

Data Book Introduction

Overview

AHCCCS provides Data Books to present Offerors with cost and utilization data. The Data Books have traditionally been provided to Offerors for use in the preparation of a medical cost component capitation rate bid when such bids are required. For the AHCCCS CCE, which does not include a requirement for a medical cost component bid, the Data Books are provided to allow the Offerors insight into the scope of the utilization and expenditures.

Section H - Enrollment and Member Month Information contains historical membership information used in capitation rate development as well as projected membership information.

The CCE Data Book files consist of two text files that contain utilization and cost information (Services Data Book file) for Contract Years Ending (CYE), one for members with Serious Mental Illness (SMI) designation and one for the first 24 hours of main crisis intervention services provided to all TXIX/TXXI members (Crisis 24 Hour Group):

- 18 (10/01/2017 – 09/30/2018); also known as contract year 36 or CYE 18
- 19 (10/01/2018 – 09/30/2019); also known as contract year 37 or CYE 19
- 20 (10/01/2019 – 09/30/2020); also known as contract year 38 or CYE 20
- 1st Quarter 21 (10/01/2020 – 12/31/2020); also known as contract year 39 or CYE 21

The Services Data Book files do **not** have completion factors added and are based on fully adjudicated and paid encounter data.

An encounter is a record of a medical service provided by an AHCCCS registered provider to an AHCCCS member. AHCCCS conducts encounter validation studies on an annual basis. Additionally, AHCCCS' actuaries perform a variety of analyses to gauge the completeness of encounter data and to ensure the appropriateness of payment data. Because of the many review processes that AHCCCS performs to ensure timeliness, accuracy and completeness of its encounter data, encounter data is the primary source used for setting capitation rates. However, AHCCCS cannot guarantee that the encounter data is 100% accurate and complete; the Offeror should use this data with care and consider other factors that will impact capitation rates.

The Contractor that paid a claim/encounter is identified as the "claim program" and is determined by the claim health plan ID. The Contractor with whom a member is enrolled to receive his/her physical health services is identified as the "enrolled program" and is determined by the enrolled health plan ID.

The Services Data Book files were run after the first June 2021 encounter cycle. Utilization and cost data included in the Services Data Book files are based on approved and adjudicated encounter data submitted by AHCCCS Contractors for the Regional Behavioral Health Authority (RBHA) Program for TXIX/TXXI SMI; for the Crisis 24 Hour Group, the file contains approved and adjudicated TXIX/TXXI encounter data for the main crisis codes (crisis stabilization: S9484, S9485; crisis mobile teams: H2011; crisis phone lines: T1016 (by specific provider IDs (203154 or 428684)), replaced by H0030 effective

7/1/2020). The crisis Services Data Book file does not include any ancillary crisis procedure code utilization or cost data.

Data Book Files Exclusions and Adjustments

The information contained in the Data Book file only includes information pertaining to TXIX/TXXI services for this CCE. Non-TXIX/TXXI and non-covered services are excluded from the Data Book File contained in this section of the CCE data supplement.

Also of note, the Data Book files are not adjusted for any program and reimbursement changes.

Specific Items of Note

- RBHA Program:
 - Includes TXIX/TXXI physical and behavioral health data for members with an SMI designation, and
 - Includes all TXIX/TXXI crisis data for the main crisis codes for the first 24 hours of services that will be the responsibility for CCE.
 - Main crisis codes are:
 - H2011 Crisis Mobile,
 - S9484, S9485 Crisis Stabilization,
 - T1016 with provider IDs 203154 or 428684 Crisis Phone, and
 - H0030 Crisis Phone (effective July 1, 2020).
 - Ancillary Crisis services are not included in this Data Book but will be included in the Crisis 24 Hour Group rate cell for CYE 23 capitation rates. Ancillary crisis services are defined as those services being provided during a crisis episode (defined by at least one of the main crisis codes being provided). Ancillary crisis services can be non-emergency transportation (to a crisis stabilization unit), psychiatric diagnostic evaluations, mental health assessments, peer support services, among others. These services are not only provided to members in crisis, which is why the defining characteristic for categorizing these services as ancillary crisis is the provision of one of the main crisis codes within the same 24 hour period as the ancillary service.

Data Book and Report Descriptions

The Services Data Book files contain information by contract year, begin date of service (DOS) (YYYYMM), county number, county name, physical/behavioral health service indicator (SMI file only), and service matrix categories.

