January 9, 2023

Cynthia Smolens
Arizona Health Care Cost Containment System
801 E Jefferson Street
Phoenix, AZ 85034

Re: Pricing Structure Clarification - Solicitation #YH23-0003 Travel Related Services Reimbursement

Dear Ms. Smolens:

Thank you for meeting with our team on January 4th to further explain the pricing structure and delineate between initial and continuation care episodes. We do experience similar requests in the other programs we operate but have never priced the requests differently. Our travel team spent time reviewing the information you sent over in the pricing structure document and assessed what activities and costs would be associated with the continuation authorization requests. Based on their assessment, we have determined that pricing for continuation authorization requests to be $156.00 and have noted that on the attached Pricing Structure communication.

We do want to emphasize that we need 60 days from the date of contract signing for implementation activities. We understand that you would like the new contractor to initiate services on February 1, but we do not believe that is sufficient time and we want to ensure a smooth transition and a successful program. We will need time to hire and train staff; program our system; set up and obtain approval for protocols; test our encounter process; among other standard implementation activities. This request aligns with the original timeline published in the RFP which allowed a little more than 60 days from award to implementation.

Thank you for the opportunity to learn more about this important program and submit revised pricing. Please let us know if you require additional information. We look forward to partnering with AHCCCS to remove barriers to care for your membership.

Sincerely,

Alaina Maciá, President and CEO
314-495-4953 | amacia@mtm-inc.net

AHCCCS
Arizona Health Care Cost Containment System

Douglas A. Ducey, Governor
Jami Snyder, Director

January 4, 2023

THIS NOTICE WAS SENT EXCLUSIVELY VIA EMAIL

Medical Transportation Management, Inc. (MTM)
Amy Ritchie
16 Hawk Ridge Circle
Lake St. Louis, MO 63367
aritchie@mtm-inc.net
Phone: (636) 695-5634

Re: YH23-0003, Travel Related Services Reimbursement RFP – Pricing Structure

Dear Ms. Ritchie,

In concluding the Evaluation process, please review the information below and provide a response to AHCCCS with MTM's price for a Continuation Authorization Request.

YH23-0003 Travel Related Services Reimbursement RFP – Pricing Structure

Initial Authorization Request and Continuation Request Authorization Request - Admin fees

Initial Authorization Request: This is the first request beginning an initial care episode (defined below) for meals and lodging for a member receiving services outside of their service area, by an AHCCCS Registered Provider for an AHCCCS covered service.

This initial request requires more hands-on coordination of the services needed with the submitter of the request, provider rendering the AHCCCS covered service (verification), AHCCCS DFSM (PA), and the meals and lodging provision coordination with the lodging facility, meal card delivery and the Member.

PAYMENT for Initial Authorization Request: Full admin fee $207.00.

Continuation Authorization Requests: A continuation request will be made for a Continued Care Episode (DEFINED BELOW) and involves less coordination to extend existing service provisions for the member and/or escort. Members have already received travel related services for this care episode and the continuation request is an extension to existing service delivery as medically necessary through the end of care episode (Defined below). A continuation request may go on for many cycles. For instance, a member who is post-transplant may be required to remain near the hospital for post-transplant medical management. This would result in more funds being deposited on their meal card and extending the lodging arrangements.

PAYMENT for a Continuation Authorization Request: ____$156.00_____

DEFINITIONS

Initial Care Episode:

For the purpose of this contract, Initial Care Episode is the initial request for the provision of travel related services for a medically necessary service provided by an individual provider or facility to an individual member (or escort).

Continued Care Episode(s):

For the purpose of this contract, Continued Care Episode is the extension of the travel related service provisions that were authorized during the previous care episode with no break in service.

An extension can be applicable for the Member and/ or Escort.

Example, if a Member is admitted to the inpatient hospital and the Escort needs to remain in the area, we would consider this an extension.

End of Care Episode:

For the purpose of this contract, End of Care Episode is the completion of the existing episode of care when travel related services are no longer medically necessary for the member and/or provision of travel related service to the Member has ended and an Escort is no longer medically necessary.

Example: If the Member was admitted to the inpatient hospital, and no Escort was medically necessary, then the care episode for the travel related services for the member would end. If the travel provisions resume after the discharge from the hospital, then a new care episode would be initiated.

BILLING AND PAYMENT FOR INITIAL AND CONTINUED REQUEST

Prior Authorization (PA): The vendor will request prior authorization via the AHCCCS Online Provider Portal. They will upload the PA Request with associated supporting documents. They will include the reimbursement rates allowable under the SAAM guidelines for meals and lodging costs incurred. They will also request the appropriate admin fee depending on whether it is an initial authorization request or continued authorization request

Billing: Provider will submit the claim to AHCCCS DFSM via electronic claim. The provider shall follow timely filing requirements.

Payment: Provider will be reimbursed as they request payment according to clean claim status. Typically, payment occurs within eight (8) days of receipt of a clean claim. Prior authorization must match the way they bill for the claim to be reimbursed.

AHCCCS requests your acceptance of this notice as well as your written response to be submitted electronically to me no later than 3:00 PM, AZ time Monday, January 9, 2023, through the Procurement@azahcccs.gov mailbox.

Sincerely,

Cynthia Smolens

Cynthia Smolens, AHCCCS Senior Procurement Specialist