

DATE: September 01, 2020
TO: Holders of the AHCCCS Medical Policy Manual
FROM: DHCM Contracts and Policy
SUBJECT: AHCCCS Medical Policy Manual (AMPM)

This memo describes revisions and/or additions to the AMPM.

Please direct questions regarding policy updates to the Contracts and Policy Unit at 602-417-4295 or 602-417-4055 or email at DHCMContractsandPolicy@azahcccs.gov.

Information Regarding COVID-19

In response to Medicaid-related questions from providers and contractors arising from the COVID-19 pandemic, AHCCCS has developed a list of Frequently Asked Questions (FAQs) Regarding Coronavirus Disease 2019 (COVID-19) which is updated regularly. It is important to note that there are instances where the information presented in the COVID-19 FAQs does not align with provisions set forth by the AMPM. In these instances the FAQs take precedence and are controlling.

The Contract and Policy Unit will begin transitioning the Policies from the *Approved Not Yet Effective* section of the AMPM webpage to the AMPM final publishing section. Some Policies may have additional changes since the date they were first posted to the Approved Not Yet Effective section. In the event additional changes were made, those revisions are indicated below with each Policy. The transitioned policies have a 10/01/20 effective date.

UPDATES AND REVISIONS TO THE AHCCCS MEDICAL POLICY MANUAL (AMPM)

To view the policies and attachments, please access the following link:

[AHCCCS MEDICAL POLICY MANUAL \(AMPM\)](#)

AMPM POLICY 550, RESERVED

AMPM 550, Member Records and Confidentiality is being reserved with pertinent information moving into AMPM 940, Medical Records and Communication of Clinical Information.

AMPM POLICY 630, RESERVED

AMPM 630, Medical Records Requirements is being reserved with pertinent information moving into AMPM 940, Medical Records and Communication of Clinical Information.

AMPM POLICY 940, MEDICAL RECORDS AND COMMUNICATION OF CLINICAL INFORMATION

AMPM Policy 940 was revised to incorporate pertinent information previously found in AMPM Policy 550, Member Records and Confidentiality and AMPM Policy 630, Medical Records Requirements. Language has been added to incorporate references to the Statewide Behavioral Health Audit Tool.

AMPM POLICY 950, CREDENTIALING AND RE-CREDENTIALING PROCESSES

AMPM Policy 950 was revised to include requirements for Substance Abuse and Mental Health Services Administration (SAMHSA) Certified Opioid Treatment Programs that will now be credentialed using the temporary/provisional credentialing process. Policy was also updated to reflect credentialing (certification) process for therapeutic foster care.

- **ATTACHMENT A, AHCCCS CONTRACTOR QUARTERLY CREDENTIALING REPORT**

No changes.

AMPM POLICY 963, PEER AND RECOVERY SUPPORT SERVICE PROVISION REQUIREMENTS

AMPM Policy 963 was revised to remove the applicability for all Fee-For-Service programs. Clarifying language and references to attachments were added/updated. Further updates were also added to address the integration of behavioral health services into the DCS/CMDP Program. All anticipated integration language will remain in the Policy but will not be applicable until such time that CMDP behavioral health service integration is implemented with an anticipated implementation date of April 1, 2021. Revisions unrelated to the integration of behavioral health services for CMDP members will have an *Effective Date 10/01/20*.

- **ATTACHMENT A, PEER RECOVERY SUPPORT SPECIALIST INVOLVEMENT IN SERVICE DELIVERY**

Attachment A was revised to incorporate reporting for all lines of business into a single report. Attachment A is now the only deliverable for AMPM Policy 963.
Effective Date 10/01/20.

- **ATTACHMENT B, DEVELOPMENT REFERENCES**

Attachment B was previously Attachment D. Three new references were added to Attachment B. *Effective Date 10/01/20*.

- **ATTACHMENT C, PEER SUPPORT EMPLOYMENT AND TRAINING GRADUATES**

Attachment C was modified to be a document for training agencies to report names and dates of graduates upon completion of each class. *Effective Date 10/01/20*.

○ **ATTACHMENT D, RESERVED**

Attachment D, Development References has been changed to Attachment B. *Effective Date 10/01/20.*

○ **ATTACHMENT E, RESERVED**

Attachment E, Peer Recovery Support Specialist Involvement in Service Delivery – DDD Report is being reserved requirements has been added into Attachment A. *Effective Date 10/01/20.*

POST TRIBAL CONSULTATION NOTIFICATION/PUBLIC COMMENT CHANGES:

After being posted for Tribal Consultation Notification/Public Comment on June 24, 2020, AMPM Policy 963 was further revised to clarify the training curriculum standard for the advocacy and systems perspective for combating stigma and oppression.

