009 A  0.00
- 04 1 ALO04  PREP AND TRANSPLANT      12/10/2009 12/18/2009 A  0.00
- 05 1 ALO05  FOLLOW UP CARE 1-30      12/19/2009 01/17/2010 I  0.00
- 06 1 ALO06  FOLLOW UP CARE 31-60     01/18/2010 02/16/2010 I  0.00

ACT: (S)ELECT (E)DIT (D)ENY (R)ECOUP
PF: 1=HLP 2=RTN 3=CLR 4=MSG 5=105 6=STG 7=UP 8=DWN 10=TOP 11=BOT 12=ESC
19=EXCP

[Icons]  : 00.1  17/02
Connected to host: 159.87.70.66  NUM  3:51 PM
Start [Icons] >> Inbox - Microsoft ... SESSION1 - EXTR... SESSION2 - EXTR... SESSION3 - EXTRA... RI Trnsplnt Key In... << 3:51 PM
  
```

# Reinsurance Transplant Case Key Entry Instructions

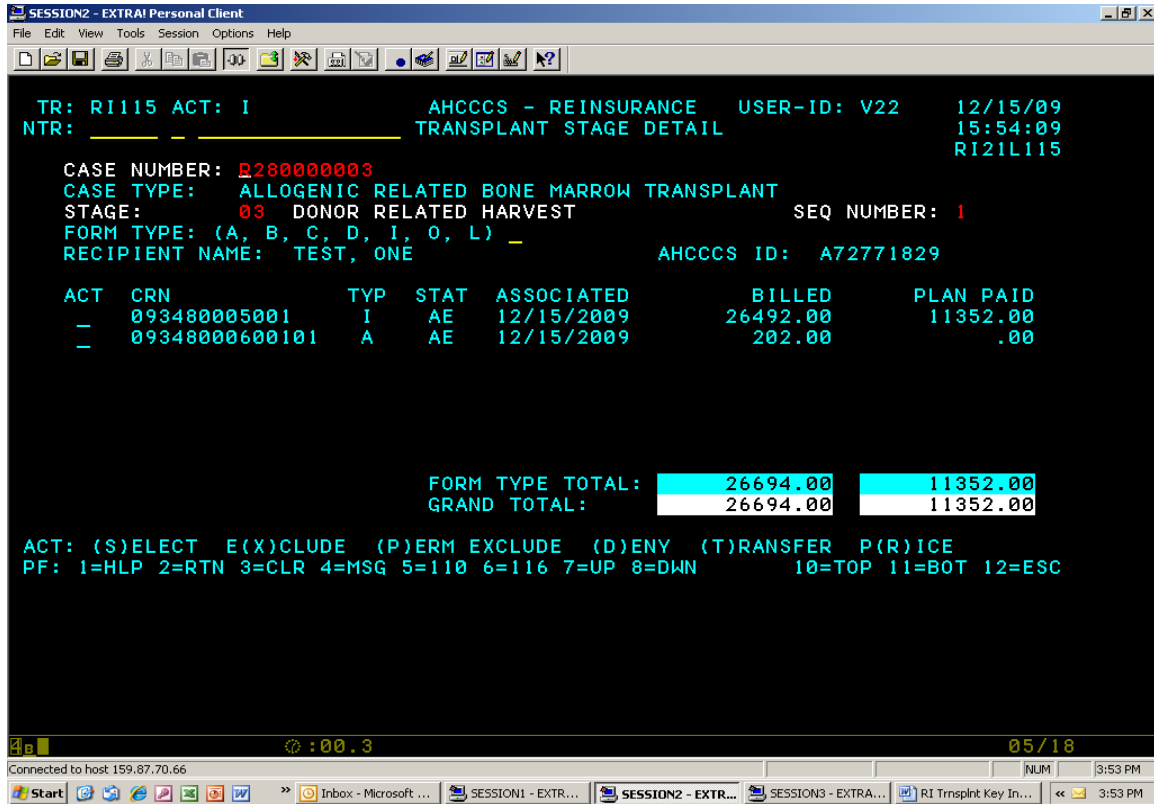
Continued

## RI115I Stage Detail

## RI110I RI Transplant Case Summary, continued

This transfers to the RI115I (Transplant Stage Detail, Inquiry) screen. This screen will display all Encounters associated to the stage.

In order to receive payment for transplant stages, billed charges and health plan paid amounts for adjudicated Encounters on this screen must equal the billed charges and health plan paid amounts on the submitted hard copy documents.



Transfer back to the RI110 Transplant Case Summary screen via the [PF5=110] screen

# Reinsurance Transplant Case Key Entry Instructions

Continued

## RI110I RI Transplant Case Summary, continued

**NOTE: For payment of a transplant stage, see the Reinsurance Processing Manual, for required information and documentation to be included with transplant claims**

When all documentation has been submitted and received by the AHCCCS Reinsurance Unit for request for payment of a transplant stage within the 15 month time limit, the transplant stage status will be changed to "PR" (Processed) status to be processed for payment in the next Reinsurance Pricing Cycle.

```

SESSION2 - EXTRA Personal Client
File Edit View Tools Session Options Help
[Icons]

TR: RI110 ACT I                AHCCCS - REINSURANCE   USER-ID: V22      12/15/09
NTR: _____                TRANSPLANT CASE SUMMARY 15:59:28
                                RI21L110
CASE NUMBER: R280000003 CASE TYPE: ALO ALLOGENIC RELATED BONE MARROW TRANSP
RECIPIENT: TEST. ONE          AHCCCS ID: A72771829
HEALTH PLAN: _____ ABC PLAN CTRT YEAR: 28 STATUS: A
                                DEDUCTIBLE:          0.00 TTL PAYABLE:      10056.35
                                TTL RCVRY:            0.00 TTL PREM TX:       0.00
ALLOWED AMT: 11831.00 LIABILITY: 11831.00 TOTAL PAID:      0.00
CASE TOTAL: 11831.00 RI PERCENT: .85 PAYMENT DUE: 10056.35

A OR S NAME  DESC                BEG DATE  END DATE  ST  PAID AMT
- 01 1 ALO01 PRE-TRANSPLANT EVALUATI
- 02 1 ALO02 DONOR RELATED SEARCH      10/22/2009 11/22/2009 A  0.00
- 03 1 ALO03 DONOR RELATED HARVEST    11/23/2009 12/15/2009 PR 0.00
- 04 1 ALO04 PREP AND TRANSPLANT      12/10/2009 12/18/2009 A  0.00
- 05 1 ALO05 FOLLOW UP CARE 1-30      12/19/2009 01/17/2010 I  0.00
- 06 1 ALO06 FOLLOW UP CARE 31-60     01/18/2010 02/16/2010 I  0.00

ACT: (S)ELECT (E)DIT (D)ENY (R)ECOUP
PF: 1=HLP 2=RTN 3=CLR 4=MSG 5=105 6=STG 7=UP 8=DWN 10=TOP 11=BOT 12=ESC
19=EXCP

05/15
Connected to host 159.87.70.66
Start [Icons] Inbox - Microsoft ... SESSION1 - EXTR... SESSION2 - EXTR... SESSION3 - EXTRA... RI Trnsplt Key In... 3:57 PM
  
```