



TIBCO Foresight 275 Transaction Insight Portal Transaction Set Purpose Code 11 Response (Solicited)

DFSM Provider Training Team
October 2022



What is the TIBCO Transaction Insight Portal

The Transaction Insight Portal allows providers to attach required documentation to an existing FFS claim.

The Transaction Insight Portal may be referred to:

- 275 Transaction Insight Portal
- TIBCO / TIBCO Foresight Transaction Insight Portal, and
- The 275 Transaction Insight Portal.
- T.I. Portal

TIBCO Transaction Insight Portal

Any provider that is submitting a claim to Fee-for-Service (FFS) may use the Transaction Insight Portal (TIBCO) to attach required documentation to the claim submission. Using TIBCO is the ***fastest and most efficient*** way to attach documents to a (FFS) claim.

Who can use TIBCO? Any provider that is submitting a claim to FFS may use TIBCO.

- FFS providers that use the AHCCCS Online Provider Portal for direct claim submissions, *(please refer to our separate training on how to submit claims)*.
- Clearinghouse and medical billing organizations,
- Providers that use their own software applications for direct claim submission, and, or
- Providers that submit the standard paper versions of the CMS 1500, UB-04 (Institutional) or Dental (ADA) claim forms.

Transaction Insight Portal (TIBCO)

To use the TIBCO Foresight 275 Transaction Insight Portal providers *must* have an active account. Providers must select the “live” production environment (PRD) when using the TIBCO portal <https://tiwebprd.statemedicaid.us>

- Passwords expire periodically and if your password expires, a prompt appears for the old password, create a new password, and confirmation.
- To set up a new account or request a password reset providers can email a request to servicedesk@azahcccs.gov
- Sharing account login credentials is prohibited and violates the AHCCCS User Acceptance Agreement.

Documentation Requests

- AHCCCS may request that the provider submit additional documentation for review. This information may be required to substantiate the services were provided in accordance with AHCCCS policy, as it relates to medical necessity and emergency services.
- Medical review and adjudication also are performed to audit appropriateness, utilization, correct coding, and quality of the services provided.
- If documentation is requested and not received, the claim may deny for the required information. The denial reason code or edit code will specify what information and or documentation is required for successful review and adjudication of the claim.

Documentation Submission

- Any type of documentation to include medical records, explanation of benefits, recoupment requests or claim reconsideration requests, etc., that are submitted to AHCCCS FFS either by mail or fax that does not include a corresponding claim reference number, no action can be taken which means the documents cannot be linked due to the claim cannot be identified in the system.
- It is the responsibility of the submitter to identify the claim reference number as this is the only identifier assigned to each individual claim submission.

TIBCO Foresight 275 Transaction Insight Portal Set Purpose Code 11 Response (Solicited)

Part 2 Transaction Set Purpose Code 11 Response

Set Purpose Code Response Type 11 (Solicited) is used when:

- AHCCCS sends a request to the provider for documentation, or
- The provider identifies that a service or procedure may require medical records to determine medical necessity .

The AHCCCS processing system, adjudication team and or medical review may deny the claim for additional documentation for example the service provided, billing/coding etc.

The adjustment and or denial reason code(s) indicate the reason and also indicates what documentation is required for review of the claim.

Using The AHCCCS Claim Reference Number As The Attachment Number In TIBCO

- Any FFS provider that has submitted claims for an FFS member can attach required document(s) to a claim by using the Transaction Insight Portal, even if the claim was not submitted via the AHCCCS Online Provider Portal.
- Documents can be linked to an existing claim reference number by completing the TIBCO 275 Transaction Insight Portal attachment form.
- If you are using set purpose code 11 Response (Solicited), providers can only use the AHCCCS 12-digit claim reference number (CRN) to attach the documentation to the claim submission.
- The CRN is entered in the ***Payer Claim Control Number / Provider Attachment Control Number Field*** in the 275 Transaction Insight Portal.

275 Transaction Insight

Set Purpose Code 11 Response Solicited

Providers may review their paper remittance (RA), EDI/835 (electronic) or use the AHCCCS Online Portal to verify the status of the claim including any denial reason code(s) and obtain the AHCCCS 12-digit Claim Reference Number.

If additional documentation is required, What is the next step?

Providers can use the 275 Transaction Insight Portal to Upload the documentation to the claim by using the claim reference number.