The services summary reports (Crisis 24 Hour Group and SMI reports) by county and contract year for costs and units, are provided by AHCCCS in Section C in the Data Supplement so that Offerors may perform high level checks and verify their data extracts.

The Services Data Book files contain service matrix category fields. The Bidders' Library, Data Supplement, Section D contains the Data Book Service Matrix for the Integrated Contractor Services which provide the criteria used to group the encounters into the service matrix categories.

The costs included in the Services Data Book files are actual costs reported by the Contractor unless the Contractor has a sub-capitated or block purchasing arrangement. This type of arrangement would be noted by the CN1 code equal to 05 on the encounter. If there is a sub-capitated/block purchasing arrangement, AHCCCS has formulaically estimated a cost for each encounter with CN1 code equal to 05, and those estimated costs are included in the Services Data Book file.

Data Book Layout

Section C of the data supplement contains two excel files with detail information with the following names:

- Services Detail File – SMI
- Services Detail File – Crisis 24 Hour Group

Summary reports are also provided summarizing costs and utilization. The summary reports have the following names:

- Services Summary Report – SMI
- Services Summary Report – Crisis 24 Hour Group

Services Detail File – SMI Layout:

Column Name	Description
CTRTR-YR	Contract Year
DOS	Begin DOS (YYYYMM)
CTY-CD	County Number
CTY-CD-DESC	County Name
FORM-TYPE	AHCCCS Form Type
PH-BH-IND	Physical/Behavioral Health Services Indicator ¹
ARS-LEVEL1	Numeric Value for Actuarial Rate Setting (ARS) Level 1 Service Categories
ARS-LEVEL1-DESC	ARS Level 1 Service Categories Description
ARS-LEVEL2	Numeric Value for ARS Level 2 Service Categories
ARS-LEVEL2-DESC	ARS Level 2 Service Categories Description
ARS-LEVEL3	Numeric Value for ARS Level 3 Service Categories
ARS-LEVEL3-DESC	ARS Level 3 Service Categories Description
TOTL UNTS	Total Utilization
TOTL COSTS	Total Costs

1) PH-BH-IND equal to BH is for any encounter that has primary diagnosis of behavioral health or Generic Product Indicator (GPI) used for behavioral health services. For primary diagnosis see [Behavioral Health Standard Service Set](#) and for GPI see reference table below for those grouped as behavioral health services.

Services Detail File – Crisis 24 Hour Group Layout:

Column Name	Description
CTRT-YR	Contract Year
DOS	Begin DOS (YYYYMM)
CTY-CD	County Number
CTY-CD-DESC	County Name
FORM-TYPE	AHCCCS Form Type
ARS-LEVEL1	Numeric Value for Actuarial Rate Setting (ARS) Level 1 Service Categories
ARS-LEVEL1-DESC	ARS Level 1 Service Categories Description
ARS-LEVEL2	Numeric Value for ARS Level 2 Service Categories
ARS-LEVEL2-DESC	ARS Level 2 Service Categories Description
ARS-LEVEL3	Numeric Value for ARS Level 3 Service Categories
ARS-LEVEL3-DESC	ARS Level 3 Service Categories Description
TOTL UNTS	Total Utilization
TOTL COSTS	Total Costs

Reference Tables

CCE GSA	County
North	Apache, Coconino, Mohave, Navajo, Yavapai
Central	Gila, Maricopa, Pinal
South	Cochise, Graham, Greenlee, La Paz, Pima, Santa Cruz, Yuma

Historical RBHA GSA	County
North	Apache, Coconino, Gila, Mohave, Navajo, Yavapai
Central	Maricopa
South	Cochise, Graham, Greenlee, La Paz, Pima, Pinal, Santa Cruz, Yuma

County	County Description
1	Apache
3	Cochise
5	Coconino
7	Gila
9	Graham
11	Greenlee
13	Maricopa
15	Mohave
17	Navajo
19	Pima
21	Pinal
23	Santa Cruz

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Section C – Data Book Information

Introduction

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29	La Paz

GPI used to identify encounter as BH type of service
93400030
5710
602010
72100007
72100010
58
629920
629940
629950
6110
6120
6125
6140
5907
5910
5915
5916
5920
5925
5930
5940
62000030
5710
57200040
6010
6050
602010
602040
60250070
5950
581000
628020
93400030
65200010
65100050
96684240