

AHCCCS DFSM TRIBAL ALTCS

Chart of Report Deliverables and Due Dates for 2020-21

REPORT NAME	DATE DUE	SEND TO
Case Load Ratio	2020	Division of Fee for Service Management Assigned Tribal ALTCS Case Management Coordinator
	<p style="text-align: center;">15 days after the end of each quarter</p> <p>1st Quarter (Oct-Dec) report due by January 15th, 2020</p> <p>2nd Quarter (Jan-March) report due by *June 15th, 2020</p> <p>3rd Quarter (April -June) report due by *August 30th, 2020</p> <p>4th Quarter (July-Sept) report due by October 15th, 2020</p> <p style="text-align: center;">*denotes extension due to COVID-19</p>	
	2021	
	<p style="text-align: center;">15 days after the end of each quarter</p> <p>1st Quarter (Oct-Dec) report due by January 15th, 2021</p> <p>2nd Quarter (Jan-March) report due by April 15th, 2021</p> <p>3rd Quarter (April -June) report due by July 15th, 2021</p> <p>4th Quarter (July-Sept) report due by October 15th, 2021</p>	
Supervisory Audit Tool	15 days after the end of each quarter	Division of Fee for Service Management Assigned Tribal ALTCS Case Management Coordinator
Program Organizational	Upon Execution of Agreement and as requested	Division of Fee for Service Management Assigned Tribal ALTCS

Chart		Case Management Coordinator
ALTCS Personnel Changes	Within 30 days of the change	Division of Fee for Service Management Assigned Tribal ALTCS Case Management Coordinator
Quarterly Financial Report	60 calendar days after end of the quarter	Finance Manager Division of Health Care Management
Annual Financial Audit	9 months after end of Tribal fiscal year	Finance Manager Division of Health Care Management