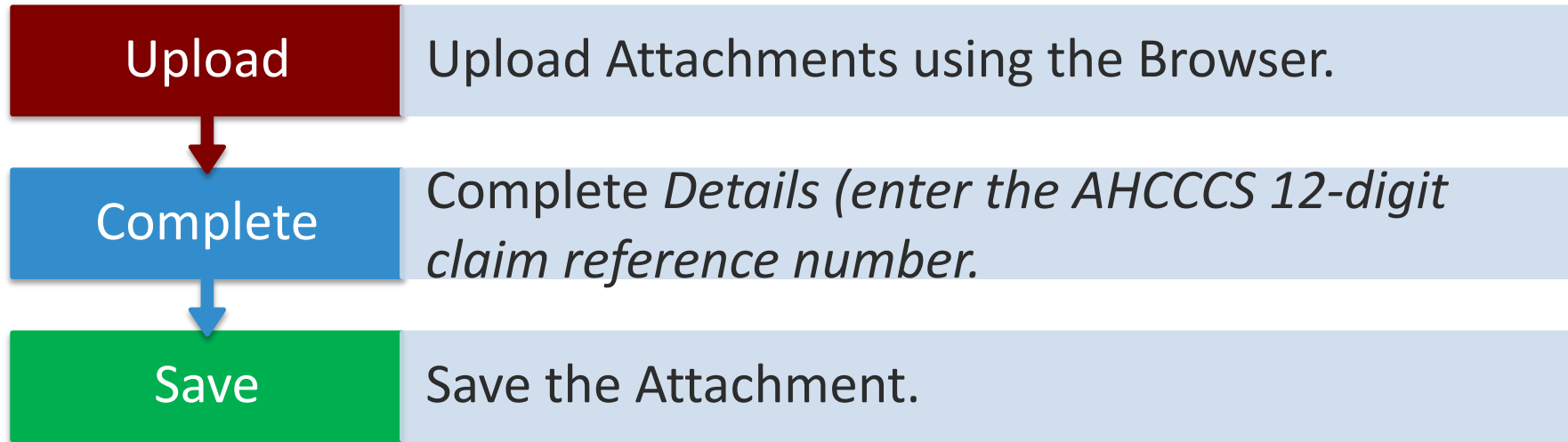
275 Transaction Insight

Set Purpose Code 11 Response Solicited

- Providers may review their paper remittance (RA), EDI/835 (electronic) or use the AHCCCS Online Portal to verify the status of the claim including any denial reason code(s) and obtain the AHCCCS 12-digit Claim Reference Number.
- If additional documentation is required, What is the next step?
 - Providers can use the 275 Transaction Insight Portal to Upload the documentation to the claim by using the claim reference number.

TIBCO Transaction Insight Portal Attachment / Upload Process

The upload attachment process has three steps. If all required fields are completed correctly, the system will automatically link the attachment to the claim reference number identified by the submitter.



The Claim Audit Process

- All claims are edited for consistency. However, there are some errors that may cause the entire claim to automatically deny (i.e., provider status not active, age limit for CPT code, invalid diagnosis code, member not eligible).
- The Transaction Insight attachment process will still occur, which means the documents will be attached to the claim, however, the claim will remain in a denied status until the denial reason(s) identified have been resolved by the submitter.
- It is important for all providers to review and resolve any errors in their claim submission process, to ensure timely processing.