AMPM POLICY 964, CREDENTIALLED PARENT/FAMILY SUPPORT REQUIREMENTS

AMPM Policy 964 was revised to remove the applicability for all Fee-For-Service programs. Revisions included clarifications regarding credentialing of peer support, attachments were updated and references to AHCCCS/DCAIR, Office of Individual and Family Affairs (OIFA) were updated. The Policy was also updated to address the integration of behavioral health services into the DCS/CMDP Program. In addition, language was added to provide information for individuals seeking employment in a Credentialed Parent/Family Support role, to provide clarity of the importance of Credentialing Parent/Family as peer support, and an overview of steps for obtaining a credentialed role. All anticipated integration language will remain in the Policy but will not be applicable until such time that CMDP behavioral health service integration is implemented with an anticipated implementation date of April 1, 2021. Revisions unrelated to the integration of behavioral health services for CMDP members will have an *Effective Date 10/01/20.*

○ **ATTACHMENT A, CREDENTIALLED PARENT/FAMILY SUPPORT SPECIALISTS INVOLVEMENT IN SERVICE DELIVERY REPORT**

Attachment A was revised to incorporate reporting for all lines of business into a single report. Attachment A is the only deliverable for AMPM Policy 964. *Effective Date 10/01/20.*

○ **ATTACHMENT B, CREDENTIALLED PARENT/FAMILY SUPPORT PROVIDER GRADUATES**

Attachment B was modified to be a document for training agencies to report names and dates of graduates upon completion of each class. *Effective Date 10/01/20.*

○ **ATTACHMENT C, RESERVED**

Effective Date 10/01/20.

○ **ATTACHMENT D, RESERVED**

Effective Date 10/01/20.

APPROVED NOT YET EFFECTIVE

AMPM Approved Not Yet Effective

Pursuant to Laws 2019, 1st Regular Session, Chapter 305, behavioral health services for children in DCS custody were anticipated to transition from the RBHA Contractors to DCS/CMDP. However, this implementation has been delayed. Revisions that have already been completed for ACOM and AMPM Policies and Attachment(s), related to this anticipated integration [**listed in document provided below**], will remain in the impacted policies but will not be applicable until such time that CMDP behavioral health service integration the anticipated implemented will be April 01, 2021. All ther revisions unrelated to the integration of behavioral health services for CMDP members; will continue to be effective October 01, 2020.

https://www.azahcccs.gov/shared/Downloads/ACOM/NotEffective/Policies_CMDP_Integration_Changes_To_Publish.pdf

PREVIOUSLY APPROVED NOT YET EFFECTIVE

AMPM POLICY 310-B, BEHAVIORAL HEALTH SERVICE BENEFIT

See Revision Memo dated 03/02/20 for summary of original changes and Revision Memo 08/20/20 for updated changes. *Implementation Date 10/01/20.*

AMPM POLICY 310-P, MEDICAL EQUIPMENT, MEDICAL APPLIANCES AND MEDICAL SUPPLIES

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 320-O, BEHAVIORAL HEALTH ASSESSMENTS AND TREATMENT SERVICE PLANNING

See Revision Memo dated 08/14/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 320-S, BEHAVIOR ANALYSIS SERVICES

See Revision Memo dated 08/14/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 320-V, BEHAVIORAL HEALTH RESIDENTIAL FACILITIES

See Revision Memo dated 08/14/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 320-W, THERAPEUTIC FOSTER CARE FOR CHILDREN

See Revision Memo dated 07/09/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 550, MEMBER RECORDS AND CONFIDENTIALITY

AMPM Policy 550 is being reserved as pertinent information has been incorporated into AMPM Policy 940.

AMPM POLICY 541, COORDINATION OF CARE WITH OTHER GOVERNMENT AGENCIES

See Revision Memo dated 06/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 630, MEDICAL RECORDS REQUIREMENTS

AMPM Policy 630 is being reserved as pertinent information has been incorporated into AMPM Policy 940.

AMPM POLICY 962, REPORTING AND MONITORING OF SECLUSION AND RESTRAINT

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 965, COMMUNITY SERVICE AGENCIES

See Revision Memo dated 03/02/19 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1020, MEDICAL MANAGEMENT SCOPE AND COMPONENTS

See Revision Memo dated 07/01/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1200, RESERVED

See Revision Memo dated 02/12/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1610, GUIDING PRINCIPLES AND COMPONENTS OF ALTCS CASE MANAGEMENT

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM EXHIBIT 1620 – 13, ALTCS MEMBER SERVICE PLAN

See Revision Memo dated 07/01/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1620-A, INITIAL CONTACT VISIT STANDARD

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1620-B, NEEDS ASSESSMENT CARE PLANNING STANDARD

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1620-C, COST EFFECTIVENESS STUDY STANDARDS

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1620-D, PLACEMENT SERVICE PLANNING STANDARD

See Revision Memo dated 08/14/20 for summary of changes.
Implementation Date 10/01/20.

AMPM POLICY 1620-E, SERVICE PLAN MONITORING AND REASSESSMENT STANDARD

See Revision Memo dated 08/03/20 for summary of changes.
Implementation Date 10/01/20.