October 24, 2022 THIS NOTICE WAS SENT EXCLUSIVELY VIA EMAIL

Medical Transportation Management, Inc. (MTM)
Amy Ritchie
16 Hawk Ridge Circle
Lake St. Louis, MO 63367
aritchie@mtm-inc.net
Phone: (636) 695-5634

Re: Letter of Clarification (2) YH23-0003, Travel Related Services Reimbursement RFP

Dear Ms. Ritchie,

In order to continue with the evaluation of Medical Transportation Management, Inc's (MTM) proposal, AHCCCS requires further clarification of the following items:

1. Pertaining to Section 5.3.1.2 of the Special Instructions to Offerors and MTM's response to the first Clarification request:

    A. What costs are associated with requests that are less than 7-10 days as this may comprise many Fee-for-Service requests. Please detail the costs associated with the "less than 7-10 days" that AHCCCS may incur in the cost analysis.

    B. What is the urgent or "rush" fees mentioned in the clarification for urgent same day requests for meals and lodging? Please detail the costs AHCCCS may incur related to urgent same day requests as part of the cost analysis.

    C. Does MTM have a method available to disable or deactivate the cash feature of the card MTM issues, where other functions of the card remain available if needed? Are there additional fees related to the disable/deactivation requested feature? If so, please list as part of the cost analysis.

    D. Please provide additional information on purpose-restricted cards and the associated cost analysis for its use. AHCCCS does not provide cash for meals. Meal cards would need to be restricted to meals.

2. Pertaining to the Attachment A – Price Sheet: All fees shall be inclusive of all costs associated with the delivery of the service and includes contractor's staff time, mileage, insurance, and administrative cost. No additional fees will be paid by AHCCCS.

    A. AHCCCS is requesting a detailed pricing breakdown of the costs, providing actual dollar amounts, in response to Question 1 A -D above. Pricing breakdown shall include all costs AHCCCS can expect to incur related to all services; routine and urgent, restricted or special program meal cards, or anything that Offeror (MTM) wants to be paid for under the administrative cost breakdown.

AHCCCS requests your acceptance of this notice as well as your written response to be submitted electronically to me no later than 3:00 PM, AZ time Thursday, October 27, 2022 at Procurement@azahcccs.gov. This request is not an opportunity to change any portion of the original proposal submitted but rather to provide additional information to ensure your agency understands the intent of the RFP services. Failure to respond to this request may have an adverse impact on the evaluation of your proposal.

Sincerely,

Cynthia Smolens

Cynthia Smolens
AHCCCS Senior Procurement Specialist