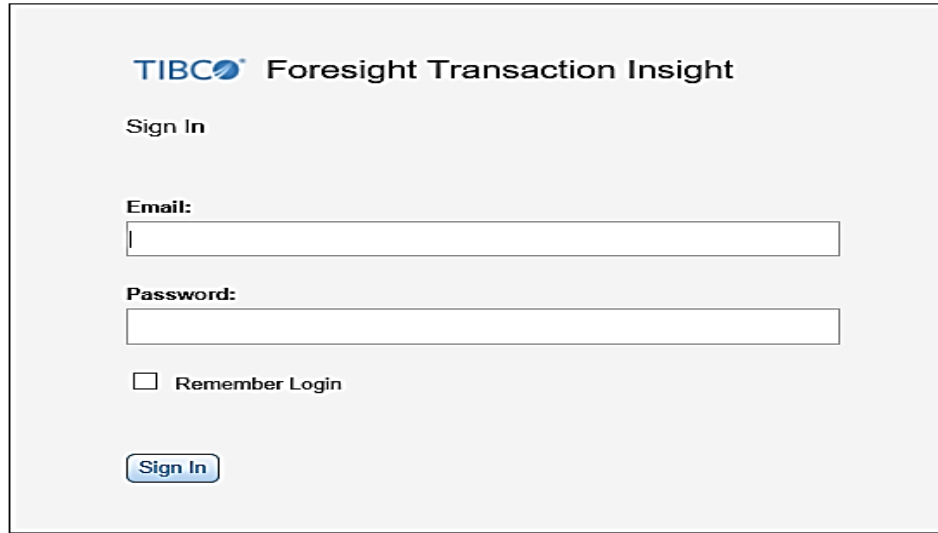


TIBCO 275 Transaction Insight Portal Sign In Process

Log In 275 Transaction Insight Portal Production Environment

*** * * NOTICE * * ***

Due to scheduled nightly maintenance, files processed after 5:00 p.m. will not be available for viewing in Transaction Insight until the next business day.



The screenshot shows the login interface for the TIBC Foresight Transaction Insight portal. At the top, it displays the TIBC logo and the text "Foresight Transaction Insight". Below this is a "Sign In" heading. There are two input fields: "Email:" and "Password:". Below the password field is a checkbox labeled "Remember Login". At the bottom of the form is a "Sign In" button.

1. Log on to the Transaction Insight Portal.
<https://tiwebprd.statemedicaid.us/AHCCCS/default.aspx?ReturnUrl=%2fAHCCCS%2f>
2. Enter the Email address and your Password.
3. Click Sign In.

Selecting the Transaction Set Purpose Code 11 Response (Solicited)

Set Purpose Code 11 Response (Solicited) is the only option that can be used by the submitter/provider when you are attaching or uploading documents using the AHCCCS 12-digit claim reference number as the ***payer claim control number or provider attachment control number***.



275 Transaction Insight Portal - Attachment Process

The 275 Transaction Insight Portal attachment form is a single page document that has three sections. Each section must be completed to upload the attachment(s) and successfully link the documents from the Transaction Insight Portal to the claim submission in the AHCCCS processing system.



Upload Attachment.



**Complete the details section, Provider name, Member information
Provider ID number, Date of service, City, State, Zip code, etc.**



Save and Submit the Attachment.

TIBCO 275 Transaction Insight Portal

Reminder: Select the TIBCO production (PRD) environment.

The screenshot shows a web browser window with the URL <https://tiwebprd.statemedicaid.us/AHCCCS>. The browser tabs include "AHCCCS Fee-For-Service Provi...", "TIBCO Foresight™ Transacti...", and "azahcccs.gov". The page header features the "TIBCO Foresight™" logo and "Help" and "About" links. A navigation bar contains "Statistics", "Tasks", "Search", "Files", and "User" menus. The "Files" menu is expanded, showing "275 Attachments". At the bottom left, the text "Welcome to Transaction Insight®" is visible.

Select:
Files > Click on
the 275
Attachments tab
>275 Attachment
Upload Page will
open.

The 275 Claims Attachment Upload Page.

Home :: 275 Attachments

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 6MB)

Browse...

Upload Attachment

Part 1

Part 2

Transaction Set Purpose Code	Select a value	⌵	*
Submitter Last or Organization Name			
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)		
Provider Last or Organization Name			
Provider First Name			
Provider Primary Identifier Qualifier	Select a value	⌵	*
Provider Primary Identifier			
Provider Secondary Identifier			
Provider Address			
Provider City			
Provider State	Select a value	⌵	*
Provider Zip Code			
Patient Last Name			
Patient First Name			
Patient Primary Identifier			
Patient Control Number			
Medical Record Identification Number			
Claim Service Period Start Date	<input type="text"/>	⌵	*
Claim Service Period End Date	<input type="text"/>	⌵	*
Payer Claim Control Number or Provider Attachment Control Number			
Claim Status Category Code	Select a value	⌵	*
Additional Information Request Code	Select a value	⌵	*
Code List Qualifier Code	Select a value	⌵	*

