

DFSM Provider Training Schedule Fourth Quarter 2023

The Division of Fee-For-Service Management Provider Training Unit holds virtual training sessions for AHCCCS providers. All training sessions are held via ZOOM. To participate in a training session, providers must register in advance. Zoom training reminders are emailed via DFSM Email Alerts prior to the scheduled training. The training schedule is subject to change and participants will be notified of any changes via the DFSM Email Alerts.

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October 2023	
Monday 10/2/2023 10:00-11:00 am Zoom Registration Link	<u>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)</u> <i>How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.</i>
Wednesday 10/3/2023 10:00-11:00 am Zoom Registration Link	<u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i>
Tuesday 10/4/2023 10:00-11:00 am Zoom Registration Link	<u>AHCCCS NEMT Trip Report, Updates</u> <i>How to complete the AHCCCS Daily Trip Report, NEMT billing reminders and most common errors when completing the AHCCCS Daily Trip Report.</i>
Thursday 10/5/2023 10:00-11:00 am Zoom Registration Link	<u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> <i>How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</i>
Wednesday 10/11/2023 10:00-11:00 am Zoom Registration Link	<u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</i>
Thursday 10/12/2023 10:00-11:00 am Zoom Registration Link	<u>Behavioral Health Residential Facility (BHRF) Prior Authorization and Claim Submission Training</u> <i>How to submit a Prior Authorization and Claim Submission - BHRF providers only.</i>
Thursday 10/12/2023 1:00-2:00 pm Zoom Registration Link	<u>Voids and Replacements of Claims</u> <i>Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</i>
Tuesday 10/17/2023	<u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i>

<p>1:00-2:00 pm Zoom Registration Link</p>	
<p>Wednesday 10/18/2023 10:00-11:00 am Zoom Registration Link</p>	<p>AHCCCS NEMT Trip Report, Updates <i>How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</i></p>
<p>Tuesday 10/25/2023 10:00-11:00 am Zoom Registration Link</p>	<p>Participating Provider Reporting Requirements <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</i></p>
<p>Wednesday 10/25/2023 1:00-2:00 pm Zoom Registration Link</p>	<p>Submitting Documentation Using the Transaction Insight Portal <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Thursday 10/26/2023 10:00-11:00 am Zoom Registration Link</p>	<p>IHS/638 Tribal Providers Billing The All-Inclusive Rate <i>This training covers services billed under the All Inclusive Rate for IHS/638 Tribal providers only.</i></p>
<p>Monday 10/30/2023 10:00-11:00 am Zoom Registration Link</p>	<p>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal) <i>How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.</i></p>
<p>Tuesday 10/31/2023 10:00-11:00 am Zoom Registration Link</p>	<p>Documentation for Claims Submission and Concurrent Review <i>This training covers the responsibility of providers to submit required documentation with claims, and to respond to AHCCCS requests for documentation for concurrent review. NOTE: This training does not cover 'how to use' the Transaction Insight Portal.</i></p>
November 2023	
<p>Wednesday 11/01/2023 10:00-11:00 am Zoom Registration Link</p>	<p>Submitting Documentation Using the Transaction Insight Portal <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Wednesday 11/01/2023 1:00pm-2:00 pm Zoom Registration Link</p>	<p>Participating Provider Reporting Requirements <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Thursday 11/02/2023 10:00-11:00 am Zoom Registration Link</p>	<p>Submitting Documentation Using the Transaction Insight Portal <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Thursday 11/02/2023 1:00-2:00 Pm Zoom Registration Link</p>	<p>Participating Provider Reporting Requirements <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</i></p>
<p>Monday 11/06/2023</p>	<p>Submitting Documentation Using the Transaction Insight Portal <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>

<p>10:00-11:00 am Zoom Registration Link</p>	
<p>Monday 11/06/2023 1:00-2:00 pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Tuesday 11/07/2023 10:00am-11am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Tuesday 11/7/2023 1:00-2:00pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Wednesday 11/8/2023 10:00 - 11:00 am Zoom Registration Link</p>	<p><u>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)</u> <i>How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.</i></p>
<p>Monday 11/13/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO)</i></p>
<p>Monday 11/13/2023 1:00-2:00 pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Tuesday 11/14/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO)</i></p>
<p>Tuesday 11/14/2023 1:00-2:00 pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Change In Date</p>	<p><u>IHS/638 Providers Fourth Quarter Billing Forum</u> <i>The fourth quarter IHS/638 Quarterly Billing Forum date has been changed from November 15, 2023, to December 20, 2023. The Zoom registration link will be published in the December training schedule.</i></p>
<p>Thursday 11/16/2023 10:00am - 11:00am Zoom Registration Link</p>	<p><u>Non-Emergency Medical Transportation - Completing the AHCCCS Daily Trip Report</u> <i>How to complete the AHCCCS Daily Trip Report.</i></p>
<p>Monday 11/20/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>

<p>Monday 11/20/2023 1:00-2:00pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Tuesday 11/21/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO)</i></p>
<p>Tuesday 11/21/2023 1:00-2:00 pm Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05)</i></p>
<p>Wednesday 11/22/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Prior Authorization Submission</u> <i>How to submit a prior authorization request using the AHCCCS Online Provider Portal</i></p>
<p>Monday 11/27/2023 10:00 - 11:00 am Zoom Registration Link</p>	<p><u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> <i>How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</i></p>
<p>Tuesday 11/28/2023 1:00 pm -2:00 pm Zoom Registration Link</p>	<p><u>Non-Emergency Medical Transportation - Completing the AHCCCS Daily Trip Report</u> <i>How to complete the AHCCCS Daily Trip Report.</i></p>
<p>Wednesday 11/29/2023 10:00-11:00 am Zoom Registration Link</p>	<p><u>Voids and Replacements</u> <i>Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</i></p>
December 2023	
<p>Monday 12/4/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Tuesday 12/5/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> <i>How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</i></p>
<p>Wednesday 12/6/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Non-Emergency Medical Transportation - Completing the AHCCCS Daily Trip Report</u> <i>How to complete the AHCCCS Daily Trip Report.</i></p>
<p>Monday 12/11/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)</u> <i>How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal</i></p>

<p>Tuesday 12/12/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Voids and Replacements</u> <i>Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</i></p>
<p>Wednesday 12/13/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> <i>This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</i></p>
<p>Monday 12/18/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Submitting Documentation Using the Transaction Insight Portal</u> <i>Submitting supporting documents for a claim using the Transaction Insight Portal (TIBCO).</i></p>
<p>Tuesday 12/19/2023 10:00-11:00am Zoom Registration Link</p>	<p><u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> <i>How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</i></p>
<p>Wednesday 12/20/2023 2:00 – 3:30pm Zoom Registration Link</p>	<p><u>IHS/638 Providers Fourth Quarter Billing Forum</u> <i>Discussion of policy updates, changes, or challenges AHCCCS and the IHS Facilities are experiencing.</i></p>