* - Required Fields

Part 3

Submit Attachment

Cancel

Selecting The File To Upload

PART 1: 275 CLAIM ATTACHMENT UPLOAD

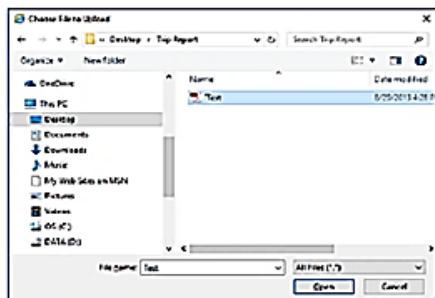
Files ▾ User ▾

Home :: 275 Attachments

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 64MB) Browse... Upload Attachment



275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 64MB) Test.pdf Browse... Upload Attachment

Files ▾ User ▾

Home :: 275 Attachments

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 64MB) Browse... Upload Attachment

Successfully uploaded file: Test.pdf
Remove This File

Part 1 Upload Attachment Process

1. At the top of the page click **Browse**, select the file, it will now display in the **browse file box**.
2. Click **Upload Attachment**.
3. If you have successfully uploaded the file, you will see a message in green that states: **Successfully uploaded file: Filename.pdf**
4. If you have uploaded the incorrect file, click **Remove This File**, and go back to step one.



Part 2 Details Section

Selecting Transaction Set Purpose Code 11

Response (Solicited)

Part 2 Selecting Transaction Set Purpose Code 11 Response (Solicited)

- The TI portal will match attachments to the claims automatically when the information submitted is an exact match to the claim details, i.e.,
 - claim reference number,
 - date of service,
 - member ID,
 - provider NPI number, etc.,
- The attachment process is typically completed within 48 hours of submission.
- Important Note: The provider ID number used for the claim submission must be the same ID number used for the upload process.

Selecting Transaction Set Purpose Code 11 Response (Solicited)

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section

Browse to your file (maximum file size limit 6MB):

Transaction Set Purpose Code:

Submitter Last or Organization Name

Provider Entity Type Qualifier: Person (1) Non-Person Entity (2)

Provider Last or Organization Name

Provider First Name

Provider Primary Identifier Qualifier:

Provider Primary Identifier

Provider Secondary Identifier

Provider Address

Provider City

Provider State:

Provider Zip Code

Patient Last Name

Patient First Name

Patient Primary Identifier

Patient Control Number

Medical Record Identification Number

Claim Service Period Start Date:

Claim Service Period End Date:

Payer Claim Control Number or
Provider Attachment Control Number

Claim Status Category Code:

Additional Information Request Code:

Code List Qualifier Code:

Part 2

* - Required Fields

Part 3

Part 2 Selecting Set Purpose Code 11 – (Solicited).

On the Transaction Set Purpose Code field, click the drop down and select Set Purpose Response Code 11 (Solicited).

Set purpose code 11 is the only option to use when the submitter is using the AHCCCS claim number as the attachment number.

Part 2- Completing Transaction Set Purpose Code 11 Response Field (Solicited)

TRANSACTION INSIGHT SET PURPOSE CODE 11 - RESPONSE

Transaction Set Purpose Code

This tutorial will provide instruction on how to complete the 275 Transaction Insight Portal form when the submitter is using Set Purpose Code 11 - Response (Solicited) and the AHCCCS claim reference number only.

11 - Response (Solicited), is used when you receive a letter that the claim has been denied for no documentation. In this case you must use the **CRN (Claim Reference Number)** of the denied claim in the Payer Claim Control Number. Only upload the file required to TI Portal. **DO NOT RESUBMIT THE CLAIM.**

When 11 - Response is selected, you have to make sure that the following codes are selected from the drop down list, as shown below:

Claim Status Category Code	<input type="text" value="R4 - Documentation Request"/>	<input type="button" value="v"/>
Additional Information Request Code	<input type="text" value="11503-0"/>	<input type="button" value="v"/>
Code List Qualifier Code	<input type="text" value="LOI - LOINC Codes"/>	<input type="button" value="v"/>

Completing the Provider Identification Number Fields

Providers That Submit Claims Using Their
National Provider Identification Number
(NPI)

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file (maximum file size limit 6MB)

Browse...

Upload Attachment

Part 1

Part 2

Transaction Set Purpose Code	Select a value	⌵
Submitter Last or Organization Name	<input type="text"/>	
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	
Provider Last or Organization Name	<input type="text"/>	
Provider First Name	<input type="text"/>	
Provider Primary Identifier Qualifier	Select a value	⌵
Provider Primary Identifier	<input type="text"/>	
Provider Secondary Identifier	<input type="text"/>	
Provider Address	<input type="text"/>	
Provider City	<input type="text"/>	
Provider State	Select a value	⌵
Provider Zip Code	<input type="text"/>	
Patent Last Name	<input type="text"/>	
Patent First Name	<input type="text"/>	
Patent Primary Identifier	<input type="text"/>	
Patient Control Number	<input type="text"/>	
Medical Record Identification Number	<input type="text"/>	
Claim Service Period Start Date	<input type="text"/>	⌵
Claim Service Period End Date	<input type="text"/>	⌵
Payer Claim Control Number or Provider Attachment Control Number	<input type="text"/>	
Claim Status Category Code	Select a value	⌵
Additional Information Request Code	Select a value	⌵
Code List Qualifier Code	Select a value	⌵

* - Required Fields

Part 3

Submit Attachment

Cancel

Part 2 Completing the provider detail fields.

- **Submitter Last or Organization Name** – leave this field blank if you are selecting Non-Person Entity.
- **Provider Entity Type Qualifier** – select Person or Non-Person Entity
- **Provider Last or Organization Name** –
- **Provider First Name**

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 6MB)

Browse...

Upload Attachment

Part 1

Part 2

Transaction Set Purpose Code	Select a value	⌵
Submitter Last or Organization Name	<input type="text"/>	
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	
Provider Last or Organization Name	<input type="text"/>	
Provider First Name	<input type="text"/>	
Provider Primary Identifier Qualifier	Select a value	⌵
Provider Primary Identifier	<input type="text"/>	
Provider Secondary Identifier	<input type="text"/>	
Provider Address	<input type="text"/>	
Provider City	<input type="text"/>	
Provider State	Select a value	⌵
Provider Zip Code	<input type="text"/>	
Patient Last Name	<input type="text"/>	
Patient First Name	<input type="text"/>	
Patient Primary Identifier	<input type="text"/>	
Patient Control Number	<input type="text"/>	
Medical Record Identification Number	<input type="text"/>	
Claim Service Period Start Date	<input type="text"/>	⌵
Claim Service Period End Date	<input type="text"/>	⌵
Payer Claim Control Number or Provider Attachment Control Number	<input type="text"/>	
Claim Status Category Code	Select a value	⌵
Additional Information Request Code	Select a value	⌵
Code List Qualifier Code	Select a value	⌵

* - Required Fields

Part 3

Submit Attachment

Cancel

Part 2 – Completing the detail fields

- **Provider Primary Identifier Qualifier** – If the claim was submitted with a NPI number, click the drop-down and select XX-NPI.
- **Provider Primary Identifier**- enter the same NPI number that was used on the claim submission.
- **Skip the Provider Secondary Qualifier** field if the claim was submitted with a NPI number.
- Complete the Provider Address, City, State and Zip Code fields.

Part 2 - Completing the Details Section Provider Primary Identifier XX-NPI

Provider Primary Identifier Qualifier	XX - NPI	▼	Select XX-NPI
Provider Primary Identifier			
Provider Secondary Identifier	Leave blank		

If the claim was submitted with a valid NPI, from the drop-down menu the ***Provider Primary Identifier Qualifier*** select “XX- NPI”.

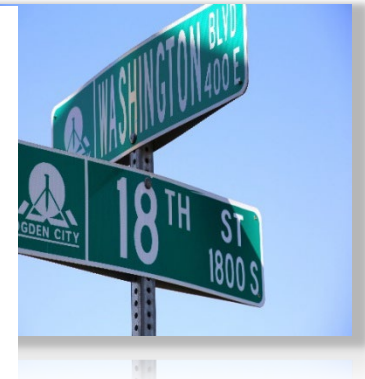
You must enter the [Rendering Provider’s](#) NPI number in the ***Provider Primary Identifier*** field.

Leave the ***Provider Secondary Identifier*** field blank.

Part 2-Completing the Details Section Provider Address Information

Enter the provider's or company's complete address.

Provider Address	<input type="text" value="123 N. Main St."/>	*
Provider City	<input type="text" value="Phoenix"/>	*
Provider State	<input type="text" value="AZ - Arizona"/>	*
Provider Zip Code	<input type="text" value="85000"/>	*



Completing the Provider Identification Number Fields

Providers That Submit Claims Using Their
6 Digit AHCCCS Provider ID Number

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file (maximum file size limit 6MB)

Browse...

Upload Attachment

Part 1

Part 2

Transaction Set Purpose Code	Select a value	⌵
Submitter Last or Organization Name	<input type="text"/>	
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	
Provider Last or Organization Name	<input type="text"/>	
Provider First Name	<input type="text"/>	
Provider Primary Identifier Qualifier	Select a value	⌵
Provider Primary Identifier	<input type="text"/>	
Provider Secondary Identifier	<input type="text"/>	
Provider Address	<input type="text"/>	
Provider City	<input type="text"/>	
Provider State	Select a value	⌵
Provider Zip Code	<input type="text"/>	
Patient Last Name	<input type="text"/>	
Patient First Name	<input type="text"/>	
Patient Primary Identifier	<input type="text"/>	
Patient Control Number	<input type="text"/>	
Medical Record Identification Number	<input type="text"/>	
Claim Service Period Start Date	<input type="text"/>	⌵
Claim Service Period End Date	<input type="text"/>	⌵
Payer Claim Control Number or Provider Attachment Control Number	<input type="text"/>	
Claim Status Category Code	Select a value	⌵
Additional Information Request Code	Select a value	⌵
Code List Qualifier Code	Select a value	⌵

* - Required Fields

Part 3

Submit Attachment

Cancel

Part 2- Providers that submit the claims with the AHCCCS 6-digit provider ID number only, must use the same ID number in TIBCO.

The Provider Primary Identifier Qualifier and Provider Primary Identifier fields are only used if the claim was submitted with a NPI number. Leave this field blank if you are not using an NPI.

Complete the Secondary Identifier Qualifier field, enter the same AHCCCS 6-digit provider number that was used to submit the claim.

- Complete the Provider Address, City, State and Zip Code fields.

Part 2 – Completing the Details Section

Provider Secondary Identifier 6-digit Provider Number

Provider Primary Identifier Qualifier	Select a value	▼	Leave as <i>Select a value</i>
Provider Primary Identifier	Leave blank		
Provider Secondary Identifier			

If the claim was submitted with the 6-digit AHCCCS ID, leave the ***Provider Primary Identifier Qualifier*** at “Select a Value”

Leave the ***Provider Primary Identifier*** field blank.

Enter the [Rendering Provider's](#) 6-digit AHCCCS ID in the ***Provider Secondary Identifier*** field.

Completing The Patient Information Fields

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file (maximum file size limit 6MB)

Browse...

Upload Attachment

Part 1

Part 2

Transaction Set Purpose Code	Select a value	⌵
Submitter Last or Organization Name	<input type="text"/>	
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	
Provider Last or Organization Name	<input type="text"/>	
Provider First Name	<input type="text"/>	
Provider Primary Identifier Qualifier	Select a value	⌵
Provider Primary Identifier	<input type="text"/>	
Provider Secondary Identifier	<input type="text"/>	
Provider Address	<input type="text"/>	
Provider City	<input type="text"/>	
Provider State	Select a value	⌵
Provider Zip Code	<input type="text"/>	
Patient Last Name	<input type="text"/>	
Patient First Name	<input type="text"/>	
Patient Primary Identifier	<input type="text"/>	
Patient Control Number	<input type="text"/>	
Medical Record Identification Number	<input type="text"/>	
Claim Service Period Start Date	<input type="text"/>	⌵
Claim Service Period End Date	<input type="text"/>	⌵
Payer Claim Control Number or Provider Attachment Control Number	<input type="text"/>	
Claim Status Category Code	Select a value	⌵
Additional Information Request Code	Select a value	⌵
Code List Qualifier Code	Select a value	⌵

* - Required Fields

Part 3

Submit Attachment

Cancel

Part 2 Completing the patient information fields.

- Patient Last Name
- Patient First Name
- Patient Primary Identifier (AHCCCS ID)
- Patient Control Number i
- Medical Record Identification Number - leave this field blank
- Claim Service Period Start Date enter the first date of service only in this format MM/DD/YYYY.
- The end date is not required.

Part 2 - Completing the Details Section

Patient Primary Identifier Fields

Patient Last Name	<input type="text" value="SUGAR"/>	*
Patient First Name	<input type="text" value="COOKIE"/>	
Patient Primary Identifier	<input type="text" value="A09340007"/>	*
Patient Control Number	<input type="text" value="A09340007"/>	*

Enter your office account number for the patient.
For this training the AHCCCS ID will be used.

Patient Last Name: enter the last name.

Patient First Name: enter the first name.

- Patient Primary Identifier: enter the member AHCCCS ID

- The Patient Control Number field is a number that the provider uses internally to identify the patient's account. This number is not the same number as the Control/PWK number.

Part 2 – Responding to a Request for Documentation Set Purpose Code 11

- When a provider is responding to a request for documentation, providers should only upload the requested documentation.
- Providers do not need to resubmit the claim to attach documentation to an existing claim number, unless there is a change in coding or billed charges. If there is a change, the submitter must attach all relevant documentation to the new claim reference number.

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 64MB) No file chosen

Transaction Set Purpose Code	11 - Response	*
Submitter Last or Organization Name	NEMT Test	*
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	*
Provider Last or Organization Name	NEMT Test	*
Provider First Name		
Provider Primary Identifier Qualifier	Select a value	*
Provider Primary Identifier		
Provider Secondary Identifier	007635	*
Provider Address	801 E. Jefferson	*
Provider City	Phoenix	*
Provider State	AZ - Arizona	*
Provider Zip Code	85034	*
Patient Last Name	Cookie	*
Patient First Name	Sugar	*
Patient Primary Identifier	A09340007	*
Patient Control Number	A09340007	*
Medical Record Identification Number		
Claim Service Period Start Date	09/01/2022	*
Claim Service Period End Date		*

Payer Claim Control Number or Provider Attachment Control Number	Enter the 12-digit AHCCCS Claim Reference Number (CRN)	*
Claim Status Category Code	R4 - Documentation Request	*
Additional Information Request Code	11503-0	*
Code List Qualifier Code	LOI - LOINC Codes	*

* - Required Fields

Claim Service Period Start Date field, enter the first date of service.

Payer Claim Control Number or Provider Attachment Control Number field, enter the 12-digit claim reference number.

Claim Status Category Code *select* R4-Documentation Request.

Additional Information Request Code - *select* 11503-0.

Code List Qualifier Code *select* LOI-LOINC Codes.

Part 3

Finalizing The Upload Attachment Process

Part 3 – Submit Attachment

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 84MB) No file chosen

Transaction Set Purpose Code	11 - Response	*
Submitter Last or Organization Name	AHCCCS NEMT	*
Provider Entity Type Qualifier	<input type="radio"/> Person (1) <input checked="" type="radio"/> Non-Person Entity (2)	*
Provider Last or Organization Name	AHCCCS NEMT	*
Provider First Name		*
Provider Primary Identifier Qualifier	Select a value	*
Provider Primary Identifier		*
Provider Secondary Identifier	123456	*
Provider Address	123 N. Main St.	*
Provider City	Phoenix	*
Provider State	AZ - Arizona	*
Provider Zip Code	85000	*
Patient Last Name	Apache	*
Patient First Name	AHCCCS	*
Patient Primary Identifier	A17384329	*
Patient Control Number	A17384329	*
Medical Record Identification Number		*
Claim Service Period Start Date	10/12/2022	*
Claim Service Period End Date		*
Payer Claim Control Number or Provider Attachment Control Number	12-Digit AHCCCS Claim Number	*
Claim Status Category Code	R4 - Documentation Request	*
Additional Information Request Code	11503-0	*
Code List Qualifier Code	LOI - LOINC Codes	*

* - Required Fields

The last step in the process is to select the “Submit Attachment” button that is located at the bottom of the page. Verify that all information is correct and Click **“Submit Attachment”**.

If the attachment uploaded successfully, then a message in orange letters will display stating **“275 Attachment file and details uploaded successfully”**.

Part 3 – Finalizing The Attachment Process

The last step in the process is to select the “Submit Attachment” button that is located at the bottom of the page. Verify that all information is correct and Click **“Submit Attachment”**.

If the attachment uploaded successfully, then a message in orange letters will display stating **“275 Attachment file and details uploaded successfully”**.

275 Attachment file and details uploaded successfully.

275 Claim Attachment Upload

During the 275 upload process, please complete, at a minimum, all required fields in the 275 Attachment Details section.

Browse to your file: (maximum file size limit 64MB)

Browse...

Upload Attachment

A silhouette of a person standing in a field of tall grass, with their arms raised in a gesture of triumph or completion. The background is a clear blue sky with a few birds flying. The entire image has a blue color overlay.

This is the end of the presentation !



DFSM Provider Education and Training Unit

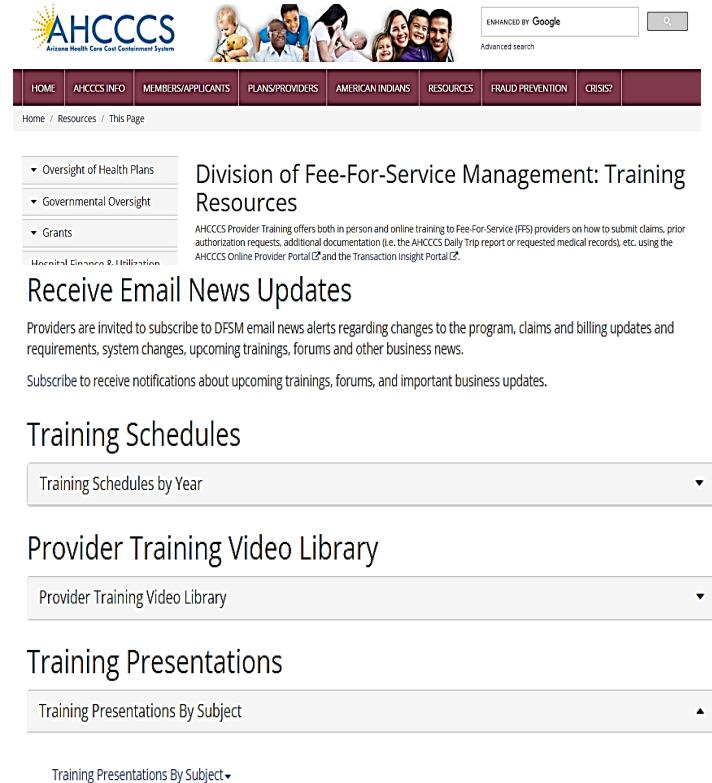
Provider Education And Training

- The DFSM Provider Training team offers training webinars and videos on many topics including how to submit and status claims and prior authorization requests, using the AHCCCS Online Provider Portal for the FFS programs including AIHP, TRBHAs and Tribal ALTCS.
- The training team also provides training on the Transaction Insight Portal application that is used to submit supporting claims documentation i.e., the AHCCCS Daily Trip report, explanations of benefits, medical records and more.
- We also offer updates to program changes, system updates, and changes to the AHCCCS policy, guides, and manuals.



Provider Education Training Schedule

- The quarterly provider training schedules are posted to the provider training webpage. Registration is required to attend the scheduled trainings.
- To register, click the link below, select Training Schedule by Year, select the current quarter, and then select the training of your choice and complete the required information fields and submit.
- In addition to the training webinars the Provider Education team is available to assist providers with additional one-one training needs.
- https://www.azahcccs.gov/Resources/Training/DFSM_Training.html



The screenshot shows the AHCCCS website interface. At the top, there is a navigation menu with links for HOME, AHCCCS INFO, MEMBERS/APPLICANTS, PLANS/PROVIDERS, AMERICAN INDIANS, RESOURCES, FRAUD PREVENTION, and CRISIS. Below the menu, there is a search bar and a section titled "Division of Fee-For-Service Management: Training Resources". This section includes a description of the training program and links to related resources. Below this, there is a section for "Receive Email News Updates" with a subscription form. The "Training Schedules" section features a dropdown menu set to "Training Schedules by Year". The "Provider Training Video Library" section has a dropdown menu set to "Provider Training Video Library". The "Training Presentations" section has a dropdown menu set to "Training Presentations By Subject".

Education And Training Questions

- **Rates** - Questions on AHCCCS FFS rates should be directed to the rates team at FFSRates@azahcccs.gov
- **Coding** - Questions on AHCCCS Coding should be directed to the coding team at CodingPolicyQuestions@azahcccs.gov
- **ACC Plan Claims** - Questions regarding the submission of claims to an AHCCCS Complete Care (ACC) Health Plan should be directed to the appropriate ACC Health Plan.
- Note: The Provider Training and the Coding teams cannot instruct providers on how to code or bill for a particular service. Providers should direct coding questions to your professional coder or biller.
 - Providers can email the provider training team at:
providertrainingffs@azahcccs.gov

Thank